

Westworth United Church
265 Council Meeting Minutes
March 28, 2023 7:00 pm
Church Parlor
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- 1. Call to Order:** 7:05pm
Welcome: Dianne Sjoberg
- Present:** Diane Sjoberg Chair), Rhea Yates (Vice Chair), Keith Love (Member at Large), Sharon Stanley (M & P), Loraine Mackenzie-Shepherd (Minister), Jan McIlroy (Secretary), Joyce Clouston (guest)
- Regrets:** Denise Jones (Treasurer), Bruce Tefft (Member at Large)
- 2. Opening prayer:** Led by Dianne Sjoberg

3. Approval of Agenda:

Moved by: Keith Love
that the agenda be accepted as circulated.
Carried

Seconded by: Sharon Stanley

6. Approval of Minutes:

Moved by: Keith Love
that the minutes of Council of February 28, 2023 be accepted as circulated.
Carried.

Seconded by: Sharon Stanley

7. Business arising from the minutes:

None

- 8. Correspondence:** Communication with John Longhurst.
Presentation by Loraine, regarding John's letter (circulated with compiled reports, and dated March 2023).

9. Ministry Team and Ad Hoc Committee Reports:

Dianne reminded Council that all Team Leaders and Committee Chairs send Minutes out to all members of the Leadership Team (Council members and Team Leaders) as soon as possible after their regular meetings.

- a) Affirm (Liaison Dianne Sjoberg):**
b) Archives (Liaison Dianne Sjoberg):
c) Chair: Report attached
d) Christian Education (Liaison Bruce Tefft):

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- e) Communications: (Liaison Joyce Clouston)** Nothing to report
- f) Community Care (