

**Westworth United Church  
202nd Council Meeting  
April 30, 2017  
2:00 pm**

- 1) **Attendance:** Norm Snyder, Loraine MacKenzie Shepherd, Paul Chard, Cheryl McNabb Davis, Keith Love, Bruce Tefft, Alma Acheson, Shirley Watts, Eunice Pratt, Gerald Davis

**Welcome:** Shirley Watts from EDGE committee  
Gerald Davis from Governance committee

**Regrets:** None

- 2) **Call to Order:** at 2:12 by Norm Snyder

- 3) **Opening prayer:** Loraine MacKenzie Shepherd

- 4) **Approval of Agenda:**

**MOTION:** That the agenda be approved as amended.

**Moved by:** Cheryl McNabb Davis   **Seconded by:** Bruce Tefft

**CARRIED**

- 5) **Approval of Minutes:**

**MOTION:** That the minutes of March 28, 2017 be approved as circulated.

**Moved by:** Bruce Tefft                           **Seconded by:** Keith Love

**CARRIED**

- 6) **Appointment of Team Leaders since AGM – Pastoral Care, Property, and Membership:**

**Pastoral Care** – Nancy Doern White and Barb Gwyer

**Membership** – Shirley Watts

**Property** – Spencer Newton

**MOTION:** That the above appointments be approved.

**Moved by:** Cheryl McNabb Davis                           **Seconded by:** Bruce Tefft

**CARRIED**

- 7) **EDGE Committee** – Discussion regarding next steps.

- a. Shirley Watts provided an update as to what has been happening. The EDGE committee has not met since the last update and is awaiting further direction from the Council. Council discussed what steps we should take as we proceed. Discussions included:
- that we need more information before we go to the congregation
  - sufficient information has been gathered by the EDGE committee to give Council an understanding of the possible development options for the building as well as the potential costs of renovating all or a portion of the building
  - what we need now in order to have sufficient information to present to the congregation for input is further exploration into potential partnering options for

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Westworth, as this would be a way to share or defray the costs of renovation or upkeep if that option is to be pursued

- once Council has more information regarding potential partnering options, we will be in a position to present all of the options to the congregation for their input as to which option should be pursued
  - financial considerations for each of the options of renovation, maintenance and/or development were discussed
  - there may be grants available for financial assistance for renovations.
- b. Loraine MacKenzie Shepherd to host a meeting of ministers from United Churches in the surrounding area to explore working together with other churches and to find out what the plans of other churches are.
- c. There was a general discussion regarding the need for further investigation of what these other churches are doing so that we can consider all options which might be available to us. It was concluded that Council should take the lead in exploring possible partnering options so that this information can be presented to the congregation along with the EDGE information regarding possible development and renovation options for the building. Consensus was that Norm Snyder and Eunice Pratt should gather this information and share ideas.
- d. Westworth EDGE committee to contact EDGE and inform them that we are doing some further investigating to explore all our options before making any further decisions with them
- e. Once Council has gathered further information, all the options for the building should be presented to the congregation for input, and at that time, a committee representing a cross-section of the congregation may be appointed.

**MOTION:** That the existing ad hoc EDGE committee be disbanded with thanks for all their hard work with a view that in the future there may be a need for a new committee.

**Moved by:** Cheryl McNabb Davis      **Seconded by:** Eunice Pratt

**CARRIED**

**8) M&P Report** - update on hiring activities.

- a) Search Committee for the position of Coordinator - Children Youth and Family Ministry has been established and position has been posted. Deadline for applications is 2 (two) weeks from now.

- b) Christian Education has met because of the need to proceed with Worthy Kids Day Camp. There was discussion regarding financing of Worthy Kids Day Camp.

**MOTION:** That funding to cover the cost of staff for Worthy Kids Day Camp for 2017 be approved at the same rate as 2016

**Moved by:** Paul Chard      **Seconded by:** Eunice Pratt

**CARRIED**

Paul Chard to communicate this to Dianne Sjoberg

- c) Custodian Position: recommended that we hire Ian Thomson for a permanent position of 24 hours per week and that he be given first right of refusal for any extra hours related to rentals.

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**MOTION:** That Ian Thomson be hired on a permanent basis for 24 hours/week at a rate of \$15.00 (fifteen) per hour plus benefits as of May 1, 2017.

**Moved by:** Paul Chard                      **Seconded by:** Cheryl McNabb Davis

**CARRIED**

Ian Thomson is willing to take a course so he can be responsible for more care of the boiler. Paul Chard recommends we pay for this course depending on cost. Paul Chard recommends that M&P get a budget for continuing education for other staff and volunteers. These can be addressed in the next budget submission.

- d) Summer coverage: There is an overlap of vacation time between Loraine MacKenzie Shepherd and Heather Lavery this summer. To be left to M&P to decide if temporary staff needs to be hired for this time.
- 9) **Faith and Future Committee Update:** The review of its mandate needs to be completed. David Lewis is getting members of the Congregation to sit on the committee to do this review, and Cheryl McNabb Davis, as Finance Chair will be his liaison.

**10) Reports from other Council Members**

**Communication** – training on posting to website for Heather Lavery, Alma Acheson, and Loraine MacKenzie Shepherd, Andrea Firth to take place Wednesday, May 3 at 8:30. Time has been cleared with M&P liaisons as staff will be coming in early.

**11) Old Business:**

**Remits:** One left to be reviewed and needs to be done by June 30, 2017. Presbytery reps to be invited to next council meeting to present this.

**12) New Business:**

- a. **Council membership:** Under new Council Structure, do we want to change policy that Ad hoc Committee chairs be required to attend Board meetings?  
**MOTION:** That any Ad hoc committee chairs would be appointed a liaison and would attend Council meetings by invitation of the Council Chair. They would be required to submit reports as do other Ministry Teams.

**Moved by:** Paul Chard    **Seconded by:** Keith Love.

**CARRIED**

b. **Governance Liaison:**

**MOTION:** That Council Chair be appointed Liaison for the Governance Committee.

**Moved by:** Paul Chard                      **Seconded by:** Eunice Pratt

**CARRIED**

- 13) **Next Meeting: Council:** May 23, 2017, 7:15 pm. Alma Acheson will be away so someone needed to take minutes.

Next is June 27, 2017

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**Retreat:** mid September to mid October – date to be determined by Loraine MacKenzie Shepherd and Norm Snyder

**14) Benediction:** by Loraine MacKenzie Shepherd

**15) Adjournment:** Moved by Cheryl McNabb Davis that the meeting be adjourned at 3:51 pm.

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Norm Snyder, Chair of the Board

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Alma Acheson, Secretary

