

7. Ministry Team and Ad Hoc Committee Reports (liaisons in parentheses):

Team/Committee	Council Member (or Liason)	Report status	Business Arising Reference
Affirming	(Kathy McPhail)	Report attached	
Archives	(Jan McIlroy)		Motion: United Church crest
Chair	Rhea Yates	Report attached	Open positions on Council, upcoming AGM and annual report preparation.
Choir (Senior Choir Executive)	(Nancy Williamson)		
Christian Education	(Vacant)	Chair position vacant at this time	
Communications	(Jan McIlroy)	Nothing to report	
Community Care	(Nancy Williamson)	Report attached	Food handlers' certificate for 8 people (\$200 total expense)
Finance	Denise Jones	Report attached	2026-2027 Committee makeup, including Treasurer and members.
Minister	Tricia Gerhard		
Ministry & Personnel	Janice Neumann/Margaret Newbury Jones		

Team/Committee	Council Member (or Liason)	Report status	Business Arising Reference
Property	(Nancy Williamson)		
Regional representatives (Prairie to Pine)	(Jan McIlroy)		
SAEJ	(Kathy McPhail)	Minutes attached	
Trustees	(Kathy McPhail)		
United Church Women	(Jan McIlroy)		
Visioning Ad Hoc	(Rhea Yates)	Report attached	Motion to update Land Titles, Motion on RFP document and firms to send it to.
Worship	(Vacant)		
75th Anniversary Ad Hoc	(Kathy McPhail)	Report attached	

Note: The “call for reports” email did not go out this month in error, resulting in fewer reports submitted.

8. Approval of Reports

Moved by Nancy Williamson
that the reports be accepted as circulated.
CARRIED

Seconded by Jan McIlroy

9. Business arising from reports:

- a) RFP for redevelopment business plan

Moved by Kathy McPhail

Seconded by Nancy Williamson

that Council request that 546 Architecture send out the attached request for proposals for a business plan for the redevelopment project to the following firms: Resolve, Raising the Roof, MNP, Colliers and KPMG, with the following three amendments:

- p. 1 after the word "preschool" add in parentheses "(2-6 years)"
- p. 4 remove the words "legal opinion" and replace with "share information on alternative models of governance"
- p. 5 remove "stakeholder" engagement and replace with "community engagement"

Discussion:

- These firms were identified as having experience in these issues, and chosen based on their competence and interest in our project.
- Visioning Committee will review any RFP responses and make a recommendation to Council.

MOTION CARRIED

b) Update to Trustees at Land Titles Office

The following link to a Manitoba Government website gave clarity.

<https://web2.gov.mb.ca/laws/statutes/private/c20090.php>

Moved by Denise Jones

Seconded by Margaret Newbury Jones

that Council allocate up to one thousand dollars (\$1000.00) to update the names of Trustees for Westworth United Church at the Land Titles Office, which includes land title fees (up to one hundred forty-four dollars (\$144.00) for each change) and legal fees.

CARRIED

c) Acceptance of an amendment to the draft 2026 budget, as per Community Care desire to include costs for safe food handling training

Moved by Jan McIlroy

Seconded by Margaret Newbury Jones

that the Community Care portion of the draft 2026 budget be revised to add \$200 for eight people to complete training for the food handlers' certificate, amending the budget presented for approval at the upcoming March 22, 2026 Annual General meeting.

CARRIED

Action: Jan McIlroy will contact Community Care with the request that one booklet should be kept in a prominent place in the kitchen, and that Community Care is asked to contact Ministry and Personnel chair to discuss whether or not it is appropriate to ask staff to be trained as well, as this would be in addition to their already agreed upon job descriptions.

d) United Church crest

Moved by

Seconded by

that an updated United Church Crest of similar size to the one in the Narthex be purchased.

Action: Jan McIlroy, Liaison to Archives, will contact Archives to ask if we have a record of when/how we acquired the crest which is on the wall in the Narthex, and whether there might be conditions regarding its replacement.

Motion will be sent back to the Affirming committee with a suggestion for discussion between Affirming, Archives, Property and Rev. Gerhard.

e) Discussion on Treasurer position for 2026-27 and Finance committee membership.

Kathy McPhail is still looking for a Chair of Finance Team and Chair of Archives Committee. If not filled by the AGM we can ask for nominations from the floor. If the Finance Chair/Treasurer position is not filled, Prairie to Pine will be contacted to help us solve the problem.

Action: Rev. Gerhard will make some phone calls regarding filling these positions

f) Discussion on upcoming AGM and annual report preparation.

Reports are due into the office by February 27. The worship service will be completed in the Sanctuary and the COF will reassemble in the gym. An opening prayer will begin the meeting.

Action: Rhea Yates will ask Community Care to provide coffee, water, etc. for the AGM. Rhea Yates will also ensure Custodian is aware of the setup requirements for March 22, 2026.

g) Fundraiser for Cuba

SAEJ has initiated preliminary discussions regarding the possibility of raising money for Cuba. Ray McLelland has offered to host a band concert to raise the money. It is recognized that sending money to Cuba can be complicated and needs to be explored before moving ahead with a fundraiser.

10. **Old Business:**

- a) Taking care to allocate donor gift to homiletics in 2026 (discussion deferred from January 2026 Council meeting). Rev. Gerhard will come to Council with suggestions for spending this gift for 2026.

11. Other: Women Wage Peace Conference

Action: Rev. Gerhard will tell Rev. Loraine McKenzie Shepherd to go ahead to put the Westworth United Church logo on the Women Wage Peace conference advertising.

12. Important Dates:

- a) Upcoming Council dates: March 24, 2026
- b) Feb. 25, 2026 at 1:30 p.m. Seniors Supporting Seniors related to Filipino culture.
- c) March 7, 2026, Samedi Swing
- d) March 22, 2026 Westworth AGM following Sunday worship
- e) March 25, 2026 at 1:30 p.m. Seniors Supporting Seniors related to nutrition.
- f) April 26, 2026, Senior Choir Spring Concert (Dramedy)
- g) May 2, 2026 75th Community of Faith Dinner & Program
- h) May 24, 2026 (tentatively) 75th People’s Pentecost Party
- i) May 27, 2026 Thank you for one-on-one visitors
- j) June 1, 2026 7 p.m. UCW Thankoffering Service and Dessert Party
- k) Oct. 24, 2026, 10 a.m. to 1 p.m. Timeless Treasures Sale

13. Communications to Liaisons:

- a) When a Committee or Team is planning a fundraising event, after filling out the Fundraising Event form, the first step is to hand it in to the office. Christine will check for conflicting dates, and then send to Finance Committee where any financial concerns can be flagged. Teams and committees do not need to calculate staff or building costs in their forms, but simply identify the staff and building requirements anticipated.

14. Closing Prayer: Led by Tricia Gerhard

15. Motion for Adjournment: By: Nancy Williamson at 9:40 p.m.

Respectfully submitted by:

Rhea Yates
Council Chair

Jan McIlroy
Council Secretary

