

**Westworth United Church**  
**263 Council Meeting Minutes**  
**January 31, 2023 7:00 pm**

**1. Call to Order: 7:02**

**2. Welcome:** Dianne Sjoberg welcomed all.

Guest: Heather Robbins, Affirming Team Leader

**3. Present:** Loraine Mckenzie Shepherd, Joyce Clouston, Denise Jones (Finance) Keith Love, Bruce Tefft, Sharon Stanley, Dianne Sjoberg

**3. Regrets:** Ron Bailey

**4. Opening prayer:** Led by Dianne Sjoberg

**5. Approval of Agenda:**

**Moved by:** Bruce Tefft  
that the agenda be accepted as circulated  
Carried.

**Seconded by:** Keith Love

**6. Approval of Minutes:**

**Moved by:** Joyce Clouston  
that the minutes of Council of November 29<sup>th</sup>, 2022 be accepted as circulated.  
Carried.

**Seconded by:** Sharon Stanley

**Moved by:** Joyce Clouston  
that the minutes of Council of December 22, 2022 be accepted as circulated.  
Carried.

**Seconded by:** Keith Love

**7. Business arising from the minutes:** None

**8. Correspondence:** None

**9. Ministry Team and Ad Hoc Committee Reports:**

- a) Affirm (Liaison Dianne):* Minutes distributed, report attached, motion below
- b) Archives (Liaison Dianne):*
- c) Chair:* Report attached
- d) Christian Education (Liaison Bruce):*
- e) Communications (Liaison Joyce):*
- f) Community Care (Liaison Keith):*

**g) Community Profile Team :**

**h) Finance:** Report attached, motion below

**i) Health Advisory:**

**j) Minister:** Report attached

**k) Ministry and Personnel:** Report attached

**l) Music:**

**m) Outreach (Liaison Bruce):** Minutes distributed, no business for council consideration

**n) Property (Liaison Keith):**

**o) Regional Reps:** Barbara Wynes and Frank Wynes will be stepping away as Regional Representatives as of the Annual General Meeting. Eunice Pratt will remain until at least the June Regional Meeting.

**p) Search Team:** (Eunice Pratt) :

The Search Committee trained on January 7, 2023 and met on **January 17** to establish Eunice Pratt as Chair, Arlene Hintsa as Secretary, and Rhea Yates as Liaison to the Prairie to Pine Region. The work of the Community Profile team has been posted on the Church Hub where there have been some challenges in connecting with Churchhub, with \*most\* being resolved. Plans are to meet January 24, then every two weeks thereafter. There will be a very general submission to the Congregational eblast in the near future.

**q) Trustees: Kent Magarrell:** Report attached

**r) UCW (Liaison Joyce:):** Report attached

**s) Visioning (Liaison Dianne):** Visioning is asking Council to ponder the following questions:

1) At what point will it become necessary to gain approval from the congregation regarding the vision of transforming WUC into a community hub, under the auspices of a non-profit corporation, with WUC as one of multiple partners?

2) How far is the Visioning Committee empowered to proceed in courting potential day care partners and/or renters? We are being asked now to provide floor plans and an estimate of rental rates/sq. ft.) to RHS Child Care.

3) Would it be a legitimate use of the VC budget to begin hosting events for seniors at WUC, to raise our community profile and test the waters for such activities?

**t) Worship (Liaison Bruce):** Minutes distributed, no business for council consideration

**Moved by:** Bruce Tefft  
that the reports be accepted as circulated.  
Carried

**Seconded by:** Pat Stephenson

## **9. Business arising from reports:**

**a) Affirm (Liaison Dianne):**

**Moved by:** Pat Stephenson

**Seconded by:** Bruce Tefft

i) that the Affirming team mandate include the organization and hosting of a training session for current and new staff, team leads, and all members of the M&P committee, the purpose of which would be to educate attendees regarding the positive application of the goals and purposes of the Affirming team as they relate to the life and work of the congregation of Westworth United Church.

Carried.

ii **Moved by:** Bruce Tefft

**Seconded by:** Sharon Stanley

that the funds to hire a trainer for the Affirming Team training session come from Memorial Fund, and not exceed \$1000.00.

Carried.

*b) Archives (Liaison Dianne):*

*c) Chair:*

*d) Christian Education:*

*e) Communications (Liaison Joyce):*

*f) Community Care (Liaison Keith):*

*g) Community Profile Committee:*

*h) Finance:*

**Moved by:** Denise Jones

**Seconded by:** Keith Love

that the budget for the congregation of Westworth United Church for the fiscal year 2023 as proposed by the Finance committee be accepted by council, and presented for approval by the the congregation at the Annual General Meeting.

Carried.

*i) Health Advisory:*

*j) Minister:*

*k) Ministry and Personnel:*

**Moved by:** Sharon Stanley

**Seconded by:** Denise Jones

that the Salary Adjustment Policy, as drafted and approved by the Ministry and Personnel committee, be approved and implemented retroactively to January 1, 2023.

Carried.

*l) Music:*

*m) Outreach (Liaison Bruce):*

*n) Property (Liaison Keith):*

*o) Regional Reps:*

*p) Search Committee:*

*q) Trustees:* None

*r) UCW (Liaison Joyce):*

*s) Visioning (Liaison Dianne):*

*t) Worship (Liaison Bruce):*

## **10. Old Business:**

- a) Implementation of goals coming out of retreat:
  - Progress with liason groups re: goals from retreat, were discussed.
  - Actions: Liaisons reported on progress and committed to follow-up.
- b) Music Team: Input from Dianne Sjoberg and Loraine Mckenzie Shepherd
  - Discussion re: the pros and cons of establishing the music programme, the choir in particular, as a team, with a leader/liason/place at retreats. Council will entertaine brief from Choir Executive when received.
- c) Nominating:
  - i. Keith Love to contact potential candidate for chair to confirm
  - ii Dianne Sjoberg to continue the search for a secretary. Any suggestions are welcome and should be forwarded to Dianne Sjoberg
  - iii. Loraine Mckenzie Shepherd to consider potential representatives, as a minimum of one is needed.

## **11. New Business:**

- a) Fund Raising Proposal Policy and Procedure: It was noted that the current policy does not allow for the monitoring of the number of FUNdraisers in play at any given time. Dianne Sjoberg and Denise Jones will examine policy to ensure it reflects acceptable practice and tie its use to the church calendar.
- b) Visioning:
  - Bruce Tefft spoke to the points in the report from visioning. The Visioning committee is at the point where they can develop a proposed plan to bring to council for approval, then, present to the congregation.
- c) AGM: Date: March 19<sup>th</sup>.
  - Format: Worship for 30 minutes, meeting in Gym, followed by closing worship and covenanat with new Leadership Team in gym.
  - The meeting is to be in person. Communications, Peter to be consulted about a hybrid AGM, with Zoom.
  - Food is to include coffee, tea, muffins, cheese and fruit. Attendees will be encouraged to wear masks until seated, with their food. Food is to be provided in more locations to encourage increased social distancing.
- d) Retreat: Date, goals, whether affirming training will be included, and location to be determined at next council meeting in February.

**12. Other:** none

**13. Important Dates:** Next Meeting: February 28<sup>th</sup>, 2023

**14. Closing Prayer:** Led by Loraine MacKenzie Shepherd

Motion for adjournment by Keith Love.

The meeting closed at 9:30 pm.

Respectfully submitted by

Approved by

Joyce Clouston

Dianne Sjoberg

Westworth Council Secretary

Council Chairperson