

**Westworth United Church**

**250 Council Meeting Minutes**

**January 25<sup>th</sup>, 2022 Time: 7:00 pm**

**1. Call to Order: at 7:05**

**2. Present:** Dianne Sjoberg, Acting Vice-Chair, Keith Love; Bruce Tefft; Sharon Stanley; Loraine MacKenzie Shepherd; Ron Bailey, joined at 9:00 pm

**3. Regrets:** None

**4. Opening prayer and check-in:** Dianne Sjoberg opened with prayer.

**5. Approval of Agenda:**

**MOTION:**

That the agenda be approved as amended.

**Moved by:** Bruce Tefft

**Seconded by:** Keith Love

**6. Approval of Minutes:**

**MOTION:**

That the minutes be approved as circulated.

**Moved by:** Joyce

**Seconded by:** Kieth

**7. Business Arising from Minutes:**

a) CE Leadership (please see new business and Ministry and Personnel)

b) Leadership Team Email Addresses: to be placed on website (generically).

Photos to be placed on (Lorraine Diane, please name) community? board at Westworth, once photos can be arranged.

**Action:** To contact Brett and request that the emails be placed on website following AGM.

c) Revised Organization Chart

**Action:** To be refined and brought to a meeting in future.

**8. Correspondence:**

Letter from Prairie to Pine: circulated (see 11.d)

**9. Ministry Team and Ad Hoc Committee Reports:**

- a) Affirming Ministry: Attached*
- b) Archives: (Diane Riordan)*
- c) Christian Education: (Maggie Barnett)*
- d) Communication: (Peter Sim)*
- e) Community Care Team: Dorothy Reid, co-chair, Shirley Watts, co-chair*
- f) Council Chair: (acting) Attached*
- g) Finance: Attached*
- h) Minister's Report: Attached*
- i) Ministry and Personnel: Attached Sharon Stanley, co-chair, Brett Lougheed, co-chair*
- j) Outreach: Attached*
- k) Prairie to Pine Regional Reps: (Barbara and Frank Wynes)*
- l) Property: please see 10 B and D*
- m) Safe Re-opening: (Eunice Pratt)*
- n) Trustees: (Kent Magarrell)*
- o) UCW: Attached*
- p) Visioning Committee: (Bruce Tefft)*
- q) Worship: (Olwyn Lewis)*

**MOTION:**

That the reports be accepted as circulated.

**Moved by: Keith Love**

**Seconded by: Bruce Tefft**

**9. Business arising from reports:**

**a) Finance:**

**i. AGM Approach to Budget:**

**MOTION:**

That the budget be approved as presented by the finance committee.

**Moved by:** Ron Bailey

**Seconded by:** Keith Love

**ii. Fund Raising Ideas:**

We are exploring the possibility of a grant (through Winnipeg Foundation – Loraine, please name) and have a few contact ideas. This has been circulated, and persons interested may contact Loraine.

Affirming will do a PIE sale on Pie Day, and Westworth would appreciate that funds raised by donated to contribute to the 2022 deficit.

Those that have agreed to do fundraising are to be invited to speak at the annual meeting.

Volunteering of ‘skills’ that people have, should be encouraged to share in congregational email, as well as at Annual Meeting. (fill this in Dianne and Loraine)

**10. Old Business:**

**a) Office Administrator Job Position:** revised job description has been approved by M&P and Tammy Ernst is included in the M&P report

**b) Extension of Jani-King Contract:** Contract was extended until the end of January 2022 due to recruitment into the Building Maintenance/Custodian position. Contract has been cancelled as of February 1.

**c) AV Update:**

A maximum expenditure of \$80,000 was approved by council, and the group of people who have navigated this project are to be highly commended and thanked!

**Action:** A note will be placed in the congregational email by Dianne (do you want to state intent?).

**d) Building Maintenance/Custodian recruitment:**

**Moved by:** Sharon Stanley

**Seconded by:** Bruce Tefft

**That** Council approve the hiring of Chris Watson, effective December 20, 2021, working 20 hours per week at a salary of 20,800.00 annually (plus pension and benefits).

**11. New Business:**

**a) PIE (Public, Intentional, Explicit) Day:** Fundraising idea from Affirming for March 16. Suggestion of sales of ‘pies’ (baked).

Approved by Council, and Dianne Sjoberg, as liaison will contact Affirming Team our approval.

**b) Communications Team: Change in Mandate:** Please review mandate in our Manual for comparison purposes.

Tabled to next meeting (Feb 22<sup>nd</sup>).

**c.) Ministerial Proposal:**

**MOTION:**

**That** Council approve Loraine MacKenzie Shepherd's request to reduce her working hours to 11/12 annually for a one-year period, commencing January 1, 2022.

**Moved by:** Sharon Stanley

**Seconded by:** Bruce Tefft

**d.) Visioning Opportunity:**

CONVERSATIONS ABOUT COLLOBORATIVE (SIC) MINISTRY  
JANUARY 29 @ 10:00 AM - 1:00 PM

The Pastoral Relations Commission of Prairie to Pine Regional Council invites representatives from Communities of Faith interested in or curious about exploring the sharing of ministry with other communities of faith **through Collaborative Ministry arrangements**. This is an information session and beginnings of conversations for those places that have Ministry Personnel or trained lay leadership (LLWLs or Congregational Designated Ministers) and those places who need Ministry Personnel or trained lay leadership. For more information please contact the Pastoral Relations Minister, Judy Hare ([jhare@united-church.ca](mailto:jhare@united-church.ca) or 204-421-8151).

**e.) AGM Organization:**

**i.** Worship/timeframe/Visioning breakouts:

Dianne and Loraine will meet to discuss process and format.

Visioning: will form part of a breakout session.

**ii.** Salary disclosure:

After some very thoughtful conversations, members of council have asked that the following two motions be presented for our consideration this evening:

Moved by: Sharon Stanley

Seconded by: Ron Bailey

That council eliminate all but the minister's salary and benefits from disclosure in the Annual Report.

This decision to be reconsidered for 2023 Annual Meeting. (Perhaps re-word?)

11. f.

**MOTION:**

**That** council support a review of Dorcas Windsor's salary and placement on the RCCO scale, and that information will be returned to council to discuss and support future salary recommendations. As an expression of goodwill, council approves the increase of \$4,500 annually effective January 1, 2022.

**Moved by:** Sharon Stanley

**Seconded by:** Ron Bailey

Unanimously carried.

**MOTION:**

**That** budget for 2022 being presented to the Annual Meeting be modified to reflect the adjustment in salary to the organist.

Moved by: Ron Bailey

Seconded by: Bruce Tefft

**g). Nominating of positions for leadership: (rephrase?)**

Dianne, Sharon and Bruce to meet discuss CE and about the position.

Nominating discussion is tabled to a special council meeting on Wednesday, February 2nd.

**MOTION:**

**That** the meeting be adjourned.

**Moved by:** Keith Love

Unanimously carried.

**13. Important Dates:**

a.) January 29, 2022 visioning event 10:00 am to 1:00 pm

b.) Next regular council meeting: February 22<sup>nd</sup>, 2022.

c.) AGM: Feb 27<sup>th</sup>.

**14. Closing Prayer: by Loraine MacKenzie Shepherd**

**15. Meeting adjourned at 10:00 pm.**

Respectfully Submitted by:

Approved by:

Joyce Clouston,  
Secretary, Westworth Council (etc)

Dianne Sjoberg  
Vice-Chair, Acting Chair