

# Westworth United Church

Annual Report  
for 2016



**For Presentation at the 66<sup>TH</sup> Annual Meeting to be held  
Sunday, March 19, 2017**

## **Our Mission:**

To be the hands and feet of Christ  
within Westworth and beyond

WESTWORTH UNITED CHURCH  
66<sup>th</sup> ANNUAL MEETING, SUNDAY, MARCH 19, 2017

**AGENDA**

1. INTRODUCTION
2. OPENING PRAYER
3. MOTION REGARDING VOTING
4. APPROVAL OF THE AGENDA
5. APPROVAL OF MINUTES OF THE 65th ANNUAL MEETING February 21, 2016 Pages 830-833  
and Congregational Meeting of Apr. 10, 2016 Pages 837-839
6. APPROVAL OF WRITTEN REPORTS

<b><u>Reports:</u></b>	<b><u>Page:</u></b>	<b><u>Prepared by:</u></b>
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b) Archives	15	Diane Riordan and Bob Johnston
Christian Education	16-17	Dianne Sjoberg
Communication	18-19	James Loewen and Peter Sim
Edge Committee	19	Shirley Watts
Fellowship	20	Judy Brown
Governance	21-22	Gerald Davis
Membership	23	Dorothy Reid
Ministry and Personnel	24	Paul Chard
Outreach	25-27	Ruth Wiwchar
Pastoral Care	28	Barb Gwyer
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Prayer Shawl Group	39	Barbara Magarrell
e) Finance and Stewardship	42	Cheryl McNabb Davis and Ron Bailey
Staff Costs	43	Jenny Jeffers
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7. BUSINESS ARISING FROM THE MINUTES
8. BUDGET FOR 2017 44-47
9. OTHER BUSINESS: a) Remarks from the Chair
10. ACKNOWLEDGMENTS
11. CLOSING WORSHIP: PRAYER, HYMN & BENEDICTION
  - a) Dedication of the new Board – March 19, 2017

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WESTWORTH UNITED CHURCH  
65<sup>th</sup> ANNUAL MEETING, SUNDAY, FEBRUARY 21, 2016

**Minutes**

ATTENDANCE: Betty Skinner, Lorraine Moore, Kathy Wilson, Alan Wilson, Glenn Aitchison, Betty Aitchison, Jennifer Snyder, Kent Magarrell, Barb Magarrell, Norm Snyder, Cheryl McNabb Davis, Walter Watts, Ron Bailey, Will Firth, Marion McKay, Ray McClelland, Andrea Firth, Barbara Wynes, Natalie Chernoff, Marilyn Anderson Corkum, Bill Corkum, Gerald Davis, Fred Chernoff, Frank Wynes, Dan Wiwchar, Teresa Sztaba, Carol Wilkie, Diane Riordan, Elaine Pigden, Jim Pigden, Brett Loughed, Denise Jones, Andrew Buck, Larry Strachan, Alysha Buck, Carol Gamby, Debbie McLeod, James Loewen, Ed White, Peter Sim, Connie McLeod, Dorothy McLeod, Bob Johnston, Diether Peschken, Garry Reid, Dorothy Reid, Kirk Windsor, Dorcas Windsor, Lawrence Haberman, Neil Challis, Pat Challis, Helena Haberman, Loraine MacKenzie Shepherd, Joyce Oblinski, Alessie Srichandra, Carole Hunter, Dianne Sjoberg, Bettina Nyman, Anne Love, Taekyu Lee, Heain Choi, Arlene Hintsa, Keith Love, Tom Masters, June Masters, Marion Muldrew, Fraser Muldrew, Douglas MacEwan, Carol Galbraith, Paul Galbraith, Doris Woodward, Jean Doern, Nancy Doern-White, Mel Finlayson, Pat Finlayson, Earl Gould, Lee-Ann Blase, Gordon Toombs, Wayne Benson, Laurelle Murdoch, Morag Bergthorson, Ember Benson, Lorrie Pismenny, Merle McTaggart, Carole Aradi, George Aradi, Gail Dobbin, Mike Dobbin, Shirley Williams, Nancy Williamson, Eunice Pratt, David Lewis, Gord McLeod, Bruce Tefft, Neil Arnason, Shirley Watts, Alma Acheson, Nadia Marmach

2. **INTRODUCTION:** Shirley Watts opened the meeting at 11:17 and welcomed those in attendance.
  
3. **OPENING PRAYER:** by Loraine MacKenzie Shepherd
  
3. **MOTION REGARDING VOTING:**  
**MOTION:** "that all members and adherents in attendance shall have voting privileges at this Annual Meeting."  
**MOVED:** Gerald Davis   **SECONDED:** Norm Snyder  
**CARRIED**
  
4. **APPROVAL OF THE AGENDA:**  
**MOTION:** "that the Agenda be approved with the following changes:
  - Date of dedication of the new board was changed to Feb. 21,2016
  - Business arising was moved to item 7 and Approval of written reports was moved to item 6
  - Item 8 – Visioning Document update was moved to item 7a)
  - Item 9 - JNAC update was moved to item 7b)
  - Acknowledgement was moved up to item 11
  - Item 11a – Dedication of new board was moved to be part of closing worship.**MOVED:** Cheryl McNabb Davis             **SECONDED:** Gerald Davis  
**CARRIED**

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**65<sup>th</sup> Annual Meeting**  
**Feb 21, 2016**

**5. APPROVAL OF MINUTES OF THE 64<sup>th</sup> ANNUAL MEETING March 1, 2015 :**

**MOTION:** “that the minutes of the Congregational Meeting of February 8, 2015 be approved as distributed.”

**MOVED:** Garry Reid   **SECONDED:** Gerald Davis

**CARRIED**

**MOTION:** “that the minutes of the 64<sup>th</sup> Annual General Meeting of March 1, 2015 be approved as distributed.”

**MOVED:** Nancy Doern-White                                 **SECONDED:** Dorothy Reid

**CARRIED**

**6. APPROVAL OF WRITTEN REPORTS:**

The reports were dealt with in groups.

**Reports:**

a) Minister   Loraine MacKenzie Shepherd

Chair   Shirley Watts

**MOTION:** “that the Reports under 6. a) be approved as presented.”

**MOVED:** Cheryl McNabb Davis                                 **SECONDED:** Walter Watts

**CARRIED**

b) Archives   Diane Riordan and Bob Johnson

Christian Education   Dianne Sjoberg

Communication   James Loewen

Fellowship   Judy Brown

Membership   Dorothy Reid

Ministry and Personnel   Wayne Benson

Outreach   Frank & Barbara Wynes

Pastoral Care   Nancy Williamson

Presbyter   Dorcas Windsor

Property   Paul Chard

Trustees   Kent Magarrell

Worship   Petra Thanisch

**MOTION:** “that the Reports under 6. b) be approved as distributed.”

**MOVED:** Frank Wynes   **SECONDED:** Larry Strachan

**CARRIED**

c) UCW Report   Nancy Doern-White

**MOTION:** “that the Report of the UCW be accepted as distributed”

**MOVED:** Nancy Doern-White                                 **SECONDED:** Doris Woodward

**CARRIED**

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**65<sup>th</sup> Annual Meeting**  
**Feb 21, 2016**

- d) Roll Clerk & Registry Notes Heather Lavery  
Passages & Memorial Donations Heather Lavery  
Children's Fund Loraine MacKenzie Shepherd  
Faith & Future Fund Shirley Watts  
Special Appeals Fund Loraine MacKenzie Shepherd  
Prayer Shawl Group Barbara Magarrell

**MOTION:** "that the Reports under 6. d) be approved as distributed."

**MOVED:** Diane Riordan

**SECONDED:** Elaine Pigden

**CARRIED**

Question about the numbers under Roll Clerk Report – Page44. Numbers need to be clarified. Also clarification needed as to how numbers are defined. Discussion followed.

- e) Finance and Stewardship Cheryl McNabb Davis and Ron Bailey

**MOTION:** "that the Report of Finance and Stewardship be approved with the following changes.":

- Added under Donations to Memorial

Fund - Barbara Wilson

- Correction to Donation to VBS – should read Ron Fenwick.

- Staff costs should read Proposed Staff

Costs

**MOVED:** Cheryl McNabb Davis

**SECONDED:** Walter Oblinski

**CARRIED**

Staff Costs

Walter Watts

Financial Review

Lynne McCarthy

**MOTION:** "that the Financial Review be approved as presented."

**MOVED:** Cheryl McNabb Davis

**SECONDED:** Walter Oblinski

**CARRIED**

- f) Nominating Report for 2016 Gerald Davis

**MOTION:** "that the Report of the Nominating Committee be accepted with the addition of Bruce Tefft as a Member at Large. "

**MOVED:** Gerald Davis

**SECONDED:** Kirk Windsor

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES :**

**a) VISIONING DOCUMENT UPDATE** – Shirley Watts will be assuming role of Keeper of the Vision moving forward. Thanks to Norm Snyder for taking on this role for the past year..

**b) JNAC UPDATE** – Board has received a preliminary report not including staffing recommendations and has taken steps to move forward on these recommendations including forming a Governance Review Committee. Barbara Magarrell and Keith Love updated the congregants in attendance with thanks to all we gave input and to all those who gave of their time and talents to help in putting together the report which has now been submitted to Presbytery.

10. **BUDGET FOR 2016:**

**MOTION:** "That the budget for 2016 be approved as the following corrections":  
- Correction to page 53 Number for Leadership and Finance were entered incorrectly.  
Please put the numbers for Finance and Stewardship under leadership and the numbers for Leadership and Stewardship should be under Finance.

**MOVED:** Cheryl McNabb Davis      **SECONDED:** Dan Wiwchar

**CARRIED**

Cheryl McNabb Davis clarified using envelopes for split donation and other discussion regarding envelopes and PAR followed.

11. **ACKNOWLEDGMENTS**

- a) Wayne Benson thanked the staff over this past year when there were unexpected changes and responsibilities to position descriptions. Their dedication and service was much appreciated.
- b) Loraine MacKenzie Shepherd thanked the members of the board that are leaving their board positions for their commitments of time and all the work they have put in over the last year.

12. **OTHER BUSINESS:**

Remarks from the Chair – Incoming Board Chair Norm Snyder thanked everyone in attendance for their participation in the life and work of the church. Special thanks to Shirley Watts for her leadership, passion and fun over the past year. She encouraged us all to embrace the future and take advantage of the opportunities being offered with optimism.

13. **MOTION:** "that this 65<sup>th</sup> Annual General Meeting of Westworth United Church be adjourned.

