

**Westworth United Church**  
**236<sup>th</sup> Council Meeting**  
**October 27, 2020**  
**7:30 p.m. via Zoom**

1. **Call to Order:** The meeting was called to order at 7:39 p.m.
2. **Attendance:** Pat Stephenson, Keith Love, Ron Bailey, Eunice Pratt, Paul Chard, Bruce Tefft, Loraine MacKenzie Shepherd  
**Regrets:** None
3. **Opening prayer and check-in:** Loraine MacKenzie Shepherd
4. **Approval of Agenda:**  
**MOTION:** That the agenda be approved as distributed.  
**Moved by:** Keith Love                      **Seconded by:** Bruce Tefft  
**CARRIED**
5. **Approval of Minutes:**  
**MOTION:** That the minutes of September 29, 2020 be approved as circulated.  
**Moved by:** Keith Love                      **Seconded by:** Bruce Tefft  
**CARRIED**
6. **Correspondence:**
  - Community based organization call for police accountability and reallocation of resources
  - Gordon Gray – email regarding approaching City before spending money on drawings
  - Heather Lavery – email regarding choice of cleaning company. Pat responded to this inquiry
  - Etz Chayim follow up: There has been no further significant correspondence.
7. **Business Arising from Minutes:**
  - Recruitment letter out to Leaders of Ministry Teams
    - Diane Riordan will be staying on as Leader of the Archives Ministry Team
    - Dianne Sjoberg will be resigning as Christian Education Ministry Team Leader effective October 31, 2020. **Bruce Tefft** will follow up with Dianne.
    - Jennifer Snyder will be resigning as Community Care Ministry Team Leader at the time of the Annual General Meeting
    - Tim Stephenson is serving as Interim Property Team Leader until the three major projects are completed.
    - Larry Strachan is resigning as Trustee, following the appropriate process

- Invitation to congregation regarding ideas from the Leadership Team retreat – **Barb Magarrell** will work on this.
- Follow up from Frank Wynes regarding Faithful Footsteps Grant. A report from Frank Wynes was received and is part of the compiled reports for this meeting. It was noted that we received \$983.00 less as part of the project did not qualify. **Eunice Pratt** will speak with Frank Wynes to inquire about the possibility of adding lighting in the Sanctuary and Narthex to the project.
- Proposed Annual General Meeting date: February 28, 2020 via Zoom. **Committee and Ministry Team reports to be submitted to the Office Administrator by January 10, 2021.**

**8. New Business:**

- **From the Outreach Ministry Team**

**Motion:** That Westworth Council endorse, on behalf of the Westworth United Church congregation, the Police Accountability Association's document, Community Based Organizations Call for Police Accountability and the Reallocation of Resources.

Further reflection on this document is required as we received it only a few days before this meeting. Bruce Tefft will speak with Ruth Wiwchar to invite her to meet with us at the November 2020 Council meeting. We seek to better understand the background of the document and the discussion the Outreach team had that led to their decision, and to outline how endorsing this document is consistent with our fundamental principles. Questions in the interim should be directed to the Outreach Ministry Team. **TABLED UNTIL NOVEMBER, 2020 MEETING**

- **From the Worship Ministry Team**

**Motion:** To accept Karla Farstad as a member of Westworth United Church by profession of faith.

**Received as information by Council.**

- Safe Re-opening Committee questions
  - How should we respond to the current situation?  
Recommendations from Council include letting the congregation know what further plans will be based on – we will not re-open for in-person services if our area is under the orange level restrictions. Small group meetings will still be possible with masks and physical distancing.
- Retirement of Office Administrator: Heather Lavery has indicated that she will be retiring at the end of January, 2021. Ministry & Personnel would appreciate comments on any changes that may be required to the position description for

The Office Administrator. The position may be posted in the congregational email, on-line, in the Prairie to Pine Regional newsletter and Red River College, indicating that this is a full-time position, open to a flexible arrangement.

- Cleaning contract discussion  
The hired cleaning service will start when the building re-opens, at this time. Pat Stephenson will confirm with Tim Stephenson what cleaning is currently happening in the church.
- Finance Committee
  - Budget planning: Teams/Committees are required to have their budget requests submitted to the Finance Committee by October 31, 2020.
  - Repayment of grant money – Our loan from the federal government of \$30,000 will be invested into a GIC maturing in December 2022, when the loan is due for repayment.
  - Other opportunities to apply for financial assistance to cover loss of rental income? We were never eligible for a rental income replacement program.
  - Film crew requests: We would be open to these requests. At this time arrangements could be made for staff as required and the Safe Re-opening Committee would be consulted. With the support of Council, Ron Bailey will write a letter to the company that had inquired, for Pat Stephenson's signature.
- Leadership Team communication with the congregation: To clarify for Teams
  - Teams and Committees need to speak directly to other Teams/Committees if they are planning something that will affect the work of another Team.
  - Sending Minutes to Council does not guarantee that those Minutes will be read by Teams/Committees. They may not know of a plan if they are not spoken to directly about the plan.
  - Teams/Committees that have information about projects and activities to share with the congregation are invited to submit the specifics to the Office Administrator for inclusion in our congregational emails.

**9. Committee and Ministry Team reports:**

- a) Archives: nothing to report
- b) Christian Education: included in compiled reports
- c) Communication: no
- d) Community Care: no report
- e) Finance: in compiled reports
- f) Ministry & Personnel: included in compiled reports

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- g) Outreach: included in compiled reports; Minutes attached
- h) Prairie to Pine Regional Council: included in compiled reports
- i) Property: included in compiled reports
- j) Redevelopment Committee
- k) Safe-Reopening Ad Hoc Committee: in compiled reports
- l) St. Andrews River Heights/Westworth Joint Committee – nothing to report
- m) Trustees: included in compiled reports
- n) UCW: included in compiled reports
- o) Worship: Minutes attached

**10. Minister's Report – Compiled reports**

11. Important Date: Next meeting Tuesday, November 24, 2020, 7:30 p.m. via Zoom.

12. Closing Prayer: Loraine MacKenzie Shepherd

13. Meeting Adjourned:

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Pat Stephenson, Chair of Council

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Barb Magarrell, Secretary

