

Westworth United Church
268 Council Meeting Minutes
June 27, 2023 7:00 pm
Church Parlour
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1. Call to Order: 7:03pm

Rhea Yates (Acting Chair), Loraine MacKenzie Shepherd (Minister), Keith Love (Member at Large), Sharon Stanley (M & P and Acting Recorder), Denise Jones (Treasurer), Bruce Tefft (Member at Large), Gladys Cadieux (Guest)

Regrets: Dianne Sjoberg (Chair), Jan McIlroy (Secretary)

2. Opening prayer: Rhea Yates

3. Approval of Agenda:

With addition to New Business:

10. c) Marilyn Anderson-Corkum be approved as interim leader of Christian Education for a period of one year.

Moved by Keith Love

Seconded by Bruce Tefft

that the agenda be accepted as amended.

CARRIED

4. Approval of Minutes:

Moved by Keith Love

Seconded by Denise Jones

that minutes of the Council meeting of May 30, 2023 be accepted as circulated.

CARRIED

Moved by

Seconded by

that the minutes of the special congregational meeting of April 16, 2023 be approved for presentation at the 2023 AGM.

TABLED

Moved by

Seconded by

that the notes from the Leadership Team retreat of May 27, 2023 be accepted.

TABLED

5. Business arising from the minutes: None

6. Correspondence:

i) Emailed thank you from Ruth Wiwchar shared with Council.

7. Ministry Team and Ad Hoc Committee Reports:

- a) Affirming (Liaison Rhea Yates):** Minutes received
- b) Archives (Liaison Rhea Yates):** Report attached
- c) Chair:** Report attached
- d) Christian Education (Liaison Bruce Tefft):**
- e) Communications (Liaison Jan McIlroy):** Nothing to report
- f) Community Care (Liaison Keith Love):** Nothing to report
- g) Finance (Denise Jones):** Report attached
- h) Health Advisory (Liaison Dianne Sjoberg):**
- i) Minister:** Report attached
- j) Ministry and Personnel (Sharon Stanley):** Report attached
- k) Music:**
- l) Outreach (Liaison Bruce Tefft):** Minutes received
- m) Property (Liaison Keith Love):** Report attached
- n) Regional Reps (Liaison Jan McIlroy):** Report attached
- o) Search Committee: (Liaison Dianne Sjoberg):** Report attached
- p) Trustees: Kent Magarrell:** Nothing to report
- q) UCW (Liaison Jan McIlroy):** Report attached
- r) Visioning (Liaison Dianne Sjoberg):** Report attached
- s) Worship (Liaison Bruce Tefft):** Nothing to report

Moved by Denise Jones

Seconded by Keith Love

that the reports be accepted as circulated.

CARRIED

8. Business arising from reports:

- a) Affirm (Liaison Rhea Yates):**
- b) Archives (Liaison Rhea Yates):**

Moved by Denise Jones

Seconded by Keith Love

that the Council approve the use of the Memorial Fund to pay for a new Memorial Gifts and Tributes book up to a maximum of \$600.

TABLED until Diane Riordan can present at upcoming meeting.

c) Chair :

- i) Prior to council meeting, teams and committees be requested to also send "reports" to vice-chair. No Action Required.
- ii) Liaisons work more closely with teams to foster understanding and/or communication. Rhea Yates will write up a short summary for the manual description.
- iii) Reinstate practice of formally reporting decisions or information gleaned from council meetings through the "bulletin". Rhea Yates to change the

Manual from “bulletin” to “communicate to the congregation monthly following Council meeting”, which allows for communication in many formats, such as bulletin board, eblast, on Sundays during announcements.

d) Christian Education (Liaison Bruce Tefft):

e) Communications (Liaison Jan McIlroy):

f) Community Care (Liaison Keith Love):

g) Finance (Denise Jones):

h) Health Advisory (Liaison Dianne Sjoberg):

i) Minister:

j) Ministry and Personnel: Sharon Stanley

Moved by Sharon Stanley

Seconded by Denise Jones

That the position of Building Maintenance/Custodian receive an increase in the salary, which reflects increased responsibilities and an increase in hours of work from 20 to 22 hours per week, which becomes effective June 12, 2023.

CARRIED

k) Music:

l) Outreach (Liaison Bruce Tefft):

m) Property (Liaison Keith Love):

Action: Denise Jones will identify a member of the Finance Team to participate in the Request for Proposal for a facility assessment identified in Paul Chard’s report (one-time review).

n) Regional Reps (Liaison Jan McIlroy):

o) Search Committee (Liaison Dianne Sjoberg): (Eunice Pratt)

p) Trustees: Kent Magarrell:

q) UCW (Liaison Jan McIlroy):

Presentation by Gladys Cadieux (attached).

Moved by Bruce Tefft

Seconded by Denise Jones

that Council endorse in principle the motion to set up a task group to develop a Fundraising Strategic Plan, and will review again when Gladys Cadieux, Nancy Doern-White, Rhea Yates and any other interested parties return to Council with a draft mandate and terms of reference.

CARRIED

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r) Visioning (Liaison Dianne Sjoberg):

Moved by Bruce Tefft

Seconded by Keith Love

that the Mandate, as developed by members of Visioning and Council, for the Visioning committee, be accepted for implementation.