**MOVED:** Marion McKay

**CARRIED**

The worship service continued as follows:

14. **CLOSING WORSHIP:**

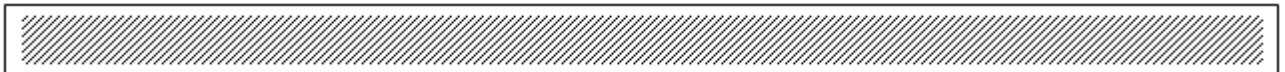
- a) Dedication of the new Board – February 21, 2016
- b) Prayer, Hymn & Benediction

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Shirley Watts, Chair of the Board

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Alma Acheson, Secretary



**Westworth United Church  
Congregational Meeting  
Sunday, April 10, 2016**

**Minutes**

**In Attendance:** Amanda Davis, Andrew Buck, Marion McKay, Allan McKay, Jean Doern, Doris Woodward, Keith Love, Morag Bergthorson, Laurelle Murdoch, Merle McTaggart, Diane Riordan, Lorrie Pismenny, Denise Jones, Brett Lougheed, Anne Love, Bettina Nyman, George Nyman, Gary Reid, Pat Finlayson, Mel Finlayson, Douglas MacEwan, Carol Gamby, Dorothy Reid, Ed White, Allison Warrion, Ruth Epler, Dorothy McLeod, Lee-Ann Blase, Larry Strachan, Alysha Buck, Amanda Younka, Will Firth, Andrea Firth, Debbie McLeod, Sam Andrew, Merle Andrew, Jennifer Snyder, Dorothy Christie, Mary Fultz, Paul Chard, Rhea Yates, Gerald Davis, Dan Wiwchar, Ruth Wiwchar, Mary Lynne Barnsley, Catherine Barnsley, Dianne Sjoberg, Florence Baker, Barbara Wynes, Frank Wynes, Shirley Watts, Walter Watts, Wendy Moroz, Joyce Gould, Earl M. Gould, Rochelle Baker, Allan Baker, Cheryl McNabb Davis, Kent Magarrell, Paul Peters Derry, Eleanor Geib, Lawrence Haberman, Helena Haberman, Dorcas Windsor, Kirk Windsor, Marion Muldrew, Fraser Muldrew, Bruce Tefft, Alan Wilson, Kathy Wilson, Lorraine Moore, Larry Moore, Betty Skinner, Tom Masters, June Masters, Peter Sim, Judy Brown, Bob Johnston, Arlene Hints, Eunice Pratt, Norm Snyder, Nancy Doern-White, Jewel Casselman, Alma Acheson

- 1. Introduction of Presbytery Representatives:** Norm Snyder introduced and thanked Rev. Marc Whitehead and Doris Quinn. Norm Snyder explained that the congregational meeting is a Presbytery meeting and that Rev. Marc Whitehead has agreed to chair the meeting.
- 2. Call to Order:** Rev. Marc Whitehead called the meeting to order at 12:05
- 3. Opening prayer:** Rev. Marc Whitehead gave the Opening Prayer.
- 4. Explanation of Voting Privileges:**
  - Only full members of the congregation are able to vote on this report
  - Others in attendance who are adherents are considered corresponding members and are welcome to participate in the discussion.
- 5. Presentation to the Congregation:** Keith Love and Barb Magarrell, Co-Chairs of the JNAC committee presented the report and recommendations to all in attendance. (see attached Executive Summary).  
Thanks from Barb Magarrell and Keith Love to the other committee members Andrew Buck, Eunice Pratt, Arlene Hints, Amanda Davis, Marion McKay, and Nancy Williamson.



**6. Questions from the floor for clarification:**

Larry Moore commended committee for the work they have done and spoke for hiring of EDGE. He questioned whether staff changes should be made before a total plan is in place.

Lorraine Moore questioned if the present position of Church School Administrator could be expanded to include the responsibilities of the new Coordinator Position.

Larry Strachan commended the committee, and stressed that we are at a crisis in terms of sustainability. He questioned the budgetary considerations of the recommendations and expressed a hope that the building and governance issues be addressed before approving the recommendations.

Andrea Firth commented that the board has taken steps that move Westworth in a positive direction. She also commented that the new Coordinator Position pulls together many aspects of previously volunteer and part time positions into one cohesive position that would better serve the needs of the church and the community.

Gordon Toombs asked about the cost of the EDGE commitment. He also spoke about how instead of considering the decline of the church, the Westworth congregation consider the viability of the church and its building. He also stressed the importance of the congregation and the church in continuing to do God's work.

Alan Wilson asked about the review of the costs of building and the Financial Viability document. He also asked about the contributor numbers in the Financial Review (item 6).

**7. Motions:**

- i. **Motion:** "to receive the report of the 2016 Joint Needs Assessment Committee and to accept the recommendations put forward in the report."

**Moved by:** Keith Love

**Seconded by:** Norm Snyder

Norm Snyder spoke to the report and recommendations as an opportunity to move forward in planning and assessing our future. He also thanked the committee for their work.

**CARRIED**

- ii. **Motion:** “that the Westworth United Church Board be charged with naming members to a Search Committee that would be responsible for filling the position of Coordinator of Children, Youth and Family Ministries.”

**Moved by:** Barb Magarrell                      **Seconded by:** Peter Sim

Peter Sim commended the committee and commented positively on how the recommendations support the Christian Education program and youth of the church.

Larry Strachan spoke against the motion and that the important focus should be on the church building.

George Nyman spoke in agreement with Peter Sim’s comments.

**CARRIED**

- iii. **Motion** to dissolve the 2016 Joint Needs Assessment Committee.

**Moved by:** Keith Love                      **Seconded by:** Marion Mackay

**CARRIED**

**8. Closing Prayer:** Marc Whitehead

**Motion to Adjourn:** at 1:14 pm

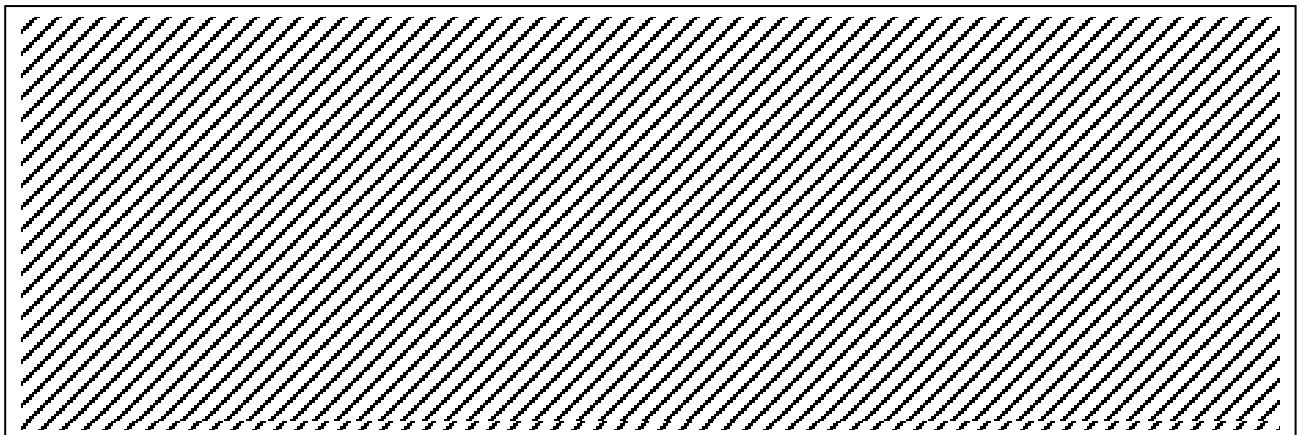
**Moved by:** Gerald Davies

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Norm Snyder, Chair of the Board

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Alma Acheson, Secretary



## Minister's Report

In May of 2016, Islamic Social Services Association presented Westworth United Church with the Ansar Award, which you will see on the wall over the coffee ledge in the narthex. The Arabic word "ansar" means helper. The Prophet Muhammad used this term to refer to the Medinan citizens who helped Muhammad and his companions when they arrived as refugees in the city of Medina.

Muhammad is reported to have twice said, "you (the ansar) are dearest to me of all people."



Why was Westworth given this award? I believe that it was primarily because of our key role in the formation of Refuge, an interfaith sponsorship group for 26 Syrian refugees. They arrived in October, 2015, and Westworth has worked with other churches and organizations to support these three families

throughout 2016. Our 2016 Interfaith Lenten Study on Islam and Christianity may also have been another reason for this award. The Lenten Study was attended by 100-130 people at each session. While several participants were from our own church, there were many others from about 15 different denominations. It seemed to touch a nerve in the community.

The Ansar Award offers us a small sign of affirmation of our mission to be the hands and feet of Christ to the wider community. We pray that our ministries of outreach and pastoral care to those beyond Westworth will be a conduit of Christ's blessing. We also pray that we will be attentive to evolving needs of the neighbourhood, city, nation and world. This requires careful discernment of both the needs and our own abilities and energies to meet them.

To this end, we have been able to host monthly Presbytery meetings to consider how we might best respond to the report of the Truth and Reconciliation Commission. We are also hosting planning meetings for the June 2017 reunion of residential school survivors at the nearby site of the former Assiniboine Residential School. Rev. Connie Budd led a worship service and blanket exercise at Westworth to help us learn more about the impact of colonization on Indigenous peoples. Westworth has helped the Islamic and LGBT communities connect as they learn how to jointly address homophobia and Islamophobia. We are fortunate to have a growing number of volunteers from Westworth serve the West Broadway Community Ministry. These are just some of the examples of how we have sought to be Christ's hands and feet beyond Westworth in 2016.

To offer these ministries, we need to be part of a community that cares for its own members and is strengthened in its own spiritual growth. We have therefore also sought to be Christ's hands and feet for one another. The M & P Committee gave every staff a lovely, framed photo of hands and feet with the word, "You are my hands and feet." It's a humbling reminder of why we are serving. Through pastoral care calls, visits, cards, and prayer shawls, Westworth has supported those who have been in hospital or suffered an illness or bereavement. We have given gifts of shortbread to those receiving One-on-One visitors and poinsettias to those in need of our care. We offered scheduled worship services at the Wellington and Tuxedo Villa Personal Care Home, as well as informal communion services at the Parkway. Our choir and friends once again lifted spirits at Tuxedo Villa through a Christmas Carol sing-along. We have sought to inspire and challenge congregants through our worship services with outstanding music from the choir, the Cherubs, Haskin St. Band and Westworth Winds. We joined with St. Andrew's United Church for a joint Good Friday service that included walking with a full-size cross to the site of the former Assiniboine Residential School. Our children and youth have benefitted from great teachers and leaders as they learned more about their faith and participated in a wonderful, intergenerational Christmas Eve service. An adult Faith Exploration group completed its study in the spring and one adult was

confirmed. We had great attendance at an adult fall Bible Study that learned about and practiced various methods of biblical interpretation that the church has used over the centuries. Due to popular demand, the study was extended by a few more sessions. Social events, including Samedi Swing, a Scottish evening and the choir's Comedy night, raised the roof with laughter and music.



To sustain this ministry within Westworth and beyond, we have had many volunteers work with our custodian on the upkeep of the building. We would not have been able to offer much of the above without a space to host our worship, social events and community organizations. We are beginning to look at the long-term questions of building sustainability through working with the United Church EDGE. We have also begun to reshape our governance structure so that it is more efficient and less demanding on volunteers.



HIS HANDS HIS FEET

I am grateful to staff and to the many volunteers who have offered their hands and feet in service. I have very much appreciated working closely with Shirley Watts and then Norm Snyder as Chairs of the Board in 2016. My gratitude extends particularly to former staff: Maggie Barnett, Walter Watts and Ken Dwyer who each worked so very hard in their respective areas. In 2016, we welcomed Jenny Jeffers, our new Treasurer, and David Puranen, Coordinator for Children, Youth and Young Families.

I look forward to the contributions of newcomers who are just beginning to join us in this ministry. I have a strong sense that 2017 will bring new hope and greater optimism as we continue to be Christ's "ansar"—Christ's little helpers—within Westworth and beyond.

