

- c) On Dec. 12, 2025, Clare Dennis from UPRC asked for some additional information from each church, mostly in regards to rentals. Westworth’s Office Administrator has compiled this information and it has been emailed on Jan. 25, 2026. Rental information is attached for Council’s attention.

- d) On Jan. 5, 2026, Westworth’s Minister, on behalf of the Community of Faith and Council, sent a letter to the Congregation Shaarey Zedek Family sharing support and prayers in response to an act of Antisemitism and hate. Rev. Gerhard was then invited to attend a worship service at Shaarey Zedek, which she did.

7. Ministry Team and Ad Hoc Committee Reports (liaisons in parentheses):

Team/Committee	Council Member (or Liason)	Report status	Business Arising Reference
Affirming	(Kathy McPhail)	No report submitted	
Archives	(Jan McIlroy)	Nothing to report	
Chair	Rhea Yates	Report attached	-Manual Update, UPRC building assessment comments, -Feb 8 Community of Faith meeting discussion, -546 Architecture meeting discussion, -Open leadership positions, -Manitoba Opera fundraiser
Choir (Senior Choir Executive)	(Nancy Williamson)	Report attached	
Christian Education	(Vacant)	Report attached	

Team/Committee	Council Member (or Liason)	Report status	Business Arising Reference
Communications	(Jan McIlroy)	Nothing to report	
Community Care	(Nancy Williamson)	Nothing to report	
Finance	Denise Jones	Report attached	Motion to revise 3 existing policies, Motion relating to the draft 2026 budget, Legacy giving
Minister	Tricia Gerhard	No report submitted	
Ministry & Personnel	Janice Neumann/Margaret Newbury Jones	Report attached	
Property	(Nancy Williamson)	Nothing to report	
Regional representatives (Prairie to Pine)	(Jan McIlroy)	Nothing to report	
SAEJ	(Kathy McPhail)	Report attached	
Trustees	(Kathy McPhail)	Nothing to report	
United Church Women	(Jan McIlroy)	Report attached	
Visioning Ad Hoc	(Rhea Yates)	Report attached	
Worship	(Vacant)	Report attached	Liaison to share report with Property

Team/Committee	Council Member (or Liason)	Report status	Business Arising Reference
75th Anniversary Ad Hoc	(Kathy McPhail)	Report attached	

8. Approval of Reports

Moved by Denise Jones **Seconded by** Nancy Williamson
that the reports be accepted as circulated.
CARRIED

9. Business arising from reports:

a) Updates to Westworth United Church Manual

Moved by Kathy McPhail **Seconded by** Denise Jones
that the updates to the Manual (attached) be accepted as circulated and noted at the upcoming March 22 Annual General Meeting.
CARRIED

b) Revisions to Westworth United Church Policies

Moved by Denise Jones **Seconded by** Janice Neumann
that the revisions to the Gift Acceptance, Fundraising and Grants policies, as well as the new Fund Accounting Policy be accepted as circulated and noted at the upcoming March 22 Annual General meeting.
CARRIED

c) Acceptance of the draft 2026 budget, as presented by the Finance Committee

Moved by Denise Jones **Seconded by** Jan McIlroy
that the draft 2026 budget be accepted with the Minister’s salary included with other salaries and without accepting Finance recommendations to raise 75th Anniversary income to match its expenses, and presented for approval at the upcoming March 22 Annual General meeting
CARRIED

d) Legacy giving in response to 75th anniversary.

Discussion included suggestions to top up the Westworth Fund, make a donation to a charity, sell 75th Anniversary merchandise such as mugs, water bottles, pins, etc.

- e) Westworth Fund — discussion about making practice into policy.

Past practice has been to maintain this fund at two hundred thousand dollars (\$200,000) or more. After some discussion, Council decided not to make this practice into a policy.

- f) Submission of the UPRC Building Assessment Form

Kathy McPhail suggested a revision to the section about accessibility and the ramp in the sanctuary. Rhea Yates agreed to make the revision and submit to Prairie to Pine.

- g) Discussion on the Feb. 8, 2026 Community of Faith meeting

Rhea Yates asked if anyone would like to review the draft presentation that she and Tricia Gerhard prepared. Kathy McPhail offered to review.

- h) Reflections from Jan. 21, 2026 Council briefing from 546 Architecture and next steps surrounding obtaining a business plan.

Council Chair will submit a list of questions, compiled by Council members in attendance at the briefing, will be submitted to 546 Architecture. Architect Jory Craddock suggested at the briefing that in seeking a business plan, it is wise to think about what questions Westworth would like to have answered when the plan is complete.

- i) Open Team Leadership positions for the 2026-2027 year and strategies to fill them.

Due to time, Council decided to hold conversation by email about potential candidates for leadership positions. Rev. Tricia was asked to support with personal outreach for key positions.

- j) Discussion around Manitoba Opera Masterclass opportunity for fundraising

Rhea Yates will submit a fundraising proposal related to this event, suggesting an open plate collecting for Westworth and Manitoba Opera.

11. Old Business:

- a) Taking care to allocate donor gift to homiletics in 2026.

Deferred until February.

12. **Other:**

- a) Motion by M & P to hire outside HR company

Moved by: Janice Neumann

Seconded by: Denise Jones

that Westworth Council authorize up to five thousand dollars (\$5000.00) for M & P to engage the services of an HR company to provide professional services to Westworth with regard to Human Resource procedures that are cohesive and in line with Manitoba employment standards.

CARRIED

13. **Important Dates:**

- a) Upcoming Council dates: Feb. 24, 2026 and March 24, 2026
- b) Feb. 1, 2026, Post Worship Video viewing of 50th Anniversary “The Spirit is Alive”
- c) Feb. 8, 2026 A Conversation with the Community of Faith (following worship)
- d) Feb. 14, 2026 at 1 p.m. A Masterclass with Manitoba Opera
- e) Feb. 25, 2026 at 1:30 p.m. Seniors Supporting Seniors related to nutrition.
- f) March 7, 2026, Samedi Swing (overlay 75th anniversary advertising with Samedi Swing advertising).
- g) March 22, 2026 Westworth AGM as a continuation of Sunday worship
- h) March 25, 2026 at 1:30 p.m. Seniors Supporting Seniors related to Filipino culture.
- i) April 26, 2026, Senior Choir Spring Concert (overlay 75th anniversary advertising with Senior Choir Spring Concert).
- j) May 2, 2026: 75th Community of Faith Dinner & Program
- k) May 24, 2026 (tentatively) 75th People’s Pentecost Party
- l) May 27, 2026 Thank you for one-on-one visitors
- m) June 1, 2026 at 7 p.m. UCW Thankoffering Service and Dessert Party
- n) Oct. 24, 2026, 10 a.m. to 1 p.m. Timeless Treasures Sale

14. **Communications to Liaisons:**

- a) Please remind your teams or committees to look in the Westworth Manual for our Fundraising Policy when planning any fundraising projects.

15. **Closing Prayer:** Led by Tricia Gerhard

16. **Motion for adjournment:** by Nancy Williamson at 10:20p.m.

Respectfully submitted by:

Rhea Yates
Council Chair

Jan McIlroy
Council Secretary