

Westworth United Church
#282 Council Meeting Minutes APPROVED
January 28, 2025 7:00 pm
Church Parlour

1. **Call to Order:** 7:02pm

- a) Present: Rhea Yates (Chair), Denise Jones (Finance), Sharon Stanley (M&P), Rev. Tricia Gerhard, Keith Love (Member at Large), Dianne Sjoberg (Past Chair), Jan McIlroy (Secretary), Kathy McPhail, by Zoom (Member at Large) Nancy Williamson, Marion McKay (regarding #8)
- b) Regrets: Bruce Tefft (Visioning)

2. **Opening Prayer:** Led by: Dianne Sjoberg

3. **Approval of Agenda:**

Moved by Keith Love

Seconded by Sharon Stanley

that the agenda for January 28, 2025 be accepted with the following amendments:

- Draft policy submitted by Senior Choir Executive on deleting titles from the Westworth Music Library, moved to the first item of 8.
- Community Care Fundraising proposal becomes 8.b)
- Update on nominating positions becomes 8.c)
- Budget submission presented by Finance Committee becomes 8.d)
- That in item 7, Reports, Affirming, Christian Education and Trustees read “nothing to report” instead of “No report”.

CARRIED

4. **Approval of Minutes:**

Moved by Jan McIlroy

Seconded by Dianne Sjoberg

that minutes of the Council meeting of November 26, 2024 be accepted as circulated.

CARRIED

5. **Business arising from the minutes:** None

6. **Correspondence:**

- a) January 24, 2025 letter from Winnipeg Mayor Scott Gillingham in support of Westworth redevelopment project including residential housing.

7. **Ministry Team and Ad Hoc Committee Reports:**

- a) Affirming (Liaison Kathy McPhail): Nothing to report
- b) Archives (Liaison Kathy McPhail): Report attached
- c) Chair (Rhea Yates): Report attached
- d) Christian Education (Liaison Dianne Sjoberg): Nothing to report
- e) Communications (Liaison Jan McIlroy): Report attached
- f) Community Care (Liaison Keith Love): Report attached

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| g) Finance (Denise Jones): | Report attached |
| h) Minister (Tricia Gerhard): | Report attached |
| i) Ministry and Personnel (Sharon Stanley): | Report attached |
| j) Outreach (Liaison Dianne Sjoberg): | Nothing to report |
| k) Property (Liaison Keith Love): | Report attached |
| l) Regional Reps (Liaison Jan McIlroy): | Nothing to report |
| m) Senior Choir Executive (Liaison Dianne Sjoberg) | Report attached |
| n) Trustees: Kent Magarrell (Liaison Kathy McPhail): | Nothing to report |
| o) UCW (Liaison Jan McIlroy): | Report attached |
| p) Visioning (Liaison Rhea Yates): | Report attached |
| q) Worship (Liaison Dianne Sjoberg): | Report attached |
| r) Past Chair (Dianne Sjoberg) | Nothing to report |

Moved by Keith Love

Seconded by Denise Jones

that the reports be accepted as circulated.

CARRIED

8. Business arising from reports:

- a) Draft Policy submitted by Senior Choir Executive on deleting titles from the Westworth Music Library.

Moved by Denise Jones

Seconded by Dianne Sjoberg

that the "Deletion of Titles from the Westworth Music Library Policy" be approved by Council.

CARRIED

- b) Community Care fundraising proposal

Moved by Sharon Stanley

Seconded by Keith Love

that Council approve the attached fundraising proposal and the required liquor license so that Community Care committee may sell wine prior to the P'Opera concert on Sunday, Feb. 9, 2025. This will be set up in the gym.

CARRIED

- c) Update on nominating. Positions to be filled in M&P Chair, Vice-Chair, Christian Education Team Lead, Communications Team Lead.

i. Ministry and Personnel presentation during announcements on Feb 2

ii. CE to be cochaired by Rachel Doerr and Leslie Rodgers

iii. Communications needs volunteers to assist Peter Sim

- d) Budget submission presented by Finance Committee

Moved by Denise Jones

Seconded by Jan McIlroy

that, with the addition of two thousand dollars (\$2,000.00) to bridge the contract of the Westworth Centre Program Coordinator until the end of June, the 2025 budget

attached be accepted by Council for recommendation to the Community of Faith for approval at the upcoming AGM.