Respectfully submitted by

Loraine MacKenzie Shepherd



## Report from the Board Chair – 2016

This past year has been an eventful year in the life of our Church. On April 10, the members of Westworth voted to accept the report and recommendations of our 2016 Joint Needs Assessment Committee, marking a step in a new direction for our congregation. The recommendations of the JNAC provided us with a road map and the tools to help us move forward, as we seek to fulfill our vision and mandate. Approval of the JNAC recommendations was really just a beginning, rather than the culmination of a process. This report, like the Visioning Report for putting Westworth's Mission and Values into Action, which was developed last year, will help guide us over at least the next three years. Your thoughts, your concerns, your values and your goals are reflected in these documents and will help us to make important decisions going forward.

On the first Saturday of November, our Board held a retreat. Our focus was on Westworth's governance model and how we might improve it. Led by members of our Governance Committee, we spent the day discussing new ideas and changes that we might make in order to better meet the needs of our congregation, always with a mindful eye on the mission and vision of Westworth. It was a productive day that left us all feeling energized and optimistic.

This new structure, with a Council and team ministries is intended to create efficiencies, as well as opportunities for members of the Congregation to focus on their particular interests. We will have a Council that will guide the Church and set policies and directions which are consistent with our mission and values. Along with this smaller Council, there will be a number of team ministries (filling the roles of our current committees) which will focus on doing the work of the Church. The model we have approved does still meet all the basic governance requirements of Presbytery.

A number of information sessions were held before and after Sunday services in January, and information continues to be available on the Church website. This model is being implemented on a trial basis for at least a year, before being presented to the Congregation (and then Presbytery) for formal approval. As I have mentioned before, what we need now is your input, involvement and participation – get involved; try something new; volunteer for a particular project or join a team for the whole year; and please, share your views on how the new structure works or can be improved. This model is an organic structure that can evolve over time, with everyone's involvement and input.

Having now put a new governance model in place, our Council will be focusing its attention on another key aspect of the JNAC report – the future of our building. This past year we established a committee to work with EDGE consultants to begin the process of determining what to do with our building. The committee has gathered a great deal of information and is prepared to present some preliminary options to the Board. It will then be up to our new Council to consider those options and develop next steps and to seek the valuable input we need from the congregation. We face difficult and challenging decisions, but with the information they have obtained and their analysis of the options, we are now at a point where we can start considering what our future might look like. I invite everyone to participate in this process and share your thoughts and concerns. With every challenge comes opportunity, so let's embrace this challenge and be the author of our own future.

This past year Westworth has hosted a number of very successful events, including our Lenten interfaith study. I know that within the congregation there are many groups that meet often, to celebrate, educate and support one another. We have a lot to be happy about and much to be optimistic about too.

Finally, I think you will all agree with me that we at Westworth are blessed to have a wonderful staff. I think I speak for all of us when I say how much we appreciate their efforts during this past year of change and challenge. I would like to take this opportunity to thank each and every one of our staff members for all their hard work and dedication. This was the last year on staff for Maggie Barnett who was the mainstay for our Sunday school program for many years, and Walter Watts, who was our Treasurer. I would like to again thank Maggie and Walter for all that they did for Westworth over their many years of service. We were indeed blessed by their gifts.

I would like to also thank all the members of the Board who have worked so hard this past year, sharing their passion, ideas and commitment to Westworth for all our benefit. On a personal note, I would be remiss if I did not specifically thank Shirley Watts, as the past Chair of the Board, for all the support and advice she gave to me, and of course, Loraine MacKenzie Shepherd, whose leadership and guidance has both educated me and helped me navigate this past year as your Chair.

Norm Snyder  
Chair of the Board

## Archives

The Archive Committee continues to organise, evaluate, file and record the material which is deposited in the Archives. We thank those who, when they leave committees, have been depositing their older records with the Archives.

The United Church of Canada's Archive and History Committee is launching a special project to develop a national strategy for the preservation of artifacts held by United Church congregations. As such we were required to complete a survey this summer. We catalogued all the artifacts and also made sure that we had pictorial documentation of these artifacts in our own Archives. The theme of the Lenten series this year was Islam. To accompany this we decided the theme of the Memorial cabinet should feature images of our Syrian refugees. The theme title was, "A Community of Courage and Caring".

In the fall we stepped back in time with the theme, "Westworth Winners, Honours and Trophies". On display were badges and trophies from the early years of the church as well as Sunday School awards and certificates of appreciation recognizing some of the outreach work done by the church. To ensure that a meaningful pictorial record of Westworth is maintained, we request that photographs of people and special events be submitted regularly to the Archives. It is important that all submissions be identified with the date, names of people, event and photographer.

Respectfully submitted by: Diane Riordan, Chair  
Jean Doern – Bob Johnston – Glenna Lindsay – Kathy Wilson

### Westworth United Church -Archives Committee Financial Statement

January 1, 2016 to December 31, 2016

Balance Dec. 31, 2015	992.04
Income – petty cash added	2.29
Expenses	<u>.00</u>
Balance Dec. 31, 2016	994.33

## Christian Education (CE) Committee Report

At the beginning of 2016, the children of Westworth congregation continued to be well served by dedicated Church School teachers. We are fortunate to have the continued leadership of Danielle Cadieux, Cheryl Ennis, and Julia Shayna as Church School teachers who work hard to provide a warm, welcoming environment and rich programming for our children. In regular Church School classes, our younger children (up to grade 5) continue to study the Spark curriculum. We continue to hope for the need of the use of RE: Form, a curriculum also from Augsburg Fortress Press, for older students as our Church School grows.

Planning for, and delivery of programming for Vacation Bible School in August 2016 was provided by Maggie Barnett and Julia Shayna with assistance from several Leaders in Training. Maggie and Julia developed an enriching experience around Christian values, and our children created beautiful works of art and participated in games and other activities which reinforced the theme. Having these two capable women act as staff was made possible by funding from Westworth United Church Board. We thank the Board for this support. Twenty children from ages 3 through 7 attended a fun and learning filled week.

Westworth's congregation performed a Joint Needs Assessment following the departure of Mona Denton. That assessment determined that a Coordinator of Families and Youth position be created which streamlined the activities of the part-time ministerial position and the Sunday Morning resource position. As a result of this restructuring, the position that Maggie Barnett had served so well over the years was lost. The Westworth community owes a debt of gratitude to Maggie for the care and concern she showed our children, young families and our Church School Staff over the years. We miss her amongst us.

During VBS, David Puranen joined our staff and observed the activities of VBS while he familiarized himself with the workings of Westworth. Under David's leadership, Church School has been rebranded as Worthy Kids and has a current and ongoing presence on social media. David has also instituted a weekly Bible Study group, Worthy Youth, for young people (which has had a member drawn from the social media presence) and also a monthly work date at The Bell Tower for our youth and their families. David has also assumed responsibility for Messy Church, an alternative form of worship. This particular congregational activity now sits firmly under the umbrella of Worship. .

Though not technically under our auspices, we feel blessed that Jewel Casselman continues to provide fine choral and liturgical training to our very young children. Our young people continue to be welcome in the Westworth Winds, and have the opportunity to play both sacred and secular repertoire with people of other ages under the direction of Ray McClelland. Thank you to Ray for continuing to offer this opportunity. Our wonderful Dorcas Windsor continues to provide accompaniment for our ensembles. Also, Nancy Ballantine and Emily Casselman provide care for our youngest congregants during worship so that the older members of their families are able to have a more focused worship experience. Thank you Emily and Nancy.

Reina Younka and Kathy Wilson also continue to work in our Library, managing the inventory and creating inviting, thematic displays. Thank you!

Westworth continues to be a congregation dedicated to caring for and fostering Christian Education for the youth in its midst. The CE Committee thanks the congregation for its support in the work of the committee.

Respectfully submitted,  
Dianne Sjoberg  
On behalf of the CE Committee



# Leadership in the Programs for Children and Youth at Westworth

## Church School Teachers for January - June 2016

Nursery	Nancy Ballantine
Preschool - Grade 1	Julia Shayna & Cheryl Ennis
Grades 2-5	Danielle Cadieux

## Vacation Bible School

Co-ordinators/Teachers	Maggie Barnett Julia Shayna
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## Church School Teachers for September - December 2017

Nursery	Nancy Ballantine
Preschool - Grade 1	Julia Shayna & Cheryl Ennis
Grades 2-5	Danielle Cadieux

## Youth Group Coordinator

January – June	Michaela Shayna
September-December	David Puranen

## Music Leadership for Children and Youth

<b>Cherubs</b>	Jewel Casselman and Dorcas Windsor
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<b>Westworth Winds</b>	Ray McClelland
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<b>Church School Coordinator</b>	January –June Maggie Barnett
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<b>Coordinator For Youth and Families:</b>	September – December David Puranen
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<b>Librarians</b>	Reina Younka and Kathy Wilson
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## Communications Committee Report

The primary activity of the Communications Committee has been to promote Westworth's activities through the internet. Westworth currently uses four internet platforms: our web page, Facebook, Twitter and YouTube.

Our web page currently provides basic information on the church, a calendar of events and announcements of upcoming events. Our bulletin and most sermons are posted weekly. In accordance with United Church policy, we have also begun posting copies of Board Minutes and other documents. Peter Sim has primary responsibility for the website and James Loewen and Heather Lavery also assist in posting materials.

Our Facebook page has taken off in the past year. For a number of years we had simply been reposting any news items on the website to our Facebook page using an automated re-posting service. However, this fall we began posting regular updates to the page using photographs taken at our service and the church school. Ed White and David Puranen were responsible for most of these posts.

The new content has caused interest in our page to grow considerably. The number of Likes on our page is now 130. Many of our Facebook posts are seen by more people when someone who follows the page likes or shares them. One of the posts of the rehearsal for our Christmas Eve service had a reach of over 2,000.

The Twitter account provides an alternate means of keeping up with posts on the web page. Our account currently has 86 followers. The same reposting service we use for Facebook also converts any new posts to our website into a Tweet.

The YouTube account is a new addition this fall. It shows visitors the range and quality of Westworth's music ministry. There are now three videos of our Senior Choir and one of our Cherub Choir. The most popular video is the one of *Hallelujah* by Leonard Cohen.

This January, James Loewen resigned as chair of the Committee and Peter Sim has agreed to accept the position.

It has been a few years since Westworth last created a church directory. We are exploring the idea of creating a digital version of a church directory.

Having a digital or online church directory has many benefits:

- **Cost** – much less than a physical directory
- **Connecting with fellow congregants** – people will have instant contact information of other congregants
- **Photos** – we don't need to hire an expensive photographer because members will submit their own photos, which they can update anytime they want.
- **Can't lose it** – traditional directories can be misplaced or lost. An online directory can't be.
- **Easy access** – people are able to access information from any computer, laptop, tablet or smart phone
- **Easy to maintain** – individual members or church staff can easily update information anytime something changes

An online church directory will provide congregants many uses, such as:

- match names and faces of other members
- locate people in the church who live close to them
- contact specific members they need to talk with
- get contact information for people they meet without exchanging details in person

And for all our members who would not have access to an online, paperless directory or who prefer a traditional directory, we can easily print hard copies for them. In other words, everyone will have access to the directory.

