

Important Considerations

The budget is comprised of the requests of ministry and ministry teams. The requests are submitted to the Finance team for compilation and review prior to submission to the council for final approval.

The budget is prepared and approved on an annual basis. Budget requests for 2018 must be handed in by *(get date)*

The budget is more than just a set of numbers relating to the expenses of particular ministry teams. The budget represents the annual mission plan for the church.

The **purpose of this form** is to provide a tool and guide for ministry teams to prepare their requests for the coming year. Assistance in preparing this form will be available after October 20, 2017. Please contact Walter Watts.

We hope that you prepare your requests prayerfully and thoughtfully to best carry out your ministry or ministry teams' mission.

