

**Westworth United Church**  
**214<sup>th</sup> Council Meeting**  
**April 24, 2018**  
**7:30 PM in the Parlour**

**Attendance:** Eunice Pratt, Loraine MacKenzie Shepherd, Paul Chard, Norm Snyder, Cheryl McNabb Davis, Alma Acheson, Keith Love, Bruce Tefft

**Guest:** Maggie Barnett

**1. Call to Order:** at 7:39 by Eunice Pratt

**2. Opening Prayer:** by Loraine MacKenzie Shepherd

**3. Approval of Agenda:**

**MOTION:** That the Agenda be approved as distributed.

**Moved by:** Norm Snyder      **Seconded by:** Cheryl McNabb Davis

**CARRIED**

**4. Presentation:**

- Maggie Barnett spoke about the need to get fall programming information out earlier because once September is here people have made other commitments. She is suggesting an "Open House" and barbecue. Manitoba Pork Marketing Board would do the barbecue for \$3.50 (three dollars and fifty cents)/person. Additional costs would probably mean the final cost would be \$5 (five)/person. She would like representatives from the various groups to perform and be available to discuss the programming. Proposed date for this is Thursday August 30. This would be open to the community at large and would expand the visibility of the church and its programs. She would do extensive advertising in local papers. Maggie Barnett has agreed to coordinate the event and will contact the various Teams. A small display from each of the teams would be appreciated. Emails need to go out to the Teams as soon as possible to hold the date and ask for their participation.
- Council agrees that this is a worthwhile project and gives it their support.

**5. Approval of Minutes:**

- **MOTION:** That the minutes of the meetings of March 13, 2018 and April 8, 2018 be approved as distributed.

**Moved by:** Keith Love

**Seconded by:** Bruce Tefft

**CARRIED**

**6. Governance Committee:**

- **MOTION:** That the Westworth United Church 2018 Manual (pending revisions discussed) be adopted for the governance and day-to-day operation of the church

**Moved by:** Norm Snyder

**Seconded by:** Paul Chard

**CARRIED**

- **MOTION:** That Council recommends the approval of the revised Governance Model at a Congregational Meeting on October 14. (This is proposed in order to have the approval by the existing Presbytery before structural changes take place to the UC governance model that could delay action on this matter.)

**Moved by:** Bruce Tefft

**Seconded by:** Cheryl McNabb Davis

**CARRIED**

Eunice Pratt will send a note of thanks will be sent to the Governance Committee for all their hard work on this project.

**7. Community Care Ministry:**

- **MOTION:** That the following members be removed from the Westworth membership list due to lost contact (no response to phone calls, emails or a membership letter)

Allison Moore

Paul and Charlene Winslow

Laurel Thorsteinson

Margaret MacKinnon

Pamela Klassen

Daun and Peter Klassen

Jack Harper

Donna Fletcher

**Moved by:** Keith Love

**Seconded by:** Cheryl McNabb Davis

**CARRIED**

**8. Finance**

- Cheryl McNabb Davis clarified that honorariums above \$500 need to have a T4A issued and therefore Jenny Jeffers needs the full name, address, and SIN number so this can be done for income tax purposes.

- **MOTION:** For honorariums \$500 or more or cumulatively above \$500 within a calendar year; the full name, address, and SIN of the honoree will be required in order to process payment.

**Moved by:** Cheryl McNabb Davis      **Seconded by:** Bruce Tefft

**CARRIED**

- **MOTION:** Move that the Cuba Fund be closed, and the remaining funds sent to our partner church in Luyano, Cuba for them to use as they see best. This motion follows much discussion and thought by other ministry teams.

**Moved by:** Cheryl McNabb Davis      **Seconded by:** Norm Snyder

**CARRIED**

- Legacy Fund information to be included in stewardship package in the fall.

#### 9. Ministry and Personnel:

- **Point of Clarification:** Fees for a replacement organist are set at \$150 (one hundred and fifty) for a Sunday service and \$50 (fifty) for a choir rehearsal or practice.
- Paul Chard expressed the need for the Property team, Ministry and Personnel Team, and Finance Team to review the status of the building management and custodial needs.