We are finishing up researching a few different versions and once that is complete we will recommend one to the board.

In the next year, the Committee will be working on expanding its membership and training additional people to maintain and support the website. Anyone willing to learn is welcome, but people with skills in journalism, marketing, photography, videography, and graphic design would be particularly helpful.

Respectfully submitted, Peter Sim and James Loewen

## **Ad Hoc EDGE Building Committee**

This Committee has been meeting regularly for the past year. It was given the OK to engage EDGE and begin the 1<sup>st</sup> phase referred to as the Onboarding Process. This was the first stage of looking at a potential redevelopment of our church and building as recommended by our most recent JNAC. The Onboarding Process included a lot of fact finding and data collection about our congregation which was eventually forwarded to EDGE. We received a summary and evaluation last fall which indicated decent potential for redevelopment.

We were put in touch with a builder who was interested in a potential project with us, along with an architect who works with EDGE. After more discussions, they submitted a report with several potential options to us to consider. Larry Strachan, with the support of this committee, has developed a discussion paper to assist with this next discussion. This will be presented to the Board on February 22 with the hope that the options might be narrowed and direction given as to where we should head next. These are difficult decisions and although we wish to show leadership to you the congregation, we also feel **ALL** should be involved with choosing the final direction for your building. To that end, there will be a congregational meeting for a full discussion on these issues when we have enough information together.

Respectfully submitted by:

Shirley Watts (Chair), Lorraine Moore, Keith Love, Larry Strachan, Marion McKay, and Bruce Tefft

## Fellowship Committee Annual Report 2016

In 2016 the Fellowship Committee continued to work towards a closer feeling of community within our congregation, and on reaching out to the wider community. The work of the JNAC Committee in defining the goals of our church, reminded us to continue to promote acceptance and inclusivity. We aim to be supportive of each other in our committee work, and of those who help the committee when they are able. We would like to thank all the staff and members of the congregation for working together to strengthen our community. We promote our activities outside the church when appropriate, and show hospitality to visitors. We included music at our events when possible, to create a relaxing atmosphere. In our committee work and at social events we try to build respectful relationships. One way we reach out to the wider community is to donate the extra food from social events to those in need through the West Broadway ministry. The Fellowship Committee continues to facilitate the Sunday morning coffee service. A big thank you goes to the committee member Nadia Marmach, and to members of the congregation who have helped with this welcoming tradition.

The Fall Luncheon this year was held on Sept.25<sup>th</sup> in conjunction with an Outreach event. After the lunch, which included some traditional first nations food, everyone took part in the Blanket Ceremony, illuminating the first nations experience of colonization of their former land.



Lessons and Carols took place on Dec.18<sup>th</sup>, with Sandra Shaw leading the offering of refreshments after the service. There was a good turnout, including many guests to our church, and all enjoyed participating in the joyful music, and delicious treats.

On Jan.17<sup>th</sup> there was a Messy Church event at the home of Judy Brown. The theme was “A Loving God,” and included the story of the prodigal son. It was part of a trilogy begun in the Fall. Shirley Watts planned a Scottish evening for Jan.24<sup>th</sup>, with the Brochan Lom singing group, and traditional Scottish fare, which was carried out with the help of various volunteers, including members of the Fellowship Committee. This was in the evening in lieu of the usual luncheon. Samedi Swing took place on Mar. 5<sup>th</sup>, organized by Ray McClelland and Jewel Casselman, with our own jazz band, & guest band Electric Vamp. This was a high spirited family evening with desserts for all, and the chance to get up and dance. There was a surplus of \$1000 from the evening, which was donated to the operations fund.

Coffee and tea were provided for the AGM, and the World day of prayer.



On April 17<sup>th</sup>, Messy Church was held in the parlour with four families sharing a meal, and the children creating a colourful banner with gel pastels to celebrate God’s creation. It was divided into 3 parts depicting the themes of the year; Love God, love your neighbor and love God’s world.

The Fellowship Committee (Judy Brown, Jenny Jeffers, Nadia Marmach, Cathy Beynon (absent) and helper (past chair) Alma Acheson, had a

celebration lunch at Jenny’s husband’s restaurant, 1958.

Judy Brown got her food handler’s certificate at the end of June. As always, new members and helpers are welcome, and encouraged to contact any of the committee members. Many thanks to all in the congregation who are so willing to donate your time, and talents, whether in the form of food, music, or the organizational abilities to make it happen, and to those who come out and share their friendship.

Respectfully submitted by Judy Brown

## Governance Committee Report 2016

At the January 2016 Board meeting of Westworth UC, the Board tasked an ad-hoc committee, the Governance Committee, to consider the best governance structure for Westworth moving forward.

Our mandate was to look at ways to help:

- a) improve efficiency and lines of communication;
- b) make volunteer opportunities more attractive;
- c) reduce meetings - to conserve energy.

We, the Governance Committee studied, researched and met throughout the year. We presented our final report for a Trial Governance Model for Westworth to the Board at the November 2016 Board meeting where it was approved. The full report is available on the church's website for those interested.

We have continued our work of the Governance Committee into 2017. We have run 3 information sessions in January and February 2017 to inform members of the congregation of the new governance model. We continue to support the leadership at Westworth with work on the development of a revised WWUC manual. As well, we will continue to support the leadership of Westworth during this trial year as the new Westworth Council requires.

As the Governance Committee, we recognize that the new governance model for Westworth will require some changes in think/culture. Our new model of governance is in place for a trial period of one year. After this trial period and subsequent revisions, it must be approved by the congregation and by Presbytery.

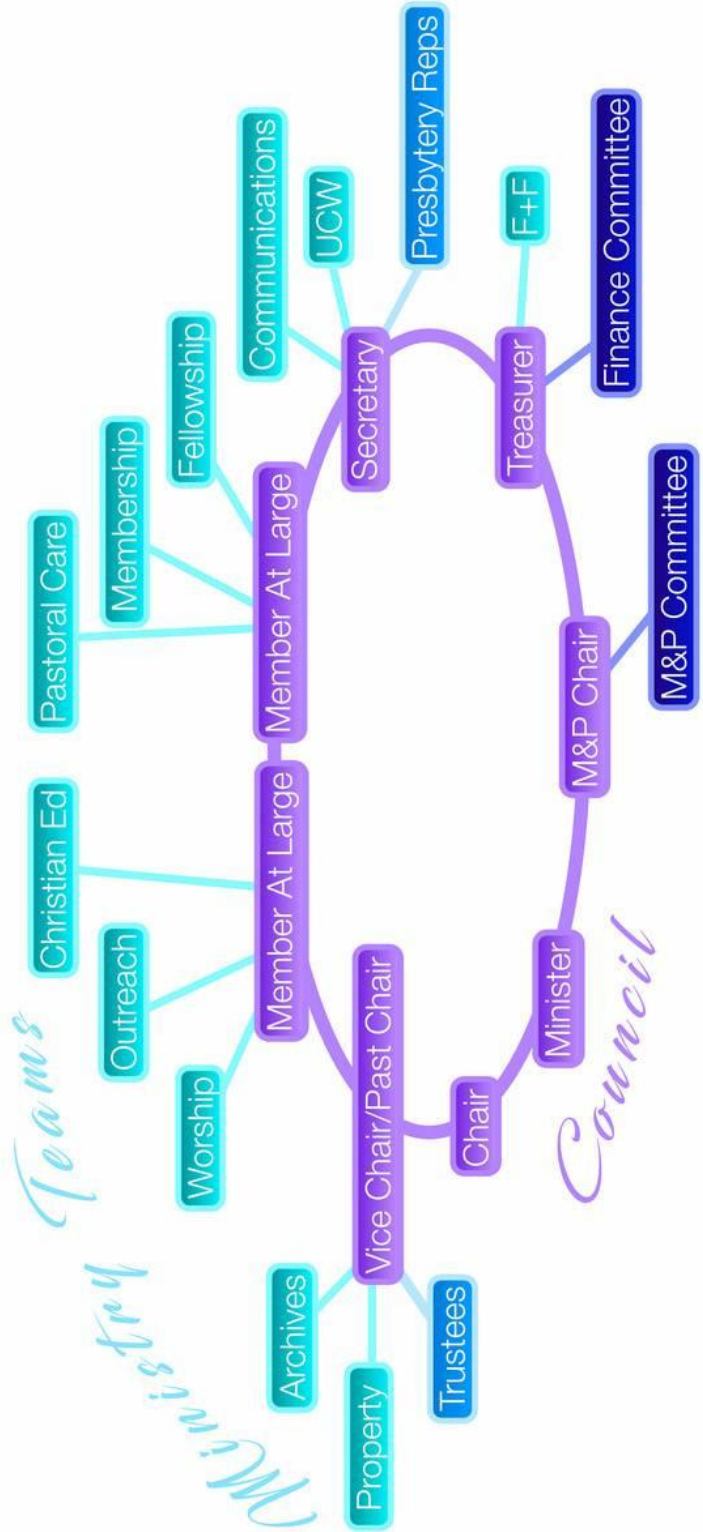
To make our new model work, and for the ongoing health of our congregation, we need everyone to consider how they will support the new Council and Ministry Teams with their time, talent and energy.....What will you be doing?

Please speak with any one of us if you have questions related to the Trial Governance Model.

**Respectfully Submitted by:** Gerald Davis, Dan Wiwchar, Barb Magarrell, Shirley Watts and Loraine MacKenzie Shepherd

# Trial Westworth Leadership Model

Congregation



## Membership Report



The Membership Committee hosted a welcome breakfast for newcomers on April 17 and November 13, 2016. We enjoyed the company of a total of 15 adults and 4 children at these events.

This committee continued to arrange for greeters/welcomers for each Sunday morning. A huge *Thank You* to all the volunteers who shared this important duty. Your enthusiasm and support was greatly appreciated! A suggestion has been expressed to change the name of the Sunday morning position to "host/hostess". This would infer that the folks at the door are "all welcoming and inviting", beyond their handshake!

Some names were presented to the Board for removal from the congregation list. The Membership Committee took responsibility for ordering name tags and "The Observer" subscriptions. We encourage everyone to continue wearing your name tag each week!

I am resigning my position as "chair" or "leader" of the Membership Committee, but will remain on the committee to take an active part in all it does. I would sincerely like to *Thank* my committee members, past and present, for all their support, help, patience, enthusiasm and friendship over my time as their leader. It is a wonderful committee in which to be involved. A special *Thank You* is given to Heather for your efficiency and your quick help that you so willingly extend.

Blessings To All Dorothy Reid

## Ministry and Personnel Committee Report 2016

This year, the Ministry and Personnel Committee began its work by meeting with members of the Joint Needs Assessment Committee to discuss the findings of the JNAC with regard to the Human Resource needs of Westworth as identified by JNAC's work during the previous year. This was the start of what proved to be an active year for the M&P Committee.

Almost all Committee members were new to M&P in 2016, with the exception of Jennifer Snyder who provided some much needed and very much appreciated continuity. New members this year included Laura Rousseau, Arlene Hintsa and Paul Chard.

In May and June, a representative from the M&P Committee participated on the search committee for Westworth's new Coordinator of Children, Youth and Families, which resulted in the hiring of David Puranen to the position. The M&P Committee also organized or assisted with three separate thank you events for staff during the year. The first was in June to thank Maggie Barnett for her years of service as Church School Administrator. The next was for Walter Watts who stepped down as Treasurer in August. Finally the committee hosted a thank you luncheon for all staff in early December.

