

Westworth United Church Council Meeting
August 29, 2017
7:15 PM Parlour

Agenda:

Alma Acheson, Norm Snyder, Denise Jones, Loraine MacKenzie Shepherd, Paul Chard, Keith Love, Eunice Pratt

1) Call to Order: 7:32

2) Opening prayer: Loraine MacKenzie Shepherd based her devotion on the presentation from the Uniting Churches of Australia with participation from Council Members. Loraine MacKenzie Shepherd to send revised constitution to Peter to be put onto our website.

3) Regrets: Cheryl McNabb-Davis

4) Welcome: Denise Jones (representing Finance)

5) Approval of Agenda:

Motion: That the agenda be approved as amended.

Moved by: Eunice Pratt **Seconded by:** Paul Chard

CARRIED

6) Approval of Minutes of Prior Meetings:

Motion: That the minutes of May 23, 2017 and June 21, 2017 be approved as distributed.

Moved by: Keith Love **Seconded by:** Paul Chard

CARRIED

7) M&P Report:

- a) **Youth coordinator – welcome and leadership role.** Maggie Barnett assumed her new position Aug. 15 and immediately got down to business. Norm Snyder to email Dianne Sjoberg about announcement and welcoming on Sept 10. Invitation to be extended to Maggie Barnett to attend the Leadership Team Retreat and she should be included on distribution lists.
- b) **Update on custodian hiring/options for coming year:** Ian Thomson has tendered his resignation. Arlene Hintsa and Jennifer Snyder are investigating Custodial Services. Property Committee will be meeting on Sept 5 and more information regarding Church Custodial Service to come out of that. Ian Thomson's last day is Sunday Sept 3, 2017. He will be invited back at a later date for a farewell. Notice was put in the last bulletin that he was leaving but another notice will be needed regarding collection for a gift. Heather Lavery and Loraine MacKenzie Shepherd are compiling a list of tasks that Ian Thomson did that a Custodial Service will not do. This tentative list to be sent to Property before Sept 5. Loraine MacKenzie Shepherd will forward a suggestion to Property regarding rental supervision. It was suggested that volunteers from the congregation be utilized more for such tasks as set-ups and take-downs.

- c) **Credit Card:** Paul Chard and Denise Jones updated the status of the credit card for Ian Thomson (no longer needed) and for Maggie Barnett and possibly Heather Lavery.

8) Governance Committee:

- a) **Manual update clarification questions from Gerald Davis** – Regarding visioning statement, the keeper of the visioning statement will continue to be with one member of the Council - the Vice Chair/Past Chair.
- b) **Reporting template for progress on the visioning statement-** Should updates from Team Ministries regarding progress of committees toward visioning be brought up at the retreat on Sept 30? Keeper of the visioning statement on behalf of Council to periodically review and report on the status of the visioning statement following consultation with teams.
- c) **Outside Consultants:** The Governance Committee sought input from Council regarding the provision found at the end of page 12 of the current manual regarding committees seeking assistance from outside parties. The clause currently reads:

“When anyone from outside the congregation is invited by a Committee to assess any part of the life and work of the congregation, the Committee must:

- 1) Ensure there is a motion in the Committee’s minutes documenting the Committee’s agreement to issue the invitation.*
- 2) Notify the Board Chair and/or Executive before the invitation is issued.*
- 3) Understand that the individual issuing the invitation may be held liable for costs if steps 1 and 2 have not been taken.*

Council’s view was that this should be reworded to state that such decisions are to be the responsibility of the Team provided it is within the mandate and budget of the Team. If the invitation will affect any other team, committee or group within Westworth, that body should first be consulted.

9) CE Committee Report: initiative re: activity bags in Sanctuary

- a) This is within the mandate of the committee, but they should first consult Worship. No mention of cost was stated but if there are additional costs that are not accommodated by the Team Ministry budget, then they could present this to Finance and Council.

