

Westworth United Church
234th Council Meeting
July 21, 2020
7:00 p.m. via Zoom

1. **Call to Order:** Meeting was called to order at 7:07 p.m.
2. **Opening prayer and check-in:** Loraine MacKenzie Shepherd
3. **Attendance:** Pat Stephenson, Chair, Paul Chard, Ron Bailey, Bruce Tefft, Keith Love, Eunice Pratt, Loraine Mackenzie Shepherd, Barb Magarrell
Regrets: none
4. **Approval of Agenda:**
MOTION: That the agenda be approved as presented.
Moved by: Ron Bailey **Seconded by:** Keith Love
CARRIED
5. **Approval of Minutes:**
MOTION: That the minutes of June 23, 2020 be approved as circulated.
CARRIED
6. **Correspondence:** None
7. **Business Arising from Minutes:**
 - **Windows project:** The up-grading of the Sanctuary windows will start in September. There is a small shortfall in the funds for the windows, but the sale of glass panels and the GST rebate will lessen that. There are approximately 60 panels of glass for sale. Prairie Stained Glass will purchase extra panels for \$10 each. Prices for congregation members are \$25 for 1 panel and \$20 each, for 2 or more panels. Discussion covered the possibility of the creation of a stained-glass piece of the United Church crest. Options were discussed and this idea will be considered at a later date.
8. **Committee and Team Reports:**
MOTION: That Council accept the Safe Re-opening Ad Hoc Committee report as presented.
Moved by: Eunice Pratt **Seconded by:** Ron Bailey
CARRIED

MOTION: That Council give the Safe Re-opening Ad Hoc Committee permission to make operations practice decisions and will require consultation with Council only for financial needs beyond \$500 (Five Hundred dollars), potential health risk factors, a change in the plans as outlined in the document's opening phases, or if staff are affected.

Moved by: Eunice Pratt **Seconded by:** Ron Bailey

CARRIED

(Point of clarification, "potential health risk factors" includes specific instances of health risks that are identified and are not addressed in the Committee report. 07/27/20)

MOTION: That Council approve funds, estimated to be approximately \$1900.00 (One Thousand and Nine Hundred dollars), to be taken from the Memorial Fund to pay for equipment and rewiring needed to continue with the online streaming of weekly church services.

Moved by: Barb Magarrell **Seconded by:** Keith Love

CARRIED

The Property Ministry Team has initiated several projects that are to be completed this year. The Team felt it was important to consult with the Finance Committee before continuing with the projects. They have been assured that there are funds to cover the costs within their budget.

Committee and Ministry Team reports:

- a) Archives: nothing to report
- b) Christian Education: Frisbee distribution, Vacation Bible School up-date, September church school up-date
- c) Communication: request for funds to support live-streaming of worship services
- d) Community Care: nothing to report
- e) Finance: window project/stained glass usage, new crest feedback, financial up-date. We continue to be in a satisfactory financial situation.
- f) Minister: CE, Pastoral Care, Safe Re-opening, Worship, Staff meetings
- g) Ministry & Personnel: no report
- h) Outreach: no report
- i) Prairie to Pine Regional Council: no report
- j) Property: no report
- k) Trustees: nothing to report
- l) UCW: nothing to report
- m) Worship: nothing to report

- n) Redevelopment Committee – nothing to report
- o) St. Andrews River Heights/Westworth Joint Committee– feedback from congregations that have pursued amalgamation will be requested. A report will be made to Councils by the end of the year.
- p) Safe Re-opening Ad Hoc Committee. The Trustees have assessed the protocols and support them. The Committee document will change as the Province changes their guidelines. It was clarified that anyone helping with Worship are included in the number of people allowed in the building ie technical team, organist, and children. The Christian Education team is working to figure out how they can maximize the number of people allowed to be in the school. Adults will be required to wear masks. Paper masks will be available. If people are not able to wear a mask, face shields will be available. Bulletins will be placed on pews prior to worship. Washroom usage will be restricted to one person at a time, regardless of the number of stalls. A soft opening of the church for worship will be on September 13. Several questions were asked, and the Committee will clarify when and how masks should be worn and how people will be invited into the building on Sunday mornings. Appreciation for all the work the Committee has done was expressed by the Council. Question: Will masks be required once folks are in their seats in the sanctuary? The Committee confirms that masks will be required in this phase.

9. New Business:

- Spencer Newton has resigned as the Property Ministry Team Leader as of September 1. Eunice Pratt will poll other members of the Team to ask if any one is interested in serving in that position, before other options are considered.

MOTION:

The Council offers thanks to Spencer Newton for his work as the Leader of the Property Ministry Team. We wish him well in retirement.

Moved by: Ron Bailey **Seconded by:** Eunice Pratt

CARRIED

MOTION:

We accept, with thanks, Tim Stephenson's offer to act as Team Leader for Property, provided that no existing member of the Property Team is willing to take over as Team Leader.

Moved by: Keith Love **Seconded by:** Bruce Tefft

CARRIED

- Cleaning of church and maintaining cleaning practices moving forward – go towards a contracted cleaning service? After discussion, Council recommends that the congregation hire a cleaning service to provide the necessary deep cleaning 2 days a week, Monday and Friday. The Property Ministry Team has been asked to obtain 3 (three) proposals from cleaning services, and review the proposals taking into consideration tasks covered and cost.
- Bruce Tefft left the meeting 9:02

10. Important Dates: Next Council Meeting: September 29 2020, 7:30 p.m.to 9:30 p.m.
Leadership Team Fall Retreat: September 19, 2020

11. Closing Prayer

12. Meeting Adjourned:

MOTION: That the meeting be adjourned at 9:18.

Moved by: Keith Love

Pat Stephenson, Chair of Council

Barb Magarrell, Secretary

