

Westworth United Church
215th Council Meeting
May 29, 2018
7:30 PM in the Parlour

Attendance: Keith Love, Eunice Pratt, Alma Acheson, Loraine MacKenzie Shepherd, Norm Snyder, Cheryl McNabb Davis, Paul Chard, Bruce Tefft

1. **Call to Order:** at 7:36 by Eunice Pratt
2. **Opening Prayer:** by Loraine MacKenzie Shepherd
3. **Approval of Agenda:**
MOTION: That the Agenda be approved as amended
Moved by: Bruce Tefft **Seconded by:** Keith Love
ARRIED
4. Approval of Minutes of April 24,2018:
MOTION: That the minutes of the meetings of April 24, 2018 be approved as is with correction to the name of Ancient Design which should be called Waking Dao.
Moved by: Norm Snyder **Seconded by:** Bruce Tefft
CARRIED
5. **Correspondence:**
 - Letters from Congregants Diether Peschken and Gordon Toombs were circulated. Eunice Pratt and Loraine MacKenzie Shepherd have responded to the letters from the congregation members and their contents were discussed. Letters to be filed with the minutes in the office.
 - Letter as from the City of Winnipeg regarding paving on Lanark Street from Corydon to Grosvenor. Alma Acheson will make sure the notice about the construction on Lanark is sent out to the congregation. Property to be contacted by Norm Snyder regarding the sign on the lawn to see if it is within the distance stated in the letter.
 - Article regarding "Secular Shift" from newspaper circulated.
6. **Governance Committee:**
 - The Westworth United Church 2018 Manual will be updated to include descriptions of the duties of the Ministry and Personnel, Finance, and general duties of Ad Hoc committees.
 - Council also requested that the new counting procedures and Fund Raising Notification to be added to appendix. A question was raised about the terms for Team Leaders. Barb Magarrell to be contacted by Eunice for clarification and consistency. Suggested

wording is “unless otherwise specified, Team Leader terms should generally not exceed 6 years.

7. Finance:

- Statements have been circulated.
- Stewardship campaign scheduled for first and third weeks of November (second Sunday is November 11). Dedication will be on the third Sunday (November 18). Suggestion that PAR be emphasized.

8. Ministry and Personnel:

- Congregational email to be sent out regarding Loraine MacKenzie Shepherd’s sabbatical. Paul Chard working with Loraine MacKenzie Shepherd and will also confer with Eunice Pratt on wording of email.
- Council authorized email regarding Loraine’s sabbatical from dates

9. Property:

- Jeff Kremer (custodian at St. Andrew’s River Heights) has been contacted and is willing to provide assistance to Westworth. Further information to be obtained from Property.
- Question raised about yard care. Norm Snyder to contact Property and determine what plans have been made
- **Update and correction regarding Urban Retreats Garden Tour:**
Information about the Urban Retreats Garden Tour on June 22, 2019 is clarified as follows - There is no orientation before the tour, or craft sale after. The group will bring their own helpers and Eunice Pratt agreed to show them where items were in the kitchen and how to use the dishwasher. We do not need to find any helpers. Property agreed to waive the rental fee but would charge a custodial fee of \$100.
- **Vocal Ascent proposal.** If the insurance is in place then Trustees have no problem with the use of the building.
- **Motion:** Council approve the motion proposed by The Property team as amended subject to approval by the Property team that the following conditions must be met before Church space can be used rent free:
 1. Must include Church Members in group.
 2. \$1,000 Fundraising commitment annually to be organized subject to church policy.
 3. Application for use must be approved by and the criteria confirmed by a Church Team.
 4. Once a week maximum.
 5. No scheduling conflict with existing paying group(s) or church activities.
 6. No hosting or extra cleanup required.
 7. Insurance must be obtained and is available through Westworth’s United

Church broker.

8. A written agreement will be signed and provided to both parties.

Moved by: Norm Snyder **Seconded by:** Paul Chard

CARRIED

- **Motion (Tabled from April 24):** That the Vocal Ascent group be allowed to use the Westworth Church for choir rehearsals on Sunday nights rent free with the proviso that Vocal Ascent Inc. has a verified \$2 million liability group insurance policy fully in place at their expense and in accordance with the new rent-free criteria.

Moved by: Bruce Tefft **Seconded by:** Norm Snyder

CARRIED

Norm Snyder to make Debbie McLeod aware of the criteria.

- **Update to Waking Dao rental from last CE report:** From previous minutes “Ancient Design (corrected to Waking Dao) has rented space for its programmes in the building because of the work Maggie Barnett has done with Qigong. This decision was made in consultation with Property and the Leadership team.” Alma Acheson has contacted Heather Lavery and has verified that this rental has been confirmed.

8. Minister’s Report:

- Loraine MacKenzie Shepherd has an extensive list of ongoing discussions in her report. She also included a paper she presented at the Charleswood United Church Conference on May 9, 2018

9. Other Reports and updates:

- Lay Worship training sessions being offered starting June 6, 7-9 pm.
- Loraine MacKenzie Shepherd is looking into ongoing Pastoral Care during her sabbatical and will provide an update at the next meeting.

10. Old Business

- Update re: Long ranging planning. Meeting with Buddhist congregation representatives is being planning with the possibility of shared use of space being considered. Eunice Pratt to confirm dates.
- Loraine MacKenzie Shepherd has been in many conversations with St. Andrews River Heights. They are planning to start a Visioning exercise in the fall. We will continue to meet with them and support them.

11. New Business:

- Discussion about Affirming churches and the process that needs to be done. To be placed on agenda for fall retreat for information.

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12. Important Dates:

- Fall Council Retreat - October 13
- Congregational Meeting to discuss and present a motion to adopt new governance model - October 14 after worship
- Spring Council Retreat - April 6, 2019

13. Next Meeting: September 25

14. Benediction: Loraine MacKenzie Shepherd offered a final prayer.

15. Adjournment:

Motion: that the meeting be adjourned at 9:55

Moved by: Keith Love.

Eunice Pratt, Chair of the Board

Alma Acheson, Secretary