In addition to these special events, the Committee met monthly for most of the year, except during the summer and in the month of December. In addition, individual members met with their designated staff member as liaisons as required.

As background, The Manual 2016 of the United Church of Canada sets out the following direction with regard to the work of M&P Committees: "All congregations or pastoral charges must have a committee, which may be called the Ministry and Personnel Committee or a different name, with the following responsibilities;

- a) being available for consultation and support for matters involving the pastoral charge staff;
- b) overseeing the relationship of the pastoral charge staff to each other and to the people in the congregation;
- c) regularly reviewing the working conditions, responsibilities, and compensation of all pastoral charge staff;
- d) making any recommendations needed as a result of these reviews to the governing body;
- e) revising position descriptions of pastoral charge staff as needed;
- f) conducting annual performance reviews of the pastoral charge staff;
- g) ensuring pastoral charge staff make use of opportunities for continuing education that they have been given, and;
- h) maintaining close contact with the Presbytery Pastoral Relations Committee."

Respectfully submitted, on behalf of the Committee,  
Paul Chard (Chair)



## Outreach Committee 2016

Westworth Outreach Committee, together with the congregation at Westworth, strives to serve the community beyond our walls locally, nationally, and abroad, by identifying and providing opportunities to act out our church's mandate to be "the hands and feet of Christ". In 2016, the Outreach Committee continued to challenge and to engage the congregation in justice, social and environmental issues.



### 1JustCity

In response to diminished funding of local ministries by the national church, Winnipeg Presbytery initiated a creative approach to funding the four community ministries in the city of Winnipeg.

1JustCity, with Tessa Blaikie Whitecloud serving as organizer, has made a significant impact in the short time it has been on the scene. Through our assignment as member of the **Upstream Cluster of Partners in Mission**, Westworth is privileged to serve the folks at West Broadway Community Ministry, thus assisting 1Just City reach its goal. During the past year, the Outreach committee encouraged the congregation to take part in West Broadway's October Fundraiser, "Walk a Mile in My Shoes", and promoted 1JustCity's Christmas fundraiser, JustGifts. Tickets to the St. Vital pre-Christmas Shopping event were snapped up! Many folks at Westworth, including the Senior choir, contributed to the winter initiative JustaWarmSleep.

The Rainbow Community Ministry, supported by Westworth for many years has been reorganized. The work of the former committee is now being done by the official Affirming Congregations in the city. The Resource Centre continues to be run by volunteers.



### West Broadway Community Ministry

The work at West Broadway is varied and always rewarding. Volunteers from Westworth provided over 2000 servings of meatball sandwiches, fruit, and home baked cookies during the nine monthly luncheons served to our friends at West Broadway. In January, the committee partnered with River Heights Junior High "Butterfly Effect" Club, along with their staff advisor, Westworth's Petra Thanish to provide lunch at West Broadway, and to offer an educational opportunity for the students.

Financial support of WBCM is crucial to the survival of this ministry. In the summer, we donated funding to assist in funding the telephone and fax lines. In the fall, we were able to assist in the paying a part of the lunch coordinator's salary with a donation of \$750. In December, Westworth's Advent Gifts, totalling \$1375 were designated to the West Broadway general funds. Also in December, hundreds of thick, warm winter socks were delivered to WBCM to support their Christmas Gift initiative for their folks.

Westworth congregants continue to respond to the needs of the West Broadway Pantry by placing donations of food in the WBCM Emergency Food Basket. Members of Westworth provided pots of stew, desserts, and volunteer time to assist Upstream Cluster thank the many dedicated volunteers who work so hard at West Broadway.

West Broadway needs volunteers on a weekly basis to provide spiritual, physical, legal, and emotional support to the folks who enter the doors.

Westworth has a history of having members of the congregation assist in many ways, yet we have never had a member on the Board. Outreach is very pleased to share with you the news of the appointment of Allan McKay to the West Broadway Board. We wish him all the best as he continues to serve this vital ministry.



### **Lenten Studies**

The Lenten Studies Series 2016 entitled " Islam and Christianity" was wildly successful, with a weekly attendance of well over 110 people from Westworth and beyond. The five week series was designed by

Loraine MacKenzie Shepherd, assisted by Shahina Siddiqui, founder and Executive Director of the Islamic Social Services Association.



### **Refuge**

In October, the Refuge team, led by Barbara and Frank Wynes celebrated the one year anniversary of the arrival of three Syrian families in Winnipeg. Many members of Westworth, one of the supporting communities, were in attendance at a potluck to observe this occasion. Members of Refuge continue to support the families in many ways, including tutoring, assisting with housing arrangements, and providing transportation and outings.

### **Cuba Connections**

Westworth has been privileged, for more than 30 years, to have been connected with Luyanó Presbyterian Church (La Iglesia Presbiteriana Reformada). Begun by Rev. Dr. Eleanor Geib, and nurtured by Allan McKay, the relationship was continued as Loraine MacKenzie Shepherd, Nancy Pinnell, and Maureen Lelond visited the congregation in January. Westworth sent a new projector, along with clothing and personal, household, and medical supplies. Following their Cuban adventure, the three travellers shared their experiences with the congregation before, during and following the service on February 20. Westworth also provided the church with the annual donation of \$100 towards Epiphany Celebrations for the children and their families.

### **Petitions**

The Outreach Committee forwarded two petitions, signed by members of the congregation, to governments this year. The first, supporting the Canadian Foodbanks initiative to encourage small farms headed by women, was sent to PM Trudeau. The second, in support of an increase in the daily food allowance for people in need, was sent to Premier Pallister.

### **Building and Sustaining Relationships**

1. As part of our ongoing commitment to exploring relationships in our neighbourhood, and with Amanda Younka taking the lead, the Outreach Committee hosted a daylong, free workshop "**Building Bridges**" on Friday October 14. This workshop, for the members of Westworth United Church, local not for profit service providers, school councillors in our area, student leaders, parent council representatives, and sport and recreation organizations, provided participants with an opportunity to engage in activities and discussions intended to foster greater understanding of the ever changing community of River Heights.

Amanda engaged outstanding **speakers**, Marian Cerelli, Tessa Blaikie Whitecloud, Hanwakan Blaikie Whitecloud, and Dr. Grace Kyoon - Achan to inform and to encourage conversation about crucial issues in our neighbourhood. They addressed important topics such as what it means to be "privileged", the impact of poverty, experiences and solutions for Indigenous learners, and perspectives and settlement trends of New Comers to Canada.

2. Loraine MacKenzie Shepherd and Ruth Wiwchar serve on the **Presbytery TRC** committee whose mandate is to inform and educate congregations about the TRC and Indigenous issues.

3. In September, the Outreach Committee, partnered with the Worship Committee and the Membership and Fellowship Committee in the hosting of Rev. Connie Budd. After providing the meditation during worship, and joining us in a congregational lunch, Rev. Budd led the group in the KAIROS Blanket exercise. This was a life changing event for many.

4. The Outreach Committee encouraged the congregation to attend **Wrongs to Rights - a Guided Tour of the former Long Plains Residential School in Portage la Prairie**, day of learning and reflection in April Portage la Prairie.

5. An opportunity was provided in the fall for the Westworth congregation to visit the Central Mosque in downtown Winnipeg, and to visit the office of the Islamic Social Services Association. These visits highlight our commitment to continuing the conversation with our Muslim brothers and sisters that was begun in the 2016 Lenten Studies.



6. Westworth's relationship with **Rossbrook House** continues. Boxes of school supplies were delivered to Rossbrook in the fall, while 17 cooked and sliced turkeys, along with gravy nourished the boys and girls during the Christmas holiday.

7. Mennonite Central Committee's **10,000 Villages** offers unique gifts from around the world, as well as FairTrade food and coffee. The Outreach Committee once again offered items for sale during Advent, and close to \$900 was sent to MCC.

8. To keep the congregation abreast with what is being done on its behalf by the national church, weekly bulletins from Mission and Service's "**Minutes for Mission**" are printed in our Sunday bulletins. Once a month, a volunteer reader highlights the minute of the day.



9. Several books on Indigenous relationships have been purchased by the Outreach Committee and have been placed in the Westworth Library.

The members of the Outreach Committee: Allan McKay, Marion McKay, Fraser Muldrew, Diether Peschken, Kathy Wilson, Amanda Younka, and Ruth Wiwchar, Chair, are grateful to and sincerely thank the Westworth Community for its support of the work of the committee in the past year. Working together, we look forward to another exciting and rewarding year of service and education!

Respectfully Submitted  
Ruth Wiwchar, Chair

## Pastoral Care Committee (PCC) 2016

### Responsibilities include:

Helping the minister with the **One-on-One Visitors**. In this program congregants who find it difficult to get out and attend church but who would like to keep contact, are visited regularly by someone in the congregation.

**Phoning** people who are on the members/ adherents lists but have not attended for some time. We see how they are doing, provide church news and determine if they would like contact with the minister.

**Sending cards** on behalf of Westworth to congregants who are ill or have had a loss.



### One-on-one Visitors

We have 20 volunteer visitors and 23 people they visit regularly. Loraine matches visitors to those needing a visit. Shortbread cookies (baked by UCW members and gift wrapped by Jennifer Snyder) or poinsettias were delivered to each person and to those in need of our care and prayers at Christmas. A "Thank-you and Check-in" tea for One-on-One visitors, organized by Nancy Williamson, was held in the spring.

By request of the seniors' residence and personal care home, Loraine offers worship services every 2 months at Tuxedo Villa and every 2-3 months at the Wellington. By request of the residents, she offers a communion service twice a year at the Parkway.

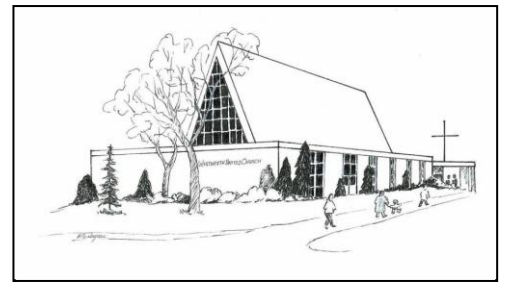
### Phoning

We completed the phone calls and communicated the needs of these members/adherents to our Minister.

### Cards

Cathy Ferguson sent 68 cards, which is an 18 card increase from last year.

Thank you to Nancy Doern-White (co-chair), Cathy Ferguson, Rhea Yates, Carol Wilkie, Nancy Williamson for their work on the committee and Loraine MacKenzie Shepherd for her work and guidance.



Respectfully submitted,

Barb Gwyer (co-chair)



## Winnipeg Presbytery Report 2016

Westworth's delegates to Winnipeg Presbytery experienced another active year participating in the work of this court of the United Church of Canada. The usual mandated tasks were carried out which included overseeing candidates for ministry, making recommendations regarding Mission Support Grants, and approving changes and supporting calls to pastoral charges and ministries.

**Janet Walker**, ministry personnel at Churchill Park United Church, served as Chair of Presbytery and continued for a second term. Presbytery staff at the Presbytery and Conference Offices included **Richard Manley-Tannis**, Minister for Evangelism, Mission and Church Development; **Cole Grambo**, Minister of New Church Development (Spirit Path); and **Maggie Zoske**, Administrative Assistant.

