

262 Westworth Council Meeting

Minutes of Thursday, December 22nd at 9:00 am

1. Call to Order: 9:01

2. Introductions: Welcome to all by Dianne Sjoberg, including guests: Patrick Woodbeck (liaison with Prairie to Pine Region), and Barb Magarrell, (Community Profile Team Member)

3. Present: Dianne Sjoberg, Chair; Ron Bailey, Ministry and Personnel Chairperson, Sharon Stanley; Treasurer; Keith Love, Member-at-Large; Bruce Teffts, Member-at-Large; Joyce Clouston, Secretary of Council.

Regrets: Pat Stephenson, past chairperson

3. Opening Prayer: Led by Patrick Woodbeck

4. Acceptance of work completed by the Community of Faith Profile Committee

i. Moved by: Bruce Tefft

Seconded by: Sharon Stanley

that the Council of Westworth United Church accept Community of Faith Profile: "Living Faith Story" as prepared by the Community of Faith Profile Committee and circulated to Council prior to this meeting.
Carried.

ii. Moved by: Ron Bailey

Seconded by: Keith Love

that the Council of Westworth United Church accept the Community of Faith Community Profile "Financial Viability Report" as circulated prior to this meeting.
Carried.

iii. Moved by: Bruce Tefft

Seconded by: Sharon Stanley

that the Council of Westworth United Church accept the Community of Faith Community Profile "Job Description" as prepared by the Community of Faith, and amended to include the following:

The terms of this full-time ministerial position comply with the standards of remuneration and benefits set by the Executive General Council of the United Church of Canada and Prairie to Pine Regional Council.

Moving and travel costs incurred because of a successful candidacy will be reimbursed to a maximum of \$10,000.00.

Salary: The salary will be negotiated with the selected candidate based on experience, skill set and years of service in ministry, up to and including salary Category F (cost of living group 4).

Hours of Work: This is a full-time position based on a 40-hour work week. Specific duties and work times will be negotiated with the Ministry and Personnel Committee.

Telephone: As per Prairie to Pine guidelines at \$ 420.00 per year

Travel Allowance: Westworth provides an allowance based on the travel scale rate per kilometer, currently \$0.55, as set by General Council each year.

Vacation: Provision shall be made for a vacation of at least one month, to include five Sundays as per United Church standards.

Study Leave: The minister may take up to three weeks of paid study leave each year, to be arranged in consultation with the Ministry and Personnel Committee.

Continuing Education and Learning Resources Allowance: Westworth provides the continuing education allowance of \$1,543.00 as set by the United Church of Canada.

Sabbatical Leave: All full-time Ministry Personnel are entitled to a sabbatical leave, to be negotiated with the Ministry and Personnel Committee. For further details see the Sabbatical Policy for Ministry Personnel in Pastoral Relations (www.united-church.ca/files/handbooks/sabbatical_policy.pdf).

Support: The minister will have a private office and the assistance of an office administrator (35 hours per week)

Pp 4 of the Job Description under heading: C. Compensation and Benefits is amended to align with the Terms of Employment (above).

The motion was carried.

5. Next steps:

i. Congregational Meeting

- a. Scheduled for January 3rd at 7:00 p. m. via Zoom, the meeting is to be announced from the pulpit at the Christmas Eve Service and on January 1st and through a special congregational email to be sent on Dec 29th with a link to the meeting.

Action: Dianne Sjoberg

- b. Approved documents from the January 3rd congregational meeting are to be submitted to Judy Hare at Prairie to Pine Regional Council by January 5th to be processed at their Pastoral Relations Committee meeting.
- c. At this congregational meeting, the motions required are:
 1. that all persons present, may vote on all matters
 2. that community profile documents be accepted
 3. that said documents be sent to Region
 4. make up of Search Committee

ii Search Committee

- a. Search Committee Training is January 7, 2023
- b. An e-mail is to be forwarded to those persons suggested, with detailed information about the extent of the commitment, to be followed up by a phone call and the favour of a reply by December 27. Phone call follow-ups by council will proceed December 28.

(Individuals suggested are: Amanda Younka, Norm Snyder Jennifer Snyder, Brett Loughed, Denise Jones, Paul Chard, Rhea Yates, Eunice Pratt, Wendy Martin White, Petra Thanisch, Cheryl Ennis, Danielle Cadieux, Brooklyn Pratt, Sam Andrew, Allan Baker, Rochelle Baker, Arlene Hints. Ron Bailey will contact Sam Andrew and Allan Baker personally)

7. Closing Prayer: Led by Dianne Sjoberg

8. Motion for Adjournment by Keith Love at 10:45 am.

Respectfully submitted by:

Approved by:

Joyce Clouston,
Secretary of Westworth Council.

Dianne Sjoberg,
Chairperson of Westworth Council