

# Westworth United Church

## Minutes of Council Meeting

Date: April 19, 2021 Time:1900 hours

**1. Call to Order: 7:05**

**2. Attendance: Pat Stephenson, Chair; Dianne Sjoberg, Vice-Chair; Ron Bailey; Bruce Tefft; Keith Love; Brett Lougheed; Joyce Clouston; Loraine McKenzie Shepherd**

**3. Regrets: None (Sharon Stanley and Brett Lougheed are alternating attendance)**

**4. Opening prayer and check-in:**

**5. Approval of Agenda:**

**MOTION:** That the agenda be approved

**Moved by:** Keith Love

**Seconded by:** Brett Lougheed

Discussion:

**6. Approval of Minutes:**

**MOTION:** That the minutes of March 23<sup>rd</sup> be approved as amended:

1. Dianne Sjoberg's name as Vice-President corrected (deleting Diane Riordan), and Dianne Sjoberg made motion on pp 1145 to proceed with grant writing.
2. On pg. 1145, the two highlighted changes were made:

Under ACTION:

That: Council recommends proceeding immediately with the grant writing, based on the quotes **forwarded** by Peter Sim. Important to note that in grant-writing, quotes are used to outline to describe most complete AV sanctuary renovation. Additional quotes will be sought that will outline smaller renovations. The decision on which option to pursue may be based upon successful grants and donations.

**MOTION:**

**Moved by:** Diane Sjoberg

**Seconded by:** Bruce Tefft

Unanimously Approved by Council

AND:

that the minutes of Special Council Meeting on April 14<sup>th</sup> be approved as circulated.

**Moved by:** Brett Lougheed

**Seconded by:** Ron Bailey

## **7. Business Arising from Minutes of March 23<sup>rd</sup> and April 14<sup>th</sup>:**

### **Discussion:**

That grants have been written and arranged to be forwarded as recorded in minutes of April 14<sup>th</sup>.

## **8. Correspondence:**

Regarding the request from Larry Strachan to review Council minutes from last November through to March of this year:

1. The letter was met with apologies; and
2. The minutes are now posted on the website.

## **9. New Business:**

1. Planning for the content of Leadership Team Meeting on April 24<sup>th</sup>. (led by Loraine and Pat Stephenson)
2. Confirmation of Leadership Team Attendance was reviewed noting affirmative responses, and replies not yet rec'd.
3. Request for Council Liaison to follow-up with individuals who have yet to respond.
4. Joyce to forward a reminder April 20<sup>th</sup>, along with links to videos to review prior to Leadership Team Retreat, and noting that Loraine will provide the Zoom Link April 23<sup>rd</sup>.
5. A review of the agenda for the Leadership Team retreat followed.

## **10. Committee and Ministry Team reports and specific requests within reports:**

- a) Finance- report (attached)
- b) Safe Reopening Ad-Hoc Committee: Eunice Pratt - report (attached)
- c) Worship Team: Olwyn Lewis – responded no meetings since last report
- d) UCW: Nancy Doern-White - report (attached)
- e) Community Care: Dorothy Reid - report (attached)
- f) Affirming Ad Hoc Committee: Heather Robbins - report (attached)
- g) Communications Committee: no report rec'd
- h) Outreach Minutes: Ruth Wiwchar – report (attached)
- i) Re-development Committee: Bruce Teft
- j) Ministry and Personnel: Brett and Sharon Stanley – no report rec'd
- k) Prairie to Pine Regional Council: Barbara Wynes responded (no activity)
- l) Trustees: Kent Magarrell – report (attached) – increase in insurance
- m) Archives: Diane Riordon: responded (no activity)
- n) Christian Education: Marilyn Anderson-Corkum - report (March 17<sup>th</sup> attached; next meeting of CE on April 21st)

Business Arising from Reports:

**Finance Report:**

**Tax Receipt Item:**

- i. Regarding out-of-date CRA software: Finance Committee recommends ordering the new software required for 2019 and going forward;
- ii. As to the possibility of an audit of congregational members tax receipts due to the out-of-date software – this is unlikely, and can be rectified should such a request be made by a congregational member.
- iii. A judgement was made that there is no need to notify the congregation of the above issue.
- iv. New software to be purchased is approved to include networking capacity.

**11. Minister's Report: Loraine**

**12. Important Dates: Leadership Team Meeting: April 24th, 2021**

**Next Council Meeting: Tuesday, May 25<sup>th</sup> at 7:00 pm**

**13. Closing Prayer**

**14. Meeting Adjourned at 9:15 pm**

Respectfully Submitted May 6<sup>th</sup>, 2021

Joyce Clouston,  
Council Secretary

Pat Stephenson,  
Council Chairperson