#### 10. Property

- Note that the new Liaison person for Property Team is Norm Snyder
- **MOTION:** That the Vocal Accent group be allowed to use the Westworth Church for choir rehearsals on Sunday nights rent free. With some assistance from Westworth they will put on one major fundraiser in lieu of rent.

**Moved by:** Paul Chard

**Seconded by:** Keith Love

**TABLED**

Discussion included information that this would set a precedent as other choirs were denied this and had to pay a fee. The original proposal was presented in hopes of getting people into our church and perhaps joining our choir. It would also assist Debbie McLeod in her position as director of both choirs. There was a discussion of practicality versus philosophy and values. The question was raised if the group has a clear understanding that they would have to cover insurance costs as put forth in existing policies. Property Team and the Trustees should be invited to the next meeting where this will be put on the agenda as a discussion item. Norm Snyder will contact them and invite them to the next meeting. This meeting will include historical information and putting together information that can be discussed at the Council retreat.

**11. Archives:** Chair will verify that bequests are acknowledged as per Manual directions:

*Bequests are acknowledged in writing to the estate or the honouree, and estate bequests are acknowledged appropriately in the Annual Report by the office administrator, rather than a Donor wall or similar apparatus where contributions are acknowledged and ranked by size of donation. (September 23, 2008) (January 26, 2005)*

**12. Other Reports and updates:**

- Christian Education has suggested that the outside Bulletin Board be made a more permanent and weatherproof structure. Bruce Tefft to advise Dianne Sjoberg that this should be run by the Property and Communication Team Ministeries.
- Ancient Design has rented space for its programmes in the building as a result of the work Maggie Barnett has done with Qigong. This decision was made in consultation with Property and the Leadership team.
- The Christian Education report provided information regarding the Spring Day Camp. They provided information regarding providing this for Spring of 2019. The Christian Education report stated that there is obviously a need for this camp and will be included in plans for 2019. Maggie Barnett and Dianne Sjoberg will be asked to attend a fall Council meeting to discuss staffing and financing of this potential project, and whether Provincial Day Care Regulations might have an impact.
- Would it be possible for Westworth to become a participant in Doors Open Winnipeg? Showcasing our windows might also be an opportunity for showcasing our congregation's activities. More details are needed for this in terms of an overall plan.
- Bruce Tefft to talk to Peter Sim about Communication Team expanding print media and opportunities for student input. Alma Acheson to let Peter Sim know Dianne Sjoberg will be contacting him.

**13. Old Business**

- Fall Leadership Team Retreat date- Oct 13, 2018. Location to be determined. Reception after hosted by Loraine MacKenzie Shepherd.
- Orientation and Publication of names of new and continuing team and committee members as a bulletin insert in September. Loraine MacKenzie Shepherd and Eunice Pratt to arrange. Alma Acheson to contact Team leaders to send in names of members.
- Long Range Plan discussions – Norm Snyder, Loraine MacKenzie Shepherd and Eunice Pratt meeting with Karen Lumley (Minister), Paul Webster (Chair), and Bill Craddock (Treasurer) at St. Andrews. Allan McKay should be approached regarding further interaction with Buddhist Community.

**14. New Business**

- **Buses to Conference Annual Meeting Sunday Worship Service - May 27, 2018**  
Discussed at Worship, and they thought that not enough congregants would be interested. Council agrees. Loraine McKenzie Shepherd to announce again that congregants planning to attend Conference Sunday Worship at University of Manitoba should sign up.

**15. Important Dates:**

- Fall Council Retreat October 13, 2018
- Council Meeting dates: May 29, 2018 and September 25, 2018. Further dates to be determined.
- Congregational Meeting October 14, 2018 immediately following the service.
- Spring Leadership Team Retreat - April 6, 2019. We are trying to establish an annual spring retreat day for the Council and Ministry Team leaders in order that goals and projects can be ready to implement when activities begin after summer.

**16. Next Meeting:** May 29, 2018

**17. Benediction:** by Loraine MacKenzie Shepherd

**18. Adjournment:**

- **MOTION:** That the meeting be adjourned at 10:10  
**Moved by:** Keith Love

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Eunice Pratt, Chair of the Board

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Alma Acheson, Secretary

