

**Westworth United Church  
198th Board Meeting  
November 22, 2016  
7:30 pm**

**1) Call to Order:** at 7:37

**2) Opening Prayer:** Loraine MacKenzie Shepherd opened the meeting with an Advent Prayer.

**3) Attendance:** Norm Snyder, Shirley Watts, Alma Acheson, Arlene Hints, Dianne Sjoberg, Ruth Wiwchar, Dorcas Windsor, Kirk Windsor, Lorraine Moore, Kent Magarrell, Petra Thanisch, Loraine MacKenzie Shepherd, Gerald Davis, Paul Chard, Cheryl McNabb Davis, Judy Brown

**Regrets:** Bruce Tefft, David Lewis, Dorothy Reid, Diane Riordan

**4) Approval of Agenda:**

**MOTION:** That the agenda be approved as distributed.

**Moved by:** Paul Chard

**Seconded by:** Petra Thanisch

**CARRIED**

**5) Approval of Minutes:**

**MOTION:** That the minutes of Sept 27 be approved as distributed.

**Moved by:** Petra Thanisch

**Seconded by:** Shirley Watts

**CARRIED**

**MOTION:** That the minutes of the board retreat of Nov 5, 2016 be approved as distributed and amended

**Moved by:** Petra Thanisch

**Seconded by:** Shirley Watts

**CARRIED**

**6) Reports and Motions**

- a. Archives: as distributed
- b. Chair: as distributed
- c. Christian Education: as distributed
- d. Communication: no report
- e. Fellowship: as distributed
- f. Faith and Future: nothing to report
- g. Finance: as distributed
- h. Membership: as distributed
- i. Ministers: as distributed
- j. Ministry and Personnel: as distributed
- k. Nominating: nothing to report
- l. Outreach: as distributed
- m. Pastoral Care: no report
- n. Presbytery: as distributed
- o. Property: as distributed
- p. Trustees: as distributed

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- q. UCW: as distributed
- r. Worship: as distributed
- s. EDGE: as distributed

**MOTION:** That the reports be approved as circulated.

**Moved by:** Kent Magarrell                      **Seconded by:** Gerald Davis

**CARRIED**

Comment regarding the formatting of the report summary - Alphabetical organization was a big help.

Good for the Christian Education Committee in doing their Manual Review already.

**7) Business: Arising from reports:**

a) **Governance:**

Gerald Davis reviewed the changes from the initial report that was presented at the Board Retreat. Revised report and process for approval attached (867a)

**MOTION re: Approval of Trial Governance Model:**

That the Board accept the report regarding the Westworth Trial Governance Model which was presented by the Governance Committee, along with the recommendations of the Governance Committee contained in that report.

**Moved by:** Gerald Davis                      **Seconded by:** Dianne Sjoberg

**CARRIED**

**MOTION re: Implementation of Trial Governance Model**

That the Board/Council take all necessary action to implement the recommendations set forth in the Governance Committee's report on the Westworth Trial Governance Model, with such modifications and adjustments as the Board/Council may determine are necessary during the course of the trial period.

**Moved by:** Gerald Davis                      **Seconded by:** Petra Thanisch

**CARRIED**

Thanks to the Governance for all their work.

b) **Ministry and Personnel:**

**MOTION re: Cost of Living Increase**

M&P recommends that a cost of living increase of 1.1% be applied to the wages and salaries of all Westworth staff effective January 1, 2017.

**Moved by:** Paul Chard                      **Seconded by:** Petra Thanisch

**CARRIED**

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Paul Chard presented the new compensation model that now includes housing allowance as part of salary. Discussion as to the impacts on pension contributions took place. The changes must occur by July 1, 2018.

**MOTION re: New Ministerial Compensation Model**

M&P recommends that Westworth transition its Minister to the new compensation model effective January 1, 2017.

**Moved by:** Paul Chard

**Seconded by:** Arlene Hintsa

**MOTION** – That the above motion be tabled until more information at the next board meeting.

**Moved by:** Gerald Davis

**Seconded by:** Shirley Watts

**CARRIED**

**MOTION re: Loraine's Vacation**

M&P recommends that the Board approve Loraine's request to take two additional weeks of paid vacation during the summer of 2017, on the understanding that Loraine will enter into an agreement to then donate back to Westworth an amount equal to her two weeks' gross salary in consideration for those two weeks of additional time off.

**Moved by:** Paul Chard

**Seconded by:** Ruth Wiwchar

**CARRIED**

**c) Membership:**

**Motion re: Removal from Congregational List**

That Karen Porritt be removed from the Westworth Congregation list, at her request

**Moved by:** Gerald Davis

**Seconded by:** Ruth Wiwchar

**CARRIED**

**d) Presbytery:**

Presentation by Dorcas Windsor and Loraine MacKenzie Shepherd on 2 Remits from General Council.

**General Council Remit #2 – Elimination of Transfer and Settlement**

**QUESTION:** Dorcas Windsor asked the board if we agree to the General Council Remit #2 regarding Elimination of Transfer and Settlement.

**AGREED TO with 2 abstentions.**

**General Council Remit #3 – Office of Vocation**

**QUESTION:** Dorcas Windsor asked the board if we agree to the General Council Remit #3 regarding Office of Vocation.

**AGREED TO.**

**e) Finance:**

**MOTION re: Fundraising Guidelines**

That the Board approve the proposed Fundraising Guidelines and Application Form for fundraising events at Westworth effective immediately.

**Moved by:** Cheryl McNabb Davis    **Seconded by:** Paul Chard

**CARRIED**

Guidelines and Application Form attached (867b and 867c)

**f) Property:**

Lorraine Moore presented the findings on the roof repairs. More funds will be needed to proceed with the repairs. There was discussion of funding for roof repairs.

**MOTION:**

That application be made to the Faith and Future Fund for up to \$50,000 (Fifty thousand) for roof repairs.

**Moved by:** Kent Magarrell

**Seconded by:** Lorraine Moore

**CARRIED**

**g) EDGE sub-Committee:**

Shirley Watts presented the most recent findings from the EDGE committee. Meetings with the developer and architect have taken place and they have made recommendations regarding development of church property. They have also suggested that conversations should occur regarding amalgamation with other churches. The committee will continue to gather facts so long as no financial costs are involved. The committee also suggests that another group should be formed to investigate amalgamation.

**8) Old Business:**

a) Faith and Future Fund – 5 year review

This is supposed to occur in January. David Lewis and Dan Wiwchar are presently on this committee. Cheryl McNabb Davis suggested that one person from Finance should be on the committee.

b) Nominating Committee – canvas of committees

Each Committee chair should determine if they will stay on or if the existing Nominating committee needs to find new chairs.

**9) New Business:**

a. January Congregational Luncheon

Judy Brown reported on the proposed January luncheon with entertainment. Date to be determined.

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- b. Date of Annual General Meeting of Congregation:  
**MOTION:** That the Annual General Meeting for Westworth United Church be held on March 19, 2017.  
**Moved by:** Gerald Davis                      **Seconded by:** Cheryl McNabb Davis  
**CARRIED**
  
- c. Welcome message for all on website:  
David Puranen has suggested that we include a message that we are an inclusive and welcoming church that welcomes all comers and that this be put on the website. He will be approached to create the wording and it will be reviewed by Petra Thanisch, Ruth Wiwchar, and Loraine MacKenzie Shepherd. Other suggestions were also made.
  
- d. Westworth letterhead and logo:  
David Puranen has designed an unofficial logo and is seeking approval of the use of this logo. The board was in agreement.
  
- e. Correspondence : Tabled to next meeting
  - i. City wide Worship Service – April 23, 2017
  - ii. Spirit Path request
  - iii. Habitat for Humanity

Compliments to Shirley and Walter Watts on their radio presentation regarding their help with Syrian Refugees and to Barb and Frank Wynes who have been doing tutoring of some of the refugees.

**10) Next Meeting: to be determined.**

**11) Benediction: by Lorain MacKenzie Shepherd.**

**12) Moved by:** Gerald Davis that the meeting be adjourned at 10:08

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Norm Snyder, Chair of the Board

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Alma Acheson, Secretary