Eight meetings throughout the year featured worship, matters of business and a variety of presentations. Highlights of the meetings are listed on the following page.

There was no full gathering of the Manitoba and Northwestern Ontario Conference in 2016; however there was a Retirees Dinner and Celebration of Ministries in Kenora, ON, May 28 & 29. Ten retiring ministers were recognized: **Ren Amell**, **Jack Ballantine-Dickson**, **Ken DeLisle**, **Terry Hidichuk**, **Kathyrn Highmoor**, **barb janes**, **Eric Matheson**, **Leonard Oracheski**, **Barbara Roberts**, and **Milo Spooner Craig**. In September, **Sharon Wilson** retired from active ministry. At the Celebration of Ministries Service, **Hubert Den Draak** was commissioned to diaconal ministry. **Joey Dearborn**, a lay person from Selkirk Presbytery, served as Conference President and will continue for another year.

Westworth's Presbytery lay representatives are **Nancy Williamson**, **Dorcas Windsor** and **Kirk Windsor**. **Dorcas** is a Member-at-Large on the Presbytery Executive and chairs the Conference Education, Students and Church Vocations Committee. **Loraine MacKenzie Shepherd** is a member of the Presbytery Education and Students Committee, and serves as an educational supervisor for a student minister. **Dorcas** and **Loraine** served on the Joint Needs Assessment Committee at Crescent Fort Rouge United Church. Another member of Westworth serves the Presbytery as follows: **Kent Magarrell** is a member of Church Development Inc.

Respectfully submitted,  
Dorcas Windsor

## Winnipeg Presbytery – Highlights of 2016

**February** – Our General Meeting was held at The United Church in Meadowood with co-hosts of the meeting being Trinity United Church, Charleswood United Church, McClure United Church and Oak Table Community Ministry. We were very fortunate in having Rita Chahal, Executive Director, Manitoba Interfaith Immigration Council as a guest speaker. Rita highlighted the many services of the MIIC, who welcome and assist refugees in their settlement and integration into Canadian society.

**March** – The General Meeting was held at Windsor Park United Church with co-hosts of the meeting being Transcona Memorial United Church, Grey Street United Church, Westminster United Church and Rainbow Ministry. In response to the priorities that Winnipeg Presbytery set at its meeting in the fall, Richard Manley-Tannis, the Presbytery Minister and Lesley Harrison from EDGE, were invited to present some resources available to congregations. Patrick Woodbeck reported on the initial meetings of the City-Wide Worship Service Organizing Committee which is being planned for April 23, 2017.

**April** – Our General Meeting was an all-day meeting that was held at St. Mary's Road United Church. The co-hosts of the meeting were Churchill Park United Church, Korean United Church and St. Matthew's-Maryland Community Ministry. Judy Bradley gave a presentation on Rock Lake United Church Camp and the recent renovations that had taken place. Table talk time was spent sharing what was happening in each person's place of worship – what is the gift, the highlight that keeps you going to church and to share what is a challenge. The meeting adjourned at 10:45 a.m. At 11:00 a.m. we had a brief workshop on Governance models. Following a pizza lunch, we had a workshop on the Remits, facilitated by the Winnipeg Presbytery GC Commissioners: Tim Crouch, Bill Millar and Patrick Woodbeck.

**May** – The May General Meeting was held at Broadway Disciples United Church with co-hosts of the meeting being Knox United Church, Young United Church, Chinese United Church, Augustine United Church and West Broadway Community Ministry. Remit 2: Elimination of Transfer & Settlement and Remit 3: Office of Vocation, were voted on by Winnipeg Presbytery and were approved. Winnipeg Presbytery thanked Patrick Woodbeck for his ministry as Rainbow Minister for the past six years. It was observed that he was dedicated to the church and had taken this ministry beyond Winnipeg Presbytery. Due to cuts to Mission & Service grants, regrettably the position of Rainbow Minister had been eliminated effective the end of June. The ongoing work of the five community ministries was also presented.

**June** – Our General Meeting was held at St. Andrew's River Heights United Church with co-hosts of the meeting being Atlantic-Garden City United Church, Sparling United Church, Kildonan United Church and Fred Douglas Lodge. Remit 1: Three Council Model was voted on by Winnipeg Presbytery and was approved. Sharon Wilson presented highlights from her trip to China as part of the United Church delegation that visited China in 2015. We also recognized the retirees – Terry Hidichuk, Barb Janes and Sharon Wilson.

**September** – The General Meeting was held at John Black Memorial United Church with co-hosts of the meeting being Immanuel United Church, Gordon King Memorial United Church, North Kildonan United Church and North End Stella Community Ministry. Remit 5: Ministry Partners with Mutual Recognition of Ministry Agreements, Remit 7: Candidacy Pathways and Remit 8: Towards a New Model of Membership, were voted on by Winnipeg Presbytery and were approved.

**October** – Our General Meeting was held at St. Mary's Road United Church with co-hosts of the meeting being Churchill Park United Church, Korean United Church and St. Matthew-Maryland Community Ministry. The 2017 Mission & Service (M&S) Fund Block Grant was approved. Richard Manley-Tannis, the Winnipeg Presbytery Minister, updated Presbytery on the initiatives he is working on. Lesley Harrison from EDGE, gave a presentation highlighting Embracing the Spirit.

**November** – The General Meeting was held at Windsor Park United Church with co-hosts Transcona Memorial United Church, Grey Street United Church and Westminster United Church. The court approved the 2017 Budget and referred the Congregational Assessments to the Executive to be finalized. Niigaan Sinclair, the invited guest speaker of the Presbytery Truth & Reconciliation Response Group, gave an informative presentation.

## Property Committee Report 2016

This past year has been a very busy one for the Property Committee. In addition to the regular responsibilities for the care of our church building, its contents and surrounding property, we have assumed full responsibility for the oversight of the Rentals program at Westworth. The committee has met monthly throughout the year from September till June.

As well as the ongoing general maintenance of the building and its contents and supervision of rentals we have:

- Purchased an Automated Electronic Defibrillator and held a training session for all staff. It has been installed on the north wall in the narthex.
- The large windows on either side of the main entrance doors have been replaced. New cladding was installed to replace the rotted wood.
- All exterior doors to the building have been re keyed. A key policy is in place.
- The air conditioner in the parlour has been replaced with a quieter unit.
- An automated door opener has been installed on the front entrance door closest to the ramp.
- The ramp has been scraped and repainted.
- The Sanctuary fan motor has been rebuilt; many boiler/heating repairs and thermostat upgrades have all been done in house by our custodian, Ken Dwyer.
- The largest and most challenging project for our committee was replacement/repair of the flat roof over the narthex area. We hired a consultant, Mr. Ian Forrest, to advise us and oversee this project. Master Roofing has now completed this work and we are very pleased with the results.
- Rental rates and the Terms and Conditions for the use of our building have been reviewed. New rates will be in effect September 2017.

The Property Committee has worked closely with the Trustees on the issue of the importance of Liability Insurance for all our renters using our building. Guidelines to follow concerning our rentals have been established and are now in place.

Unfortunately we have experienced some incidents of vandalism to our building this year. As well as damage to our glass block gym windows last year, we have had our large Westworth Church sign extensively damaged, and have had to replace windows protecting the large Leo Mol window due to stones being thrown through the glass. All these repairs have been done. These incidents have been reported to the police.

We wish to extend sincere thanks to Bob Lindsay and Al Coombs for the hours of volunteer work they have given to help out with property needs. Thanks also to Heather Lavery for her ongoing support and assistance to our committee.

Personally, as our whole committee is stepping down, I wish to acknowledge and thank Betty Skinner, Alan Wilson and Garry Reid, the members of Property who have given so much of their energy and time to ensure the work and life of Westworth was accomplished and cared for. We wish to thank Eric Sjoberg for his years of service to the Property Committee. Eric resigned from the committee earlier this year.

The commitment and dedication of our custodian, Ken Dwyer has been invaluable. Not only has he supported and aided the work of our committee, but through his abilities has saved the church many dollars on the in-house work he has done for us. Unfortunately, Ken has resigned from his position at Westworth. We thank him for the many gifts of his time and talent he has given to Westworth over the past seven years. We will miss him and wish him well in his future endeavors.

Respectfully Submitted,  
Lorraine Moore  
Chair of Property





## Trustees Annual Report

Congregational property is held by the trustees; they hold the title and are responsible for the physical property of the church. Trustees hold the property for the use and benefit of the congregation as part of the United Church. Included in this responsibility is ensuring adequate property and liability insurance is in place. This is usually done in consultation with the Property Committee.

There must be a minimum of three and a maximum of fifteen trustees for each congregation and they must be members of the United Church. The trustees must give the same care and attention to congregational property as a reasonable person would give their own property.

The Trustees met twice in 2016. Among other issues, the Trustees re-confirmed the current policy of placing investments into GICs of no longer than a 3-year maturity.

One particular area of review continues to be property insurance. Westworth participates in the UCC Protect Master Policy that covers 1,188 participants as a national contract. This Policy uses the economies of a national contract to reduce insurance premiums. Our challenge is that the Master Policy does not offer any Third Party Event Liability blanket coverage option for small users groups and this is a significant issue.

Under the UCC Protect Master Policy, each Third Party Event user is recommended to have separate \$2 million Third Party Event Liability coverage; this is not the case for many of our small renters/users. Many of our smaller renters/users have zero insurance coverage because they cannot afford the premium and therefore are leaving Westworth vulnerable to potentially-major losses.

The Trustees are working with the Board to find a solution.

Risk management is more than ensuring adequate insurance coverage for property and liability; risk management covers every aspect of any organization's activities. Westworth has implemented a number of risk management policies through various Board initiatives over past years. The Trustees are continuing to work with the various committees of Westworth on liability issues.

Respectfully submitted,

The Trustees

Kent Magarrell (Chair), Loraine MacKenzie Shepherd, Larry Strachan, Dan Wiwchar

## Worship Committee Report 2016

The Worship committee would like to thank and acknowledge Rev. MacKenzie Shepherd for her leadership in worship this year. She has continued to challenge and support the spiritual growth of our congregants through her prayers and thoughtful sermons.

### Year in Review

- Worship service and communion on February 21<sup>st</sup> were integrated with the Annual General Meeting.
- Lent began with a Taizé service on Ash Wednesday.
- Holy Week included a Maundy Thursday evening communion service. Good Friday was a joint effort of St. Andrews River Heights (SARH) and the Westworth Outreach committee. The morning began with a Processional from Westworth to the site of the former Assiniboia Residential School where the Apology from the United Church to the survivors of Residential Schools was read. The processional continued to SARH for a special service. Along the route, participants took turns carrying a cross constructed by Dan Wiwchar.
- Easter Sunday was celebrated at Westworth.
- Summer services were scheduled to begin with an outdoor worship service and picnic in June; unfortunately the service had to be moved indoors because of the weather. Summer services were led either by Rev. MacKenzie Shepherd or other members of the clergy who attend this congregation. Music was provided by a variety of our congregants; a special thank you to Alan Wilson who played the guitar all summer.
- Advent services were all led by Rev. MacKenzie Shepherd beginning with a mid-week Taizé service. The choir led a Service of Lessons and Carols on the fourth Advent.
- New times were tried on Christmas Eve, as it was a Saturday. The early service was held at 4:30 p.m. and led by David Puranen. The late service with candles and communion was led by Rev. MacKenzie Shepherd. Both services were very well attended.
- Christmas Day service was held in the choir loft.
- Breakfast around the Worship Table was held off until New Year's Day.