Discussion:

- Treasurer reported on the year just ended that Westworth United Church recorded a surplus of thirteen thousand nine hundred and ninety-two dollars (\$13,992). In addition, fifteen thousand dollars (\$15,000) was moved to the Building Fund to replenish it. This is very positive news and speaks to the commitment of the Community of Faith to fundraising activities such as Timeless Treasures.
- Treasurer reported that budgets submitted by Leadership Team amounted to about the same as the previous year ~ sixty thousand dollars (\$60,000.00).
- The Finance Team is projecting total income for Westworth at three hundred and fifty thousand dollars (\$350,000), much the same as the year just concluded. The projected deficit is forecast at just over twenty-seven thousand dollars (\$27,000.00).
- A question was asked about the “interest projected” (line 4150) since it is quite a bit higher than previous years.
ACTION: Treasurer will look into it and get back to Council.
- Finance Committee has been asked to fill in the dollar amounts for M&S givings within the budget, as this will be important for the Community of Faith to see.
- There was discussion about including budget within Christian Education team for a Vacation Bible School in the summer, and some options that may arise for putting on a VBS without Rev. Tricia Gerhard’s taking a leadership role.
ACTION: Add one thousand, three hundred dollars (\$1300.00) to budget now, and should circumstances change, budget will be available for VBS use. Rev. Tricia Gerhard will talk to CE Team Lead Leslie Rodgers to make her aware of this addition to CE budget.
- There was discussion about the merits of including new budget for the Visioning Committee, including support for the Westworth Centre Program Coordinator, which had previously been fully funded by a grant. Council decided to fund the possible short-term gap in budget for the Program Coordinator until the end of the “program year” in June, if grant funding does not materialize. If the position is to become an ongoing staff position, we ought to consider that question within the context of the overall staff complement, development of a job description, the question of contract versus salary, and reporting to M&P, including performance evaluation and a M&P committee member assigned.

- Council also discussed the merits of including budget for a re-zoning application necessary in order to pursue residential housing on the Westworth property. Council recognized these dollars will be necessary, but felt the Community of Faith might wish to see the types of documents (such as architectural drawings) that will be presented to the City of Winnipeg before putting forward a deficit budget of an additional thirty thousand dollars (\$30,000) to finance a re-zoning application. When the redevelopment proposal is put forward to the Community of Faith for a vote, the amount estimated for the re-zoning application and other related costs will be incorporated into the question being voted on. This means that a majority vote in favour of the proposal will result in an approval of an in-year budget adjustment for whichever fund is determined appropriate for the related costs.

CARRIED

9. Old Business:

- a) Website reviews underway/completed from October 2024 meeting. (Rhea Yates)
 - i. The updates to the home page reflect the change in ministers and can be revised again as part of the comprehensive review Communications is undertaking if needed.
 - ii. Teams and Committees are submitting suggested changes to Brett Lougheed, Communications Chair.

- b) Revised Visioning mandate sent to Council for consideration

Moved by Sharon Stanley

Seconded by Keith Love

that the mandate attached for the ad hoc Visioning Committee of Council be approved, replacing the mandate previously adopted by Council.

CARRIED

10. New Business:

- a) June 8 is the 100th anniversary of United Church of Canada /75th anniversary of Westworth
 - i. May 25, 2025 will be a concert with choirs from both Westworth and St Andrews
 - ii. Evening service with Tricia Gerhard and Karen Lumley
 - iii. Perhaps invitations can be sent to former members and adherents of Westworth?

ACTION: Council recommended that Marilyn Corkum-Anderson, Dianne Sjoberg, Heather Robbins and Barbara Roberts, who have expressed interest in one or both of these anniversaries, might be approached to see if they would be interested in gathering from February to May to consider how Westworth might want to mark the anniversary and bring their ideas to Council. Rhea Yates agreed to approach them individually.

- b) Capital campaign to support redevelopment and/or repair - how much, over what period of time, how to kickoff, what supporting materials need to be available.
ACTION: Rhea Yates and Rev. Tricia Gerhard agreed to do some initial investigation with other Communities of Faith and then seek interest from those who might wish to be involved in a Capital campaign.

11. Other:

Rossbrook House and livestreaming/video equipment. Original grant for A/V equipment outlined a connection with Rossbrook House. Was this ever discussed with Rossbrook House? To bring forward in February or March along with grant documents.

12. Important Dates:

- a) Council Meetings in 2025: Feb. 25, March 25
- b) Visioning Open House for the Community of Faith, Feb. 22, 2025 from 10 a.m. to 12 p.m. to discuss progress to date, present tentative floor plans, answer questions and get feedback.
- c) Westworth Annual General Meeting March 2, 2025
- d) Annual reports from Committees and Teams due in the office by Feb. 6, 2025.
- e) Special concert/fundraiser Feb. 9, 2025 entitled "P'Opera!" with Tracy Dahl
- f) United Church training for M&P members: Saturday, Feb. 22, 2025, from 8:30 a.m - 12: 30 p.m. via ZOOM. More details to come.
- g) October 25, 2025 Timeless Treasures and English Tea Room

13. Communications to Liaisons

- a) Reminder annual reports are due to the Office by Feb. 7, 2025
- b) Ask committees/teams if they would like to follow example of M&P and highlight how their groups reflect discipleship and volunteerism.
- c) Remind committees/teams to give plenty of advance notice to Community Care if you are planning an event and would like them to be involved in any way.

14. Closing Prayer: Led by Tricia Gerhard

15. Motion for adjournment: By Keith Love, at 9:15pm.

Minutes respectfully submitted by:

Approved by:

Jan McIlroy

Rhea Yates

Secretary of Council

Chair of Council