

**Westworth United Church
206th Council Meeting
September 19, 2017
7:15 PM Parlour**

Attendance:

Alma Acheson, Norm Snyder, Cheryl McNabb Davis, Loraine MacKenzie Shepherd, Paul Chard, Keith Love, Eunice Pratt

1) Call to Order: 7:28

2) Opening prayer: by Loraine MacKenzie Shepherd

3) Regrets: none

4) Approval of Agenda:

MOTION: That the agenda be approved as amended.

Moved by: Paul Chard **Seconded by:** Eunice Pratt

CARRIED

5) Approval of Minutes of Prior Meetings:

MOTION: That the minutes of September 19, 2017 be approved with a correction to the spelling of Governance.

Moved by: Eunice Pratt **Seconded by:** Paul Chard

CARRIED

6) Leadership Retreat (September 30, 2017):

Suggestions for agenda

- Status regarding Visioning/JNAC
- Unified/Team goal setting and Team Ministry check-in
- Status regarding Governance structure -specific questions, review of processes
- Physical building/EDGE follow-up and future options/steps, messaging to congregation. Norm Snyder to copy article from Observer and distribute for reading prior to retreat. Challenges, shortcomings, strengths.

7) M&P Report:

Janitorial Services – Loraine MacKenzie Shepherd circulated a quote from Certified Green Cleaning. Discussion followed regarding list of tasks that the cleaning company would do and other tasks that they would not do.

MOTION: That Certified Green Cleaning be hired for cleaning and maintenance of Westworth United Church based on the quote provided until the end of December, 2017 with an interim review by Property to include a review of the hourly cost.

Moved by: Eunice Pratt **Seconded by:** Cheryl McNabb Davis

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8) Governance Committee: Norm Snyder to talk to Gerald Davis regarding items for inclusion at the Team Ministry retreat. Gerald Davis is wondering if he should have a liaison on the Council. Consensus of discussion is that Governance being specially constituted by Council, should liaise with the chair, being Norm Snyder this year.

9) CE Committee Report:

3 year review process – Coordinator of Youth and Family Ministries position was originally to be reviewed after 3 years, as part of the overall review of JNAC recommendations. While the new Youth New Coordinator has just started this is a position review not an individual review and should be done in 2 years as set forth by acceptance of JNAC recommendations at the 2016 AGM.

10) Faith and Future –

Update/plan – Need to follow-up with David Lewis as to status of review. Norm Snyder to follow-up.

11) Reports from other Council Members, if any, for information purposes

a. Vice Chair/Past Chair: Eunice Pratt

- i. **Archives** – nothing to report
- ii. **Property** – as distributed, See Janitorial motion under M&P, issues regarding garbage bins
- iii. **Trustees** – nothing to report

b. Member At Large: Bruce Tefft (absent) reports as distributed

- i. **Christian Education** – as distributed
- ii. **Outreach** - no report
- iii. **Worship** – baptism – notice of the upcoming baptism of Iona Penelope Briscoe – daughter of Stacey Janice Briscoe and Adam Darrell Geoffrey Briscoe.

c. Member At Large: Keith Love

- i. **Fellowship** - as distributed.
- ii. **Membership** – Membership Team goals presented – see report compilation.
- iii. **Pastoral Care** – nothing to report

d. Secretary:

- i. **Communication:** as distributed. Upswing on Website activity.
- ii. **Presbytery** – as distributed

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iii. **UCW** – as distributed. Annual Bazaar October 28. Requires help from many people in congregation.

e. **Finance: Cheryl McNabb Davis** – f

- Financial concerns regarding keeping Westworth within budget and keeping self sufficient.
- The financial results of VBS, which is supposed to be cost neutral was reviewed. Consensus is that it should form a separate budget line item so all costs including salaries are clearly accounted for.
- Cheryl McNabb Davis distributed the Budget Request Form for review and hard copies to be distributed at retreat. It is available electronically and that is the preferred method of submission.
- Discussion about pledge numbers in bulletin – Loraine MacKenzie Shepherd to confirm who generates the numbers and what is included in order to insure an accurate financial position is conveyed.

12) Old business:

- a) **Harrow UC discussions** – Keith Love met with Teresa Moysey of Harrow United Church regarding issues concerning the needs and interests of both churches for the future and options. Keith Love will also follow-up with Crescent - Fort Rouge United Church. Loraine MacKenzie Shepherd provided an update on interactions with other churches in the area. Consensus of Council was that more information is required in order to assess various options available to Westworth going forward.
- b) **Korean church update** – The Korean Church has decided to seek other facilities because our facility is so busy.
- c) **Buddhist church update** – Buddhist church decided not to have their event here.

14) New Business:

- a) **Ticket policy** – Request that there be a sliding scale for church events to allow low income families to attend at a lower price. Historically for congregants', financial assistance has been made available on request, but it is not publicized. Suggestion that a note be added to posters/tickets stating that "accommodation can be made for those who cannot afford to attend and to speak to minister."

MOTION: That Westworth adopt a policy to attempt to accommodate low income congregants to attend events. Requests to be made to the Minister.

Moved by: Keith Love

Seconded by: Paul Chard

CARRIED

- b) **Templates** - tabled

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15) Next Meeting: Sept 30, 2017 – Team Ministry retreat for all Team Leaders and Council Members at Westworth.
Tuesday, Oct 24, 2017 at 7:30
Tuesday, Nov 28, 3017 at 7:30

16) Benediction: Loraine MacKenzie Shepherd

17) Adjournment:
MOTION: That the meeting be adjourned at 10:37
Moved by: Keith Love

Norm Snyder, Chair of the Board

Alma Acheson, Secretary