Music continues to be an integral part of our worship services. Many thanks to Debbie, Dorcas, Ray, and Jewel for ensuring there is a fabulous music each week. The Senior Choir, the Cherub Choir, the Westworth Winds, and guests have provided a great variety of wonderful music each week.

This year communion servers came from a number of church groups and committees. Different groups were asked to take a turn each month. This increased the number of people who acted as communion servers and has been well received.

The Worship committee would like to thank those who ensure our services run smoothly: Will for finding the scripture readers, Andrea for looking after the ushers, Alan for baking the communion bread every month, Eunice, Arlene, and Petra for preparing the communion elements. We would also like to thank the many congregants for taking turns ushering, reading scripture, and serving communion.

Petra Thanisch  
Chair, on behalf of the Worship Committee

## UCW Annual Report

At Westworth, there are approximately 65 women affiliated with 3 active and 2 inactive UCW Units.

Our **fundraising efforts** this past year included **2 Rummage Sales** on April 30 and September 24, coordinated by Dorothy Reid, Andrea Firth, Arlene Hintsa and Lee Ann Blase. Our **Fall Bazaar** on October 29 was organized by Wendy Moroz and Janet Sealey. The many volunteers (both men and women, young and “young at heart”) who contributed to the success of these three events deserve our thanks. Together, these events raised \$14,285.00 towards general church revenues, while providing opportunities for fun and fellowship. In 2017 there will be a spring Rummage Sale and Fall Bazaar. The Fall Rummage Sale will be cancelled on a trial basis. This is to better utilize our volunteers, and to eliminate having two large events four weeks apart.

Nancy Williamson represented Westworth in the planning of this year’s **World Day of Prayer** event which took place on March 4.



Approximately 45 women attended our May 30 **Dessert Party and Thankoffering**. Several women from Harrow UCW also joined us at this event. We thanked Maggie Barnett for the gifts that she has shared with the children and families at Westworth. The worship service theme was **service**, and we honoured the members of Units 5 and 46 (who are now inactive) for their years dedicated service. We remembered UCW members, **Mary**

**Toombs, Barbara Holloway, Barbara Wilson and Alma Jones** who passed away since our last Thankoffering Service. An offering of \$627.00 was donated for **Mission and Service**. We enjoyed musical entertainment from our choral scholars Christina Thanisch-Smith and Nicholas Niebuhr, with Dorcas Windsor, accompanist.

In December, **shortbread** was prepared by several UCW members and trays were again assembled by Jennifer Snyder. These trays were delivered by volunteers who do one-on-one visiting on behalf of the Westworth **Pastoral Care Committee**.

The members of Unit 7 prepared 12 **layettes** for new Moms at **West Broadway Community Ministry**. We thank them for over 15 years of providing this much appreciated service. Unit 94 will be handling this project in 2017 and beyond.



The UCW continues to support the **Special Appeals Committee**, by directing \$1800.00 of the money raised each year towards the projects that the committee deems appropriate.

The UCW made a donation to the Westworth Memorial Fund in memory of Alma Jones (d. April 2016) and Mabel Pringle (d. June 2016).

**The UCW Purpose** is to unite women of the congregation for the total mission of the church and to provide a medium through which we may express our loyalty and devotion to Jesus Christ in Christian witness, study, fellowship, and service.

The women in Units 5, 7, 46, 77 and 94, whether active or inactive, will continue to aspire towards these worthwhile goals.

Respectfully submitted, **Nancy Doern-White**, UCW Coordinator

## Roll Clerk's Report 2016

TOTAL MEMBERSHIP, DECEMBER 31, 2015 348

### ADDED TO ROLL:

By Transfer	4	
By Reaffirmation	1	
By Confirmation	1	
Adjustment	<u>0</u>	
	6	+6

### REMOVED FROM ROLL:

By Death	8	
By Transfer	0	
Removed by the Board	7	
Asked to be Removed	<u>4</u>	
	19	-19

**TOTAL MEMBERSHIP, DECEMBER 31, 2015** **335**

Inactive members	6	
Non-Resident members	<u>8</u>	
	14	

**TOTAL ACTIVE MEMBERS, DECEMBER 31, 2016** **321**

TOTAL MEMBERS AND ADHERENTS INCLUDING CHILDREN 745

APPROXIMATE NUMBER OF HOUSEHOLDS 328

## Registry Notes

### Marriages –

Ann Puvirajah and Christopher Olson

### Baptisms –9

Heather and Andrew Chemin's daughter, Aria  
Kathy and Evan Andrew's sons Larson, Cade and Olin  
Barbara and Jeffery Haddon's daughter, Brielle  
Allison Warrian and Sherman Leader's son, Elliott  
Jenny and Randy Senior's son, Garrett  
Andrea Wilkie Gilmore and Colin Gilmore's son, Rowan  
Kathryn Schneider and Patrick O'Brien's daughter, Ava

### Confirmation

Allison Warrian

## Passages

Donna Mae Yeo  
Margaret Dwyer  
\*Marjorie Robson  
Lorne Bride  
\*Bernice Passalis

\*Cecil Heinrich  
\*Alma Jones  
\*Gordon Windatt  
\*Anne Sim

Pat Muldrew  
\*Mabel Pringle  
Katherine Norberg  
\*Katherine Mulholland

\* Members of the Congregation

## Memorial Donations

### Donations made to the Memorial Fund in Memory of:

Pat Muldrew  
Gordon Windatt  
Christina Smith

Alma Jones  
Marjorie Robson

Mabel Pringle  
Helen Powell

### Donations made to West Broadway

Margaret Dwyer

Mary Louise Patenaude

### Donations made to Westworth Winds In Memory of Lorne Bride



## Children's Fund Report

Members of the Children's Fund Committee are Nancy Doern-White (UCW), David Bruce (Finance), Allan McKay (Outreach) and Loraine MacKenzie Shepherd. The purpose of the Children's Fund is to support children and youth in need, according to the wishes of the late Mr. Lloyd Cooke who initiated this fund. Distributions are to be made according to needs as they become known to the committee. Grants will not go to operating expenses, but will offer one-time support for projects.

Loraine received a request from the moderator, Jordan Cantwell, to provide support to Cross Lake in light of their recent crisis in multiple youth suicides. This Committee decided to support Cross Lake and Loraine was in contact with Olive Simpson, Secretary of Cross Lake United Church Board and Secretary of Keewatin Presbytery. She indicated a need for guitars for the youth. Ruth Wiwchar, Outreach Chair, requested donations of guitars in the fall of 2016. To date, we have received 3 guitars and are in the process of arranging for them to be taken to Cross Lake. We have not spent any money from the Children's Fund for 2016, but we remain in contact with Cross Lake as we continue to make arrangements.

The Children's Fund balance at the end of 2016 was \$6,737.60.

Respectfully submitted by  
Loraine MacKenzie Shepherd

## The Special Appeals Fund Report

The members of the Special Appeals Fund Committee are Nancy Doern-White (UCW), Allan McKay (Outreach), David Bruce (Finance) and Loraine MacKenzie Shepherd. This committee distributes small grants to a number of partner organizations. The amount distributed is determined by the annual donation of the UCW (\$1800 for 2016) and congregational donations to special appeals (\$1515) at Easter.

The donations listed below that include an asterisk (\*) indicate the agencies that have received donations directly from the UCW in the past.

*Conference of Manitoba and Northwestern Ontario Bursary Fund	200
*North End Stella Community Ministry	200
*Willow Place (formerly Osborne House)	200
*West Broadway Community Ministry	700
St. Andrew's College	200
Sandy Saulteaux Spiritual Centre	250
Centre for Christian Studies	200
LITE (Local Investment Toward Employment)	200
Days for Girls	200
Rossbrook House	200
Rock Lake United Church Camp	500
Total	<b>\$3050</b>

Respectfully submitted,  
Loraine MacKenzie Shepherd

## Faith and Future Fund Committee Report 2016

Members served in 2106 were David Lewis (Chair), Dan Wiwchar (Trustee Representative) and Sam Andrew.

The Faith and Future Fund supports projects within Westworth United Church, as well as projects in the larger community that have a connection to the Westworth congregation. The Fund provides a continuing resource for the spiritual and financial well-being of the Westworth congregation as it fulfills its Christian ministry in the church and the community that Westworth serves.

The Faith and Future Committee received only one application from the Westworth Property Committee for the entire amount of \$44,205.70 for the part replacement of the Narthex roof. After careful consideration and with Board approval it was decided that \$15,000 will be transferred for the roof replacement. The Fund started the year at \$244,122.32 and ended the year and at \$249,017.79 with interest accounting for the increase.

Currently, as part of a regular five year review we are in the process of reviewing the terms and conditions of the Fund to ensure that they are still meeting the needs of Westworth.

Respectfully submitted: David Lewis

### Prayer Shawl Ministry

“The Prayer Shawl Ministry group continues to offer support to our congregants and others who come into touch with our congregation. We are thankful to be able to offer this ministry. As well, we give thanks for the people who have gifted their knitting skills – just a few have allowed the congregation to reach out to 53 people in 2016, up from 19 in the previous year. Forty-Four (44) of those who received shawls were congregants and 9 were shared with family and friends who needed support.

The Prayer Squares have allowed us to reach many more people. They are being shared with those going through many kinds of stresses in life, and offer a small tangible way for all of us to reach out to others.”

With thanks,  
Barb Magarrell



## NOMINATING COMMITTEE REPORT 2017

The Nominating Committee submits for congregational approval the following slate of congregational representatives. Thank you to all who have agreed to serve. Congregants will note vacancies in key positions.

The Minister is an ex-officio member of all Committees and Ministry Teams except the Ministry and Personnel Committee.

### Council

**Chair:** Norm Snyder  
**Vice-Chair:** Eunice Pratt\*  
**Secretary:** Alma Acheson  
**Member at Large:** Keith Love\*  
**Member at Large:** Bruce Tefft  
**Chair of M&P Committee:** Paul Chard  
**Chair of Finance and Treasurer:** Cheryl McNabb Davis

**8. Pastoral Care**  
**Leader: open**

**9. Property**  
**Leader: open**

**10. Worship**  
**Leader: Petra Thanisch**

### Ministry Teams

**1. Archives**  
**Leader: Diane Riordan**

**2. Christian Education:**  
**Leader: Dianne Sjoberg**

**3. Communication**  
**Leader: Peter Sim\***

**4. Faith and Future Fund**  
**Leader: David Lewis**

**5. Fellowship**  
**Leader: Judy Brown**

**6. Membership**  
**Leader: open**

**7. Outreach**  
**Leader: Ruth Wiwchar**

Presbytery Representatives  
Dorcas Windsor  
Kirk Windsor  
Youth rep - open

Trustees  
**Leader: Kent Magarrell**  
Larry Strachan  
Dan Wiwchar

UCW  
**Leader: Nancy Doern-White**

Respectfully submitted by,  
Dianne Sjoberg, Nancy Ballantine and  
Shirley Watts

\* Indicates a new member or position



## **Financial Review**

I have reviewed and evaluated the financial report, records and internal controls of Westworth for the year 2016. This review included examination of the records of deposits, recording, filing and payment of invoices, all matters related to the payroll and bank reconciliations.

