

Westworth United Church
264 Council Meeting Minutes
February 28, 2023 7:00 pm

1. Call to Order: 7:05

2. Welcome: by Dianne Sjoberg

Present: Dianne Sjoberg, Chair; Ron Bailey, Finance; Denise Jones, Treasurer-elect; Sharon Stanley, Ministry and Personnel; Bruce Tefft; Keith Love; Joyce Clouston, Secretary, Loraine MacKenzie Shepherd,

3. Absent with regrets: Pat Stephenson

4. Opening prayer: Led by Dianne Sjoberg

5. Approval of Agenda:

Moved by: Keith Love
that the agenda be accepted as circulated
Carried

Seconded by: Sharon Stanley

6. Approval of Minutes:

Moved by: Bruce Tefft
that the minutes of Council of January 31, 2023 be accepted as circulated.
Carried.

Seconded by: Keith Love

7. Business arising from the minutes: none

8. Correspondence: none

9. Ministry Team and Ad Hoc Committee Reports:

- a) Affirm (Liaison Dianne):* No meeting this month
- b) Archives (Liaison Dianne):* Nothing to report
- c) Chair:* Nothing to report
- d) Christian Education (Liaison Bruce):*
- e) Communications (Liaison Joyce):*
- f) Community Care (Liaison Keith):* Minutes distributed, nothing to report
- g) Community Profile Team :*
- h) Finance:* Minute distributed, motion below
- i) Health Advisory:*
- j) Minister:* Report attached
- k) Ministry and Personnel:* Motion below

10. Old Business:

a) Implementation of goals coming out of retreat:

Communication Team shared that it is hoped more of the goals can be implemented as a new Team Leader is found.

b) Nominating:

Vice-chair, Council secretary, at least one more Prairie to Pine regional representative, and Team Leader for Communications are needed.

Sharon Stanley and Denise Jones offered to share secretarial tasks should a replacement not be found in a timely fashion.

Action: Individuals will be contacted for the positions required.

c) FUNdraiser Policy:

Conversation is to be deferred to March. Clarity on fundraising is to be further developed. Denise Jones indicated that there is potential to make the website more dynamic by including hyperlinks.

Church administrator is working with Westworth's tech support to implement networking and shared document editing. Dianne Sjoberg will meet with Christine Strike to have a conversation about updating other technology as per Denise's suggestion.

d) AGM: Worship begins at 10:30 am. AGM is to begin at 11:15 am.

The Annual General Meeting will be fully 'in person' as a step toward re-establishing personal congregational connections.

Dianne Sjoberg to contact Ray McClelland and Allan McKay re: sound and hearing assisted devices in the gym. She will also connect with Community Care regarding food set up and the supply of Coffee, Tea and other beverages.

Loraine MacKenzie Shepherd will ask Christine Strike to post food sign-up, and will also connect with Melanie Adams re physical set-up.

e) Spring Retreat: May 27th at Dianne Sjoberg's building.

Loraine MacKenzie Shepherd offered to host a reception to follow.

11. New Business:

a) Criminal Record Check Policy:

Moved by Sharon Stanley

Seconded by: Bruce Tefft

that at time of hire, all staff are required to provide a current satisfactory Police Record Check and Police Vulnerable Sector check, the cost which is to be borne by the staff member.

Carried.

b) Visioning Parameters:

Moved by: Bruce Tefft

Seconded by: Sharon Stanley.

that council members endorse the statement in principle tonight (attached), and that this statement be presented at the Annual General Meeting for approval.
Carried.

c) Finance:

Moved by: Denise Jones

Seconded by: Keith Love

that Westworth teams and committees that are entering a grant writing process consult with the Finance Committee for input into the parameters of the grant prior to presenting grant application to Council for approval and submitting to the granting bodies.
Carried.

c) Manual:

- i. Loraine MacKenzie Shepherd will update the Leadership Model
- ii. the new template for reporting has been included. The paper trail is to be documented as well.
- iii. the Manual ought to be ready to be adopted at the March Council meeting.

12. Other: none

13. Important Dates: Next Council Meeting: March 28th, 2023.

AGM: Scheduled for: March 19th, 2023 at 11:15.

Retreat: May 27th, 2023.

Celebration of Loraine's Ministry: June 11th.

Celebration of Dorcas's Ministry: September 10th.

14. Closing Prayer: Led by Loraine

15. Motion for adjournment by Keith Love

The meeting closed at 9:05 pm.

Minutes respectfully submitted by:

Approved by:

Joyce Clouston

Dianne Sjoberg

Westworth Council Secretary

Westworth Council Chairperson