

Westworth United Church
#297 Council Meeting Minutes APPROVED
Thursday, JUNE 25, 2026, 7 pm
Parlour

1. **Call to Order:** at 7:10 pm

a) Present: Rev. Tricia Gerhard, Tannis Hewitt (Finance), Margaret Newbury Jones (M&P), Barb Magarrell (Member at Large), Jan McIlroy (Secretary), Kathy McPhail (Chair), Nancy Williamson (Member at Large), Rhea Yates (Past Chair)

b) Regrets: None

2 **Opening:** Prayer Rev. Gerhard

3. **Approval of Agenda:**

Moved by Rhea Yates

Seconded by Nancy Williamson

that the agenda for June 25th, 2026, be accepted as amended, with the addition of the verbal report from SAEJ added at 10 c), and an email from Bruce Tefft, Visioning, at 10 d)

4. **Approval of Minutes:**

Moved by Tannis Hewitt

Seconded by Barb Magarrell

that the minutes of the Council meeting of May 26th, 2026, be accepted as amended to change the word “website” to “database” at 9 a)

5. **Attached for Council’s information Minutes of C of F special meeting, June 14th.**

6. **Business arising from the minutes of May 26th, 2026:**

a) Ticket Policy Review

– Finance requests tabling until September meeting

b) Follow-up with Lara Rae re possible fundraiser

- Rhea Yates is meeting with Lara Rae on July 3 to discuss raising awareness about Westworth financial challenges, and also the possibility of sharing monies raised with a charity supporting youth. This discussion will possibly be in conjunction with SAEJ. and Affirming, as appropriate.

7. **Correspondence:**

a) June 2, 2026, letter from Prairie to Pine Property Commission (resolution approving roof replacement).

b) June letter to United Churches re 100 Tables from Cameron Fraser, Director Growth and Ministry Development, United Church of Canada

c) MNP Leadership Team Interview Guide (for information)

Action: Jan McIlroy will send Council members the completed list of MNP Questionnaire responses sent to MNP. Kathy will forward the completed list to MNP, Nathan Maertins.

d) June 11, 2026, email regarding New Horizon's for Seniors remaining grant money

Moved by Rhea Yates **Seconded by** Nancy Williamson
that we allocate remaining PN020206553 New Horizons for Seniors grant funding of \$865 from 2025 "Seniors Supporting Seniors for Fun and Learning" project to the Westworth Centre budget to support programs offered for seniors, in alignment with the June 11, 2026 Canadian Government communication that we may apply the remaining funds to senior programs.
CARRIED

8. Ministry Team and Ad Hoc Committee Reports (liaisons in parentheses):

Team/Committee	Council Member (or Liaison)	Report status	
Affirming	(Barb Magarrell)	Nothing to Report	
Archives	(Jan McIlroy)	Nothing to Report	
Chair	(Kathy McPhail)	Report Attached	Letter from 100 Tables September Meeting Date
Choir (Senior Choir Executive)	(Nancy Williamson)	Nothing to Report	
Christian Education	(Barb Magarrell)	Nothing to Report	
Community Care	(Nancy Williamson)	Nothing to Report	

Team/Committee	Council Member (or Liaison)	Report status	
Finance	(Allan Baker/Tannis Hewitt)	Report Circulated	
Minister	(Tricia Gerhard)	Report Attached	
Ministry & Personnel	(Margaret Newbury Jones)	Confidential	Motion within report
Property	(Nancy Williamson)	Nothing to Report	
Regional representatives (Prairie to Pine)	(Jan McIlroy)	Report Attached	
SAEJ	(Barb Magarrell)	Nothing to report	
Trustees	(Barb Magarrell)	Report Attached	
United Church Women	(Jan McIlroy)	Report Attached	
Visioning Ad Hoc	(Kathy McPhail)	Report Attached	MNP Interview Questions used with Leadership Team
Worship	(Rhea Yates)	Nothing to Report	

9. Approval of Reports

Moved by Margaret Newbury Jones **Seconded by** Tannis Hewitt
that the reports be accepted as circulated. CARRIED

10. Business arising from reports:

- a) 100 Tables letter – Information only
- b) M & P Motion

Moved by Margaret Newbury Jones **Seconded by** Barb Magarrell
having successfully completing the probationary period, the M & P Committee recommend that the Coordinator for Children, Youth and Family be appointed to the part-time position on a permanent basis.

- c) SAEJ verbal report – Jan McIlroy

SAEJ is still working with the United Church of Canada to transfer the funds Westworth raised via a reliable source to Cuba. It is proving to be difficult, but the UCC is determined.

- d) Visioning email re Trustees name change with Land Titles

Council noted that there were three topics in the email – name changes to be registered with Land Titles, a caveat on the property, and a governance model for Westworth Centre. The governance model is not on the agenda at this meeting.

Change of Trustee names – Council supports Trustees taking the lead on updating Trustees names at the Land Titles Office and has already allocated \$2,500 to support this update. Council considers this amount as part of the \$23,000 Westworth United Church has committed to contribute as part of the From the Ground Up grant. A reminder that the From the Ground Up project contribution agreement requires that all contracts with Third Parties are “subject to tendering in accordance with good business practices” and Westworth shall provide to the Manitoba Government “a copy of any contract entered into with a Third Party respecting the project.”

Removing Caveat -- The Visioning Committee may want to use a portion of the From the Ground Up grant (if the expense is eligible for grant expenditures), to undertake work to removing the caveat upon the property. Please remember that the tendering and contract stipulations apply here too."

11. New Business:

- a) September Council Meeting Date changed to Tuesday, September 15, 2026.

12. **Other:** none

13. **Important Dates:**

- a) Upcoming Council dates: September 15, 2026, October 27, 2026; November 24, 2026; January 26, 2027; February 23, 2027; March 23, 2027.
- b) September 13, 2026 - Outdoor Worship Service on Westworth Grounds
- c) September 27, 2026 - Orange Shirt Day -
- d) Oct. 24, 2026 - 10 a.m. to 1 p.m. Timeless Treasures Sale
- e) March 7, 2027 - Westworth AGM

14. **Communications to Liaisons:**

- Reminder of AGM date, March 7, 2027 “Mark Your Calanders”
- Just a thought: You may want to add “Report to Council” as the last item on your Team meeting Agenda, and compose the report as a team. Not at all necessary to do it this way, but Finance is trying it out and other teams may be interested in this approach.

15. **Closing Prayer:** Led by Tricia Gerhard

16. **Motion for adjournment:** By Nancy Williamson at 9:18 p.m.

Respectfully submitted by

Kathy McPhail
Council Chair

Jan McIlroy
Council Secretary

