Westworth United Church 224th Council Meeting November 19, 2019 7:30 pm in the Church Library

Attendance: Alma Acheson, Eunice Pratt, Norm Snyder, Paul Chard, Keith Love, Ron Bailey, Loraine MacKenzie Shepherd, Bruce Tefft

Regrets: none

- 1. Call to order: The meeting was called to order at 7:36 pm by Council Chair Eunice Pratt.
- 2. Opening Prayer and check in: Loraine MacKenzie Shepherd led the Council in meditation and members did an opening check-in.
- Approval of Agenda: MOTION: That the agenda for the meeting be approved as amended. Moved: Paul Chard Seconded: Ron Bailey CARRIED
- 4. Big Picture Items:

Vice Chair Vacancy: Still without an incoming chair but Secretary has been filled by Barb Magarrell. There was discussion about having the position be a co-chaired position. Names were suggested to be approached.

5. Approval of Oct 29, 2019 Minutes: MOTION: That the minutes of the meeting of October 29, 2019 be approved as circulated. Moved: Norm Snyder Seconded: Bruce Tefft CARRIED

6. Correspondence: Letter from Fred Douglas Place for information.

7. Business Arising:

- Retreat Follow-up:
 - Building Assessment no update yet. On agenda for trustees.
 - Conversations with SARH Loraine MacKenzie Sheprherd has met with Rev.
 Karen Lumley regarding upcoming joint services and possible joint Cuba trip,
 may be joining in training sessions and Lenten Challenge. SARH Board is meeting
 tonight and will be discussing next steps with Westworth
 - changes to the Sanctuary to accommodate young families CE was to talk to young families, possible to move in a rocking chair on trial basis before any renovation.
 - Responsible Risk Guidelines Bruce Tefft agreed to take on writing guidelines/protocol
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- Lenten Challenge Loraine has several potential leaders but still looking for people to facilitate leading small groups, group for young adults being proposed
- Annual General Meeting Dates Date set for Feb. 23, deadline for reports January 19, 2020.
- Amalgamation Process need to start researching what the guidelines and policies are for the United Church. Loraine MacKenzie Shepherd suggested that Joanne Currie would be an excellent consultant to assist in the process. Caution was suggested in not going ahead too fast but making sure we have set forth proper directions and are meeting the needs, and sharing similar values, and vision of the congregations. Eunice Pratt and Norm Snyder will contact Regional Pastoral Relation Minister Judy Hare to investigate the documents, material and resources available to assist in the process.
- Next Leadership Team Retreat to be set when new Chair takes over
- Grants:
 - Update to current grant applications for North Sanctuary Windows and South Chapel Windows as related to U.C. Faithful Footprints Grant - Jeff Kremer working to get quotes on window project. New company (Pioneer) has been approached to give a quote on the refurbishing of the south side stained glass windows. They are familiar with dealing with stained glass windows in churches.
 - Second application to Building Sustainable Communities deadline is mid-December 2019. Need the above quotes and Council's approval of grant applications.
- Covenant of Respect:

Motion: That the Covenant of Respect, reviewed by Council and by the Leadership Team at the Fall 2019 Retreat, be approved by the Council and be presented at the February 2020 Westworth Annual General Meeting.

Moved: Ron BaileySeconded: Norm SnyderCARRIED

8. Committee and Team Reports

Property

U.C. Faithful Footprints representative Stephen Collette has forwarded a summary of his observations re energy efficiencies and signage to the Property team. Jeff Kremer met with Stephen in October. Committee is meeting tonight.

- <u>Finance</u>
 - Annual General Meeting deadlines have been decided in conjunction with Heather Lavery and Jenny Jeffers.
 - Ron Bailey reported on response to the Stewardship campaign will be doing an email blast to remind those who have not submitted their pledges.
 - Ron Bailey also spoke on the management of GIC's.
 - New approach to handling collection and counting seems to be working well.

