

Westworth United Church Council Meeting
216th Council Meeting
September 25, 2018
7:30 pm in the parlour

Attendance: Eunice Pratt, Paul Chard, Keith Love, Loraine MacKenzie Shepherd, Bruce Tefft, Alma Acheson, Wendy Moroz, Norm Snyder

Regrets: Cheryl McNabb-Davis

Welcome: Wendy Moroz representing Finance Committee

1. **Call to Order:** at 7:39 by Eunice Pratt

2. **Opening Prayer:** by Loraine MacKenzie Shepherd

3. **Approval of Agenda:**

Motion: That the agenda be approved as amended with the addition of Hearing Assist Devices and additional items from M&P.

Moved By: Paul Chard

Seconded by: Wendy Moroz

CARRIED

4. **Approval of Minutes from May 29, 2018:**

Motion: That the minutes of May 29, 2018 be approved as distributed.

Moved By: Keith Love

Seconded by: Norm Snyder

CARRIED

5. **Governance Committee Report:**

- Updates to the 2018 Manual included Term of Office for Team and Committee Leaders; description of duties of members of the Finance and M&P committees, additions to the Appendix including Fundraising Notification, New Counting Procedures, Ad Hoc Committee Template. There were a few last-minute changes so this has not been distributed yet. It will be sent out as soon as possible for Council to review and approval of said updates. Policy on Staff Sick Leave needs to be deleted as this is covered under United Church Policy. The new Manual should be made available on the website and a notice put in the bulletin that it is available on the website.

6. **Finance Committee Report:**

- **Update on Vocal Assent fundraiser.** Property Team approved the criteria for use of the facilities on a rent-free basis (see minutes of May 29, 2018). Vocal Ascent have submitted the form for fundraising to Finance for a concert and Finance has approved that.
- Finance will be distributing letters asking that pledges be increased by 2%.

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- Cheryl McNabb Davis will be speaking on one of the Stewardship Sundays. Keith Love will be speaking on Why you should volunteer.

7. **M&P:**

- **Heather's Compensation:** Whereas Heather Lavery 's job duties have been evolving for the past 12 months and M&P are evaluating whether those duties should effect her compensation, the Ministry and Personnel Team propose the following:
Motion: That Heather Lavery be paid a lump sum compensation of \$1700 (One thousand seven hundred) in recognition of her additional work in 2018.
Moved by: Paul Chard **Seconded by:** Norm Snyder
CARRIED
Jennifer Snyder to be informed and to contact Heather regarding this.
- **JNAC Follow-up:** Coordinator of Youth and Family Ministries – this position was initially a three-year trial and there are other items that were to be evaluated after the 3-year trial and we are nearing the time frame for this. Paul Chard recommended that an AdHoc committee be struck to review the JNAC Recommendations, so a presentation can be made at the AGM in 2019. This will be brought up at the upcoming retreat.
- M&P, Property, and Finance need to have a joint meeting to assess the custodial, handyman, and cleaning positions and financial implications.

8. **Property:**

- Received regrets that no members were able to attend Council Meeting to discuss possible capital projects/ applications for grants based on Edge Report/ Community Places Program Report (2014)/Property Committee Suggestions and the West parking lot situation. Norm Snyder suggested that the various Teams inform property when they see items that need to be seen too.
- Community Places report has been found and needs to be reviewed as there are some questions about a couple of the items. Several items have been attended to. The document is needed to apply for grants. Loraine MacKenzie Shepherd to verify if document is still acceptable with the date of April 2014. Items on this document need to be reviewed by Property and bring their recommendations to the retreat. Norm Snyder to discuss this with Property.

9. **Outreach:**

- **Motion:** That Westworth Council support the application to Winnipeg Foundation for a Reconciliation Grant related to the Outreach Team sponsored Lenten Series (2019) "Interfaith Dialogue".
Moved by: Norm Snyder **Seconded by:** Bruce Tefft
CARRIED

10. Minister's Report:

- Updates for Sabbatical plans including provision for Pastoral Care and inclusion in the Congregational Meeting Agenda.

11. Reports and Updates from other Council Members:

- **Communications** – Should we be doing more to publicize events in the church to the General Public. Alma Acheson to speak to Communications Team to see if they can assist with this. Loraine Mackenzie Shepherd to forward information regarding inserting items to Free Press.
- **Christian Education:** The report from this Team asks about VBS and Spring Break camps budgeting. Bruce Tefft to contact Dianne Sjoberg regarding the budget for these

12. Old Business:

- **Planning for Sat. Oct. 13 retreat.** Potential Agenda items include review of Updated Manual and implications for Teams/Committees; Long Range Planning including status of conversations and joint planning with SARH, capital expenditures re: building maintenance, discussion of possibilities for development on current sight, congregational input on long range planning; plans for Lorraine's sabbatical with review of agenda for Sunday's congregational meeting; opening discussion on formally becoming an Affirming Ministry (see "Why Become an Affirming Ministry" www.united-church.ca. Manual to be electronically distributed. Please let us know if need a printed version
- **Congregational Meeting**
 - **Agenda:** To include review of new Governance model (see Report to Board, Nov 2016), reference to 2018 Manual) and passing of the following motion. In order to avoid the delays and uncertainty because of the dissolution of Presbytery, the following motion is proposed:

That the Westworth United Church Congregation adopts the New Governance Model (as previously approved on a trial basis for 2017 and 2018) as outlined in the Westworth United Church Council Manual 2018 understanding adjustments may be made on as "as needed basis" to better reflect the needs and work of the church, and that once accepted by the congregation will be submitted to Presbytery for approval.

- **Updates and discussion of Minister's Sabbatical:** Sabbatical leave has been approved for May-July 2019. Information will be provided on provisions for worship, pastoral care, and how the congregation can provide Loraine with questions to pursue while travelling to various congregations.

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- **Announcements:** Council Members to announce the meeting and read the motion during announcements on Sept 30 (Norm Snyder), Oct 7 (Eunice Pratt), Oct 14 (Paul Chard).
- **Faith and Future Review:** There is now no one on this committee. It was due for review in 2017 but this was not done. It is part of the JNAC and will come up during the review of JNAC. Suggestion that Allan Baker, Kent Maggarrell, Gerald Davis be invited to Council to provide background on the Faith and Future fund.

13. New Business:

- **Hearing Assist Devices:** Worship Committee had been investigating the need to upgrade or replace the existing Hearing Assist Devices.
Motion: That funds up to \$5000 be approved from the Memorial Fund to cover the costs of replacing the Hearing Assist Devices and repairs to the current sound system.
Moved by: Norm Snyder **Seconded by: Bruce Tefft**
CARRIED

14. Next Meeting:

- **Announcements** - conference workshops in November 3 “Regenerating Places of Faith”.
Workshop - Natural Church Development October 18.
- More information available by contacting Loraine Mackenzie Shepherd.
- **Next meeting:** Nov 27, 2018

15. Benediction: Loraine MacKenzie Shepherd closed with a prayer.

16. Adjournment:

- **Motion:** Moved that the meeting be adjourned at 10:15 pm
Moved by: Keith Love.

Eunice Pratt, Chair of the Board

Alma Acheson, Secretary