The review also included an assessment of the separation of duties for all individuals who deal with monies. The handling of financial records was also evaluated with respect to privacy and security.

Based on this review it is my opinion that the financial records of Westworth United Church are handled in an appropriate manner and in accordance with the guidelines of the United Church of Canada (Section 4.4, The Manual). In addition, it is my opinion that the financial statements adequately reflect the financial activity of Westworth for the past year.

Lynne McCarthy  
CFA, MBA

## **Finance and Stewardship Committee**

The Finance committee meets faithfully every month to review the financial statements and financial health of our congregation. Members include our secretary Denise Jones, Ron Bailey, who has served as chair of the Stewardship Subcommittee for several years, Wendy Moroz, Walter Watts, David Bruce, who manages the counting teams, Walter Oblinski, Bob Johnston, Jenny Jeffers, and Loraine MacKenzie Shepherd.

We are in the privileged position of presenting a balanced budget for 2017, thanks to the pledges received. We finished 2016 about 4% over budget. That piece helped to increase the accumulated surplus such that we were able to help finance the new flat roof more easily.

In our quest to be transparent and judicious with Westworth funds, we continue to look at new processes that help everyone be informed and track our finances effectively and fairly. We have ensured that our finance processes underwent another review from an outside financial expert. We continue to be the vetting mechanism for any activities that request financial contributions from our congregants and beyond. To that end, we have introduced a “fundraising” application form that should enable us to more efficiently contribute to managing such activities.

The Stewardship Subcommittee conducted another successful and shorter stewardship campaign this year. We want to thank Ron for his years of leadership as he steps down from this position.

We would also like to thank Walter Watts and Jenny Jeffers for their service on this committee in their staff role managing the financial books of Westworth United Church during the 2016 year.

Respectively submitted by:

Cheryl McNabb Davis  
Chair, Finance and Stewardship

Ron Bailey  
Chair, Stewardship Subcommittee

## Projected Staff Costs for 2017

<b>Position</b>	<b>Salary</b>	<b>Housing</b>	<b>Con Ed</b>	<b>Group Insurance &amp; Pension Benefits</b>	<b>Total</b>
Minister	\$ 48,092	\$ 22,178	\$ 1,374	\$ 10,992	\$ 82,636
Office Administrator	\$ 33,009		\$ 158	\$ 4,265	\$ 37,432
Church Custodian	\$ 32,358		\$ 158	\$ 4,181	\$ 36,697
Director of Music	\$ 11,797		\$ 258		\$ 12,055
Organist	\$ 11,952		\$ 106		\$ 12,058
Coordinator of Children, Youth and Family Ministries	\$ 17,794			\$ 2,399	\$ 20,193
Church Treasurer	\$ 5,360				\$ 5,360
Night Lock Up	\$ 2,583				\$ 2,583
Housekeeping	\$ 776				\$ 776
<b>Total of the above</b>	<b>\$ 163,721</b>	<b>\$ 22,178</b>	<b>\$ 2,054</b>	<b>\$ 21,837</b>	<b>\$ 209,790</b>
The EI and CPP amounts are not included					

**Westworth United Church**

**Statement of Operations and Changes in Fund Balances**

December 31

2016      2015

	General Fund			Faith & Future Fund	Building Reserve Fund	Other Funds	Total	Total
	2016 Budget	2016 Actual	2017 Budget					
<b>Receipts</b>								
Donations	248,234	260,655	277,904			3,395	264,050	286,148
M&S	38,325	30,951	39,756				30,951	28,196
Open Plate	3,000	2,857	2,500				2,857	2,740
Refugee Donations	-	35,397	-				35,397	139,526
Fund Raising	3,000	5,621	3,000			2,536	8,157	9,896
Outreach Projects	-	3,970	-				3,970	5,039
UCW	14,000	14,285	12,000				14,285	14,278
Building Rental	27,000	25,832	25,000				25,832	28,170
Weddings and Funerals	1,500	3,516	2,000				3,516	2,170
Grant	-	-	-				-	3,885
Miscellaneous	500	224	500				224	742
Transfer-Other Groups	-	-	-	100		1,875	1,975	1,850
Interest	5,000	125	4,000	4,901	907	234	6,167	6,895
<b>Total Receipts</b>	<b>340,560</b>	<b>383,432</b>	<b>366,660</b>	<b>5,001</b>	<b>907</b>	<b>8,040</b>	<b>397,380</b>	<b>529,535</b>
<b>Disbursements</b>								
<b>Operations</b>								
Bank Charges	1,300	1,563	1,500	6			1,569	1,172
Caretaking	2,000	1,813	2,000				1,813	1,627
Heating	12,000	10,244	12,000				10,244	11,958
Electricity	5,500	5,857	6,000				5,857	5,697
Water	1,000	608	800				608	513
Insurance	6,000	6,036	6,000				6,036	6,036
Office Expenses	17,325	13,003	16,000				13,003	15,986
Publications	200	279	200				279	137
Property Taxes	1,400	1,729	1,800				1,729	1,380
Telephone	3,500	3,475	3,500				3,475	3,453
Miscellaneous	1,000	86	1,000				86	1,135
<b>Total</b>	<b>51,225</b>	<b>44,693</b>	<b>50,800</b>	<b>6</b>		<b>-</b>	<b>44,699</b>	<b>49,094</b>
<b>Committee Expenses</b>								
Board	500	328	500				328	13
Search Committee	-	678	-				678	-
Christian Education	1,800	1,800	3,224				1,800	2,053
Vacation Bible School	1,800	1,552	520				1,552	1,631
Library	150	35	100				35	110
Outreach	200	90	400				90	130
Lenten Studies	1,500	-	-				-	-
Communication	100	20	100				20	-
Fellowship	300	24	300				24	197
JNAC/Edge	-	1,202	-				1,202	-
Membership	100	70	100				70	116
Pastoral Care	200	76	100				76	60
M & P Committee	200	58	200				58	-
Property Committee	24,700	20,249	21,300				20,249	22,054
Refurbishing	-	1,514	2,000				1,514	-
UCW	2,200	2,267	2,400				2,267	1,850
Conference Registration	600	-	600				-	700
Worship Committee	1,475	901	1,450				901	999
Worship Music	2,000	1,214	2,000				1,214	1,947
Care Fund	100	100	100				100	-
Finance and Stewardship	500	516	500				516	50
Leadership	100	-	-				-	64
<b>Total</b>	<b>38,525</b>	<b>32,691</b>	<b>35,894</b>				<b>32,691</b>	<b>31,974</b>

## Westworth United Church

### Statement of Operations and Changes in Fund Balances

	General Fund			Faith & Future Building Fund	Reserv Fund	Other Funds	2016	2015
	2016 Budget	2016 Actual	2017 Budget				Total	Total
<b>Salaries &amp; Allowances</b>								
Salaries	149,878	158,732	163,720				158,732	163,817
Phone Allowances	-	1,691	583				1,691	-
Travel Allowances	500	769	2,550				769	660
Housing Allowances	21,937	21,937	22,178				21,937	28,900
Group Insurance	7,000	6,735	7,708				6,735	7,890
Pension & CPP	19,315	17,314	20,626				17,314	19,985
EI & Workers Compensation	4,164	3,390	4,080				3,390	3,976
Continuing Education	2,005	1,340	2,054				1,340	2,573
<b>Total</b>	<b>204,798</b>	<b>211,908</b>	<b>223,499</b>				<b>211,908</b>	<b>227,801</b>
<b>Beyond Westworth</b>								
Conference & Presbytery	16,195	16,195	16,326				16,195	15,978
Mission & Service	38,325	30,951	39,756				30,951	28,196
Outreach Projects	-	5,937					5,937	5,835
Advent Gift	-	1,375					1,375	810
Refugee	-	35,397					35,397	139,526
Disbursements from Funds		4,000			16,623	6,400	27,023	14,640
<b>Total</b>	<b>54,520</b>	<b>93,854</b>	<b>56,082</b>	<b>-</b>	<b>16,623</b>	<b>6,400</b>	<b>116,877</b>	<b>204,985</b>
<b>Total Disbursements</b>	<b>349,069</b>	<b>383,147</b>	<b>366,275</b>	<b>6</b>	<b>16,623</b>	<b>6,400</b>	<b>406,176</b>	<b>513,854</b>
<b>Excess of Receipts over disbursements for year</b>	(8,509)	285	385	4,995	(15,716)	1,640	(8,796)	15,681
<b>Fund</b>								
Transfers		(25,000)			25,000			
<b>Fund Balances, beginning of year</b>		42,548		244,122	56,661	33,368	376,699	361,017
<b>Fund Balances, end of year</b>		<b>17,833</b>		<b>249,117</b>	<b>65,945</b>	<b>35,008</b>	<b>367,903</b>	<b>376,698</b>

## Westworth United Church

### Statement of Other Funds

	Memorial Fund	Children's Fund	Special Appeals	Choir Fund	2016 Total	2015 Total
<b>Receipts</b>						
Donations	1,380		1,495	520	3,395	5,013
Transfer From Other Groups	75		1,800		1,875	1,850
Fund Raising				2,536	2,536	1,593
Interest		24		210	234	300
	1,455	24	3,295	3,266	8,040	8,756
Disbursements			3,050		3,050	4,495
Choir Scholarships				3,000	3,000	2,800
Choir Expenses				350	350	571
	-	-	3,050	3,350	6,400	7,866
<b>Excess of Receipts over Disbursements for year</b>	1,455	24	245	(84)	1,640	1,559
<b>Fund Balances , beginning of year</b>	12,887	6,714	239	13,527	33,368	31,808
<b>Balance, end of year</b>	14,342	6,738	484	13,443	35,008	33,367

## Westworth United Church

### Notes to Financial Statements

Note 1 The disbursements from the Building Fund were:

Fire & Security Alarm	\$744
Front Windows & 3 Sealed Units	\$8,445
Automated External Defibrillator	\$2,913
Handicap Door Installation	\$4,521
	\$16,623

Note 2 The disbursement from General Funds:

Lenten studies 3 year grant and donations transferred to \$4,000 Funds in trust

## Westworth United Church

### Statement of Financial Position For the year Ended December 31

December 31					2016	2015
	General Fund	Faith & Future Fund	Building Reserve Fund	Other Funds	Total	Total
<b>Assets</b>						
<b>Current Assets</b>						
Cash	36,477	249,117	65,945	35,008	386,547	361,835
GST Receivable	1,307				1,307	3,926
	<b>37,784</b>	<b>249,117</b>	<b>65,945</b>	<b>35,008</b>	<b>387,854</b>	<b>365,761</b>
<b>Liabilities and Fund Balances</b>						
<b>Current Liabilities</b>						
Funds Held In Trust	19,951				19,951	4,091
Unused portion of grant					-	653
	19,951				19,951	4,744
<b>Fund Balances</b>	<b>17,833</b>	<b>249,117</b>	<b>65,945</b>	<b>35,008</b>	<b>367,903</b>	<b>361,017</b>
	<b>37,784</b>	<b>249,117</b>	<b>65,945</b>	<b>35,008</b>	<b>387,854</b>	<b>365,761</b>