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- New form for fundraising has been developed and are in the office.
- Website has been updated to state Donations.

• <u>M&P</u>

MOTION: That council approve an overall general wage increase of 1.9% for 2020 in linewith the United Church of Canada's guidelines for increases for Ministry PersonnelMoved by: Paul ChardSeconded by: Norm SnyderCARRIED

<u>Christian Education</u>

Westworth will host the Zeebu Youth Retreat February 15-17, 2020. Thanks to the C.E. Ministry Team and many members of the congregation who have stepped forward in a number of volunteer capacities. They have contacted Trustees regarding insurance coverage - Bruce Tefft to confirm this has been approved. Norm Snyder to look into whether we need a church person to be on site the entire time.

MOTION: That the Council and congregation of Westworth United Church support the Christian Education Ministry Team and the wider United Church in the hosting of the Zeebu Youth Retreat to be held Feb 15, 16, 17, 2020.

Moved by: Bruce Tefft Seconded by: Paul Chard CARRIED

- Worship: No report. Bruce Tefft to remind Team Leader to submit report.
- Minister's Report:

Retired Ministers Requests and Recommendations on the following:

That Council officially move to support their request to continue to perform various ministry functions like pulpit supply, leading study groups, one-on-one visits. (If each minister's request requires a separate motion, adjustments to the motion may be made.)

MOTION: In response to the Prairie to Pine Region's communication through Pastoral Relations Minister Judy Hare, that the Westworth Council support the following ministry requests:

- Marilyn Anderson Corkum: offering for the Region occasional pulpit supply, adult education, one-on-one visiting, officiating at sacraments and weddings, and providing emergency pastoral care;
- Bill Corkum: worship leadership for Westworth (accountable to Westworth);
- Earl Gould: offering for the Region occasional pulpit supply, adult education, one-on-one visiting, officiating at sacraments and weddings, and providing emergency pastoral care.
- Larry McPhail: offering for the Region occasional pulpit supply, adult education, one-onone visiting, officiating at sacraments and weddings, and providing emergency pastoral;
- Heather Robbins: offering for the Region occasional pulpit supply, adult education, oneon-one visiting, officiating at sacraments and weddings, and providing emergency pastoral care;
- Gordon Toombs: writing the occasional letter (accountable to Westworth);

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Both Mac Watts and Eleanor Geib became members of Westworth United Church on November 25, 2018 and their ministries of occasional preaching, offering prayers and visiting are accountable to Westworth United Church. Ray Cuthbert is accountable to the Christian Church/Disciples of Christ for his ministry of occasional pulpit supply and emergency pastoral care.

Moved: Keith Love Seconded: Paul Chard CARRIED

On behalf of the Westworth Congregation we express our sincere appreciation to our group of retired ministers both for their support of Westworth Church and the wider church.

Suggestions to Council from the Retired Ministers' Group:

- publicize the names and photos of the Leadership Team as well as the roles of the Leadership Teams. Eunice Pratt and Loraine MacKenzie Shepherd to explore ways to ways of publicizing the Teams and contacts.
- share information from the Retreat with the Congregation.
- complaints about length of announcements especially when already in bulletin to be referred to Worship Team but next Worship Team Meeting not until January. Discussion about limiting announcements before the service. Suggested Worship send out notice to Teams that announcements be limited and not repeated – use the bulletin. Bruce Tefft to contact Worship about capping announcements.

9. Important Dates

- Council Meeting Date: Wednesday, January 22,2020 (Norm to Chair in Absence of Eunice)
- Westworth Annual General Meeting Sunday, February 23, 2020. Bruce Tefft to ask Worship Committee to move service to 10:30 on that date to accommodate need to be out by 1:30
- **10.** Closing Prayer by Loraine MacKenzie Shepherd.

11. Meeting Adjourned:

MOTION: That the meeting be adjourned **Moved by**: Keith Love

Eunice Pratt, Chair of the Board

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Alma Acheson, Secretary
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