

Westworth United Church
238th Council Meeting Minutes
December 13,2020 **via Zoom**

1. Call to order: The meeting was called to order at 7:00 by Eunice Pratt, Acting Chair
2. Attendance: Eunice Pratt, Acting Chair, Ron Bailey, Bruce Tefft, Keith Love, Paul Chard, Barb Magarrell, Loraine MacKenzie Shepherd
Regrets: Pat Stephenson
3. Opening Prayer and Check-In: Loraine MacKenzie Shepherd
4. Approval of Agenda
The discussion regarding nominations will be included at the end of the meeting.
MOTION: That the Agenda be approved as presented.
Moved by: Keith Love **Seconded by:** Ron Bailey
Carried
5. Approval of November 24, 2020 Minutes
MOTION: That the Minutes of November 24, 2020 be accepted as circulated.
Moved: Bruce Tefft **Seconded:** Keith Love
Carried
6. Correspondence - none
7. Business Arising from the Minutes
 - Bruce Tefft provided an up-date on his conversations with Gordon Gray, Independent Consulting.
8. Committee and Team Reports (were not requested for this meeting)

REMINDER: Committees and Ministry Teams are requested to have their reports for the Annual General Meeting into the Church Office before January 10, 2021. Teams are also asked to submit copies of their Minutes to the Church Office for the Archives.

- Finance. Budget Presentation.

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- The Finance Committee considers that this proposed budget will address issues for 2020 and 2021 and should be considered as such to give a clearer picture, given the distortion of our finances in 2020 due to the pandemic. It includes information from the Ministry Teams and Committees and includes wage expectations for 2021. There is an expected shortfall of \$47,888.00 at the end of 2021.
- Revenues include no rental income and is based on pledges plus 5% based on our history. We currently have a surplus of \$75,000.00 with thanks to the CERB grant from the federal government providing us with a \$61,000 wage subsidy. We anticipate this to continue for some time but there is not currently grant money included in Line 4127 as there are no guarantees.
- We have had a significant increase in insurance expenses.
- The Finance Committee did consider the extension of the Loan program (deadline March 2021) and have chosen at this time to not apply for this. This may change.
- New cleaning charges are included under Property Team expenses, but they will not start until the congregation is using the building on a regular basis.

Motion: To accept the budget as presented for presentation to the congregation at the Annual Meeting.

Moved by: Ron Bailey

Seconded by: Keith Love

Carried

- Ministry and Personnel
Updates on the Church Office Administrator search.
- Nominations for 2021 Council
Positions open include Vice-Chair, Council Secretary, Christian Education Team Leader, Community Care Team Leader, Property Team Leader, and one (1) Trustee position, as well as two (2) Regional representatives.

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Loraine MacKenzie Shepherd will provide up-to-date contact lists for Council members.

Eunice Pratt will compile a list of position summaries to refer to when recruiting possible leadership

Vice Chair, Secretary – Paul Chard, Ron Bailey and Loraine MacKenzie Shepherd will look for possible candidates and follow up.

Christian Education – Barb Magarrell will follow up with potential leaders

Community Care - Keith Love will follow up with leads

Property – Paul Chard will follow up. Additional responsibilities for audio and computer hardware and software have been added to the Team’s description as per our last meeting.

9. Minister’s Report

Loraine will not be going to Victoria in January. Earl Gould will lead a January service, without payment, so that Loraine may have a break.

10. **Important Dates**

Next Council Meeting Date: January 26, 2020 7:30 p.m.

Annual General Meeting: February 28, 2020

Deadline for Annual Reports from Ministry Teams and Committee is January 10, 2020. Paul Chard will speak with Pat Stephenson to ask if he can be of assistance in developing the Council report for the Annual Report as Pat is working many hours supporting nursing home staff.

11. Closing Prayer - Loraine MacKenzie Shepherd

12. Meeting Adjourned

Motion: That the meeting be adjourned at 9:11 p.m.

Moved by: Keith Love

Eunice Pratt, Acting Chair

Barb Magarrell, Secretary