CARRIED

s) Worship (Liaison Bruce Tefft):

9. Old Business:

a). FUNdraiser Policy :

Defer to upcoming meeting

b) Video/Photography guidelines:

Communications reviewing for fall 2023

c) Grant Writing process/application form placement in Manual:

Nothing at this time

d) Remit:

Worship to discuss with Rev. Tricia Gerhard

e) New Leadership Orientation:

Dianne Sjoberg will schedule upcoming meetings with Denise Jones and Theresa Stzaba.

10. New Business:

a) Policy regarding sign usage

We need to be careful about including conditions on use when accepting donations or place a time limit on conditions.

Moved by Bruce Tefft

Seconded by Keith Love

that the Communications Team review the sign policy and make recommendations for revision. Once Council approves the new policy and determines implementation date, locate contact information for the Simpsons, and share new policy as a courtesy, inviting them to reach out by a specified date if they have concerns.

CARRIED

b) Letter regarding closed-to-media meetings of General Council Executive of the United Church of Canada:

TABLED

Action: Office administrator to circulate scanned Broadview articles to Council along with moderator's statement.

c) Moved by Bruce Tefft

Seconded by Keith Love

that Marilyn Anderson-Corkum be approved as interim leader of CE for a period of one year.

CARRIED

Action: Marilyn Anderson-Corkum will speak with Katie Anderson and Leslie Rodgers to advise of this new position as soon as possible.

11. Other: None

12. Important Dates:

Tricia Gerhard's first service: August 6, 2023

Celebration of Dorcas Windsor's Ministry: September 10, 2023

Timeless Treasures Sale: October 21, 2023

Next Council Meetings: Unless emergency, no July meeting

August 29, 2023

September 26, 2023

October 31, 2023

November 28, 2023

(All dates remain draft until Minister review)

13. Closing Prayer: Led by Loraine MacKenzie Shepherd

14. Motion for adjournment: By Keith Love at 8:58pm

Minutes respectfully submitted by:

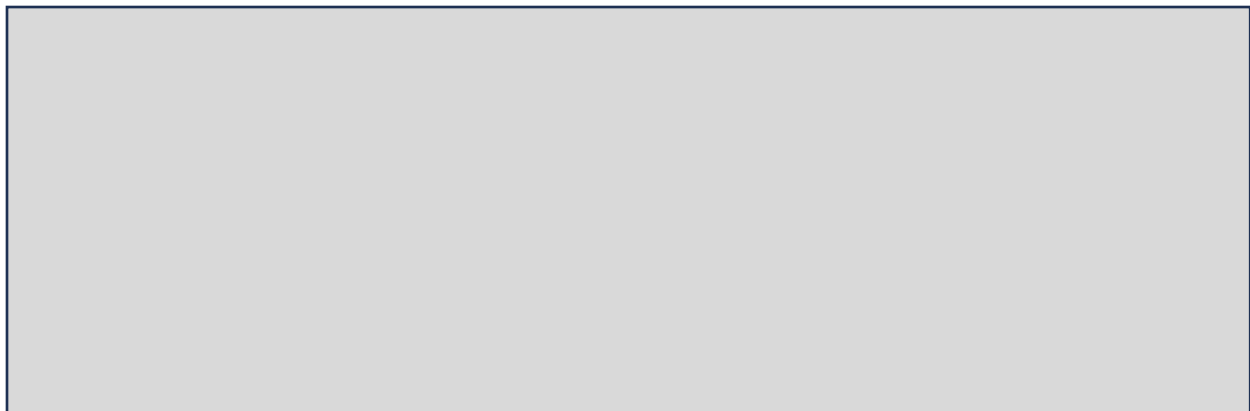
Approved by:

Sharon Stanley

Rhea Yates

Recorder

Vice Chair of Council



Addenda:

1. As a follow-up to item 10. b) **Letter regarding closed-to-media meetings of General Council Executive of the United Church of Canada:** Christine Strike forwarded the following links:

“Please find attached the articles from Broadview concerning the UC General Executive decision to hold meetings in camera.

<https://broadview.org/general-council-executive-broadview/>
<https://broadview.org/carmen-lansdowne-general-council-executive/>
<https://broadview.org/general-council-executive-closes-doors-to-media/> “

2. UCW Presentation by Gladys Cadieux at 8. q)

Recommendation: that Council set up a Fundraising Strategic Plan Committee with defined Terms of Reference to guide the committee's work.

This Fundraising Strategic Plan would:

- help inform how Westworth, in keeping with its vision, can maximize volunteer efforts (large, medium & small) to achieve financial gains to help support WUC mission/ vision.
- include a scan of the fundraising environment (within church communities & beyond), where we can avoid duplication/ conflict with other entities
- seek out opportunities for projects/activities that can yield high financial results without a great deal of physical labour
- make recommendations for fundraising actions for the next one, two and three years
- continue the use of the WUC 'Fundraising Guidelines' and Notification Form
- be outside of the annual Stewardship campaign
- encourage creativity
- seek church member input

Rationale:

- Want coordinated, whole church approach to fundraising
- UCW capacity to handle major events is becoming limited
- Building & sustaining volunteer efforts so not to “burn out” individuals

