

Westworth United Church
257 Council Meeting Minutes
August 9, 2022 Time: 7:00 pm

1. **Call to Order:** The meeting was called to order at 7:00 pm.
2. **Present:** Dianne Sjoberg, Chair; Ron Bailey, Bruce Tefft, Pat Stephenson, Marilyn Anderson Corkum (replacing Loraine Mackenzie Shepherd), and Sharon Stanley (recorder)
3. **Regrets:** Loraine MacKenzie Shepherd, Keith Love, Joyce Clouston
4. **Opening Prayer:** Led by Dianne Sjoberg
5. **Approval of the Agenda:**
MOTION:
That the agenda be approved as circulated.
Moved by: Bruce Tefft Seconded by: Ron Bailey
Carried
6. **Approval of the Minutes:**
MOTION:
That the minutes as circulated be approved.
Moved by: Sharon Stanley Seconded by: Bruce Tefft
Carried
7. **Business Arising from Minutes:**
Dianne Sjoberg sent the Health Advisory Ad Hoc Committee and the Safe Gatherings Recommendations and Guidelines to all leadership teams at Westworth, requesting recommendations for individuals to sit on the ad hoc committee. Notification of the guidelines were included in the July 28, 2022 congregational email; all renters will receive a copy of the guidelines; both documents will be added to our Westworth website under the documents section.
8. **Correspondence:** None
9. **Ministry Team and Ad Hoc Committee Reports:**
 - a) Affirm (liaison Dianne):
 - b) Archives (liaison Dianne):
 - c) Chair: report attached
 - d) Christian Education (liaison Bruce): report attached, 11 children are registered for VBS, along with some leaders in training
 - e) Communications (liaison Joyce):

- f) Community Care (liaison Keith):
- g) Finance:
- h) Minister:
- i) Ministry and Personnel: See motions under New Business
- j) Outreach (liaison Bruce): A reminder to Save the Dates (September 18-25, 2022) for the Walking the Paths of the Residential Schools. Events include Brandon Indian Residential School Display – Saturday evening with Elder Gloria Cook and Sunday worship with Elder Very Reverend Stan McKay.
- k) Property (liaison Keith):
- l) Regional Reps:
- m) Trustees: Kent Magarrell
- n) UCW (liaison Joyce): UCW Fall Fundraiser will be held sometime in the fall, date to be confirmed.
- o) Visioning (liaison Dianne):
- p) Worship (liaison Bruce):

MOTION:

To accept the reports as circulated.

Moved by: Bruce Tefft

Seconded by: Pat Stephenson

Carried

10. Business Arising from Reports:

- a) Affirm (liaison Dianne):
- b) Archives (liaison Dianne):
- c) Chair:
 - Health Advisory Committee -
 - Pat Stephenson put her name forward to be a member of the newly created Health Advisory Ad Hoc Committee, and she will answer all questions for those bringing forward concerns re safe gatherings.
 - Dianne Sjoberg is identifying sections of the Westworth Manual that need to be refreshed. Dianne Sjoberg started work on updating our Westworth brochure, and to date, has received excellent input from Community Care, Outreach and Barb Magarrell. The updated brochure may be ready for distribution by the end of August and the walking group will drop into mailboxes in our community.
 - Ron suggested that our description of the sanctuary and the new sound system in our updated brochure will make it appealing to renters. Additional comments that training for additional individuals to operate the enhanced system is essential.
- d) Christian Education:
 - Dianne Sjoberg will send a request to the full Christian Education team to decide who will handle each of their tasks.
- e) Communications (liaison Joyce):
- f) Community Care (liaison Keith):
- g) Finance:
- h) Minister:
- i) Ministry and Personnel:

- j) Outreach (liaison Bruce):
- k) Property (liaison Keith):
- l) Regional Reps:
- m) Trustees: none
- n) UCW (liaison Joyce):

11. Old Business:

(a)(b) (e) to remain on list until recruitment of new Office Administrator. Items are email addresses on website, updating organizational chart and updating information on the bulletin boards in the narthex.

(f) Bruce Tefft reported that a meeting with our congregation about the plan of incorporating will not occur until he has an opportunity to meet with lawyers to discuss tentative costs and length of the process for Westworth to become incorporated. Bruce would like to meet with our congregation somewhere around the middle to end of October, but dates aren't possible to determine at this point.

12. New Business:

a) **MOTION:**

That Council approve the hiring of Steve Taplin as full-time Office Administrator (35 hours per week) effective August 1, 2022 at \$38,000, which is within the approved salary range for this position.

Moved by: Ron Bailey
CARRIED

Seconded by: Sharon Stanley

MOTION:

That Council accept Steve Taplin's resignation to be effective August 23, 2022.

Moved by: Sharon Stanley
CARRIED

Seconded by: Ron Bailey

b) **MOTION:**

That Council approve the hiring of Katie Anderson as part-time Coordinator, Children, Youth and Family Ministries (10 hours per week to be adjusted slightly throughout the tenure to meet demands of position), effective September 4, 2022 and ending June 11, 2023 at \$6,400 per annum (\$16/hour), which is in the approved salary range for this position.

Moved by: Sharon Stanley
CARRIED

Seconded by: Ron Bailey

13. Other:

14. Important Dates: next Council meeting Tuesday, August 30, 2022 at 7:00 pm

15. Closing Prayer: Marilyn Anderson Corkum

16. Adjournment: meeting adjourned at 9:00 pm

Respectfully submitted by:

Sharon Stanley
Chair, M&P/acting recorder

Approved by:

Dianne Sjoberg
Council Chair