

**Westworth United Church**  
**200<sup>th</sup> Board Meeting**  
**February 22, 2017**  
**7:30 pm**

- 1) **Call to Order:** at 7:33
- 2) **Opening prayer:** Loraine MacKenzie Shepherd
- 3) **Attendance:** Norm Snyder, Shirley Watts, Alma Acheson, Bruce Tefft, Arlene Hints, Diane Riordan, Dianne Sjoberg, David Lewis, Judy Brown, Cheryl McNabb Davis, Paul Chard, Ruth Wiwchar, Kirk Windsor, Kent Magarrell, Nancy Doern-White, Petra Thanisch, Loraine MacKenzie Shepherd, Gerald Davis

**Regrets:** Dorcas Windsor, Dorothy Reid

**Welcome:** Eunice Pratt as observer and incoming Vice-Chair, Marion McKay – EDGE committee

- 4) **Approval of Agenda:**  
**MOTION:** That the agenda be approved with the EDGE Committee report and discussion being moved to item 8.

**Moved by:** Judy Brown      **Seconded by:** Petra Thanisch  
**CARRIED**

- 5) **Approval of Minutes:**  
**MOTION:** That the minutes of January 17, 2017 be approved as circulated.

**Moved by:** Shirley Watts      **Seconded by:** David Lewis  
**CARRIED**

- 6) **Reports:** Reports were not solicited for this meeting but the following did submit reports:

- a) Archives: as distributed
- b) Chair: no report
- c) Christian Education – nothing to report
- d) Communication: no report
- e) Fellowship: - update on Spirit Lifter Luncheon
- f) Faith and Future: as distributed
- g) Finance: as distributed
- h) Membership: no report
- i) Ministers: no report
- j) Nominating: Shirley Watts presented a verbal report and circulated a list of teams for the coming fiscal year
- k) Outreach: no report
- l) Pastoral Care: no report
- m) Presbytery: no report

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- n) Property: as distributed
- o) Trustees: as distributed
- p) UCW: nothing to report
- q) Worship: no report
- r) EDGE: as distributed
- s) Governance: no report

**MOTION:** That the Reports as distributed be approved.

**Moved by:** Kent Magarrell                      **Seconded by:** Paul Chard  
**CARRIED**

**7) BUSINESS ARISING:**

- a) Finance Committee Report:** Approval of budget and yearend financials

**MOTION** – That the yearend financial statement be approved as circulated.

**Moved by:** Cheryl McNabb Davis      **Seconded by:** Shirley Watts  
**CARRIED**

**MOTION:** That the proposed budget be approved for presentation at the AGM on March 22, 2017 as circulated.

**Moved by:** Cheryl McNabb Davis      **Seconded by:** Diane Sjoberg  
**CARRIED**

**Clarification** - The budget may be subject to change due to predicted staffing changes. Note that budgets are always fluid

**b) Edge Committee Report and Recommendation:**

- c) Shirley Watts presented on behalf of the committee. This committee was charged with getting information as to alternatives for use of the church/property. Having completed this beginning stage, 5 options were presented for Board discussion. To move forward would require an outlay of funds. Commendations to the committee for their work. Shirley Watts also spoke about meeting with Amanda Younka, Community Health Services Specialist with the Community Health Development Program of the WHR, regarding use of space under option A. She is working on contacts for us for potential Co-ops that might be interested in partnering with us for the gym space.

**Recommendation**

The above options are presented to the Board for review and consideration. The committee recommends that the Board determine a process and strategy to discuss these options, or a variation of the options as determined by the Board, with the congregation. The discussion with the congregation would hopefully lead to a preferred option to pursue in more detail for consideration and implementation. It

is noted that our upcoming AGM on March 19<sup>th</sup>, 2017 might be a good opportunity for

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an initial discussion with the congregation on this important issue pertaining to the future viability of our building.

**MOTION:** That the recommendation put forth in the report be put forward to the board for consideration.

**Moved by:** Shirley Watts      **Seconded by:** Arlene Hintsa

**CARRIED**

**Comments** that arose during discussion before voting on the motion:

- Information needs to be disseminated to congregation.
- Do we need more information to present to the congregation and how should the information be presented?
- Establish committee to get more information regarding costs and what would happen under the different presented options.
- Care needs to be taken on presenting the various options to prevent misunderstanding by the congregation.
- Note that some of these options would require rezoning. Rezoning might be difficult.
- Note that funds would not belong to Westworth but the greater church.
- Doing any of these options would require a capital campaign.
- Should we be looking at going into a commercial development or should any development be aimed at doing a service to the community eg. Seniors housing.
- Within Option 1 there are some sub options that could be developed.
- The focus of EDGE is making property residential. What about other options such as amalgamation but that was not part of the EDGE committee mandate. Also what about partnering.
- We are just out of JNAC and people are still overwhelmed with the changes from that. We are still in a viable position and more time can be devoted to getting options in addition to the EDGE proposal.
- We must spend money on the existing building if we are going to continue with our mission.

Norm Snyder has asked for people to forward their thoughts on this to him. General discussion concluded that the recommendation for the board to proceed be acknowledged at the AGM but not the contents of the options in the report

**d) Trustees' Report:** Proposal for rentals.

Kent Magarrell presented the background on why this policy is necessary under the Congregational Board of Trustees handbook and Canada Revenue Agency regulations.

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**MOTION:** That all organizations, groups or renters using Westworth United Church facilities after June 30, 2017 have their own liability insurance, with a minimum coverage of \$2 million (\$2,000,000), with Westworth United Church added as an additional insured in the liability insurance policy.

**Moved by:** Kent Maggarell                      **Seconded by:** Dianne Sjoberg

**CARRIED**

**e) Archives:**

**MOTION:** That the board discard and decommission the Carillon Bells system.

**Moved by:** Diane Riordan                      **Seconded by:** Ruth Wiwchar

**CARRIED**

**f) M & P Report and Recommendations:**

- Paul Chard spoke regarding the email from David Puranen. Paul clarified issues regarding this email.
- Ken Dwyer has resigned and his last day was Feb 19, 2017
- Norm Snyder spoke to the amount of work that went into trying to resolve situations relating to dealing with staffing issues.

**MOTION:** That the board accept with regret the resignation of Ken Dwyer as Custodian, and that the Board takes this opportunity to recognize the efforts of Ken over the years and the care he showed for the church.

**Moved by:** Paul Chard                      **Seconded by:** Dianne Sjoberg

**CARRIED**

Be it known that the board commends the work of Ken Dwyer over the years and the work of the M & P committee in working with staff.

**MOTION:** That the board of Westworth accept the resignation of David Puranen from the position of Coordinator of Children, Youth and Family Ministries effective immediately.

**Moved by:** Paul Chard                      **Seconded by:** Shirley Watts

**CARRIED**

- In accepting these resignations, the committee will begin searching for people to fill both positions. Options and process for this to be determined.

- Temporarily members of the congregation are filling in for custodial duties for special events. Sunday School and Youth Programs will be approached to assist as needed.
- Discussion followed regarding the options that were presented to David Puranen.

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**MOTION:** That the board of Westworth approve the distributed Safe Work Procedure related to staff working alone.

**Moved by:** Paul Chard      **Seconded by:** Ruth Wiwchar

**CARRIED**

- 8) **Old business:** none
- 9) **New Business:** none
- 10) **Next Meeting:** Will be a meeting of the new Council – date to be determined.
- 11) **Benediction:** Loraine Mackenzie Shepherd
- 12) **Adjournment: Moved by:** Gerald Davis that the meeting be adjourned at 9:32

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Norm Snyder, Chair of the Board

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Alma Acheson, Secretary