10) Long term planning:

- a) **Interfaith usage of building:** Request from Presbyterian Korean congregation to use space within our building for a worship service. Many suggestions were given to Loraine MacKenzie Shepherd regarding ways in which they might be accommodated. Discussion also occurred regarding liabilities and insurance. Loraine MacKenzie Shepherd agreed to follow up with this group to see if some form of accommodation is possible.
- b) **Interfaith Lenten study:** The 2018 Lenten Study focus is Buddhism. A Buddhist group will be having an overnight retreat here Sept 30-Oct 1.

- c) **Building Usage:** Discussion took place regarding working with other churches/Faiths using our building on a recurring basis. The issue of renting or sharing the building brings up many issues including the differences between renting space and sharing space. The work of other churches was discussed as to how they work together and share such things as Sunday services or special events.
- d) **All agreed that further investigation and work regarding this issue is needed.**
- e) **Potential grants/funding:** Loraine MacKenzie Shepherd has sent a link regarding the grant process. <http://www.gov.mb.ca/imr/mr/bldgcomm/index.html>
- f) **Special service:** Oct 29 7pm at Westminster United Church – speaker John Pentland author of “Fishing Tips” who revitalized a Calgary church using an innovative approach. Additional information on Westminster website and probably further information coming out soon.

12) Reports from other Council Members, if any, for information purposes

a. Vice Chair/Past Chair: Eunice Pratt

- i. **Archives** – as distributed including guidelines for Archive Material from committees. Dianne Riordan clarified nothing to report versus no report. She also sent information regarding what reports and minutes need to be sent to Archive
- ii. **Property** – as distributed, getting a quote on the asphalt replacement/repair.
- iii. **Trustees** – no report

b. Member At Large:

- i. **Christian Education** – as distributed
- ii. **Outreach** - as distributed
- iii. **Worship** – no report. Next meeting Sept 13, 2017

c. Member At Large: Keith Love

- i. **Fellowship** - as distributed.
- ii. **Membership** - Shirley Watts is spearheading a proposed Theatre night Nov 24, 25, 26 (Sunday matinee will finish in time to get home for Grey Cup). This is a fundraising opportunity in conjunction with Young United Church. The proposal has been submitted to Finance. Would like to have some people from our church involved. Shirley Watts to be asked to approach other teams regarding what commitment or concerns each team can make to this exciting and ambitious project. The question of an Approval process for special events (over and above fundraising proposal) needs to be addressed.
- iii. **Pastoral Care** – as distributed

d. Secretary:

- i. **Communication:** as distributed.
- ii. **Presbytery** – nothing to report
- iii. **UCW** – as distributed

13) Old business: Fall retreat will be Sept 30, 2017. Norm Snyder and Loraine MacKenzie Shepherd to compile agenda and circulate it to the Council prior to our next meeting.

14) New Business:

- a) **Update on July service at Westworth** – Positive response. Revised Constitution from the Uniting Church of Australia to be posted on website. Luncheon and panel discussion went well.
- b) **Spirit Path:** This initiative of Winnipeg Presbytery is trying to start a new church in southwest Winnipeg. Loraine MacKenzie Shepherd presented an update on the status of this. Because of changing structure at Presbytery, Spirit Path needs to become an Outreach Ministry of an existing church and would involve the bookkeeper of the existing church taking on their books for approx. 3 hours per week. Funds would come from a special fund to start new churches. Spirit Path would be accountable to the parent church but still striving to become their own independent church. Many questions were raised concerning the responsibilities and commitment that we would be taking on. Much more information is needed before we can commit to such but at the present time, this responsibility lies outside our current Outreach priorities. We will defer to another United Church.

15) Next Meeting: Sept 19, 2017 – Council mtg 7:15
Sept 30, 2017 – Team Ministry retreat for all Team Leaders and Council Members at Westworth.

16) Benediction: Loraine MacKenzie Shepherd gave the closing prayer.

17) Adjournment:

MOTION: That the meeting be adjourned at 10:13

Moved by: Keith Love

Norm Snyder, Chair of the Board

Alma Acheson, Secretary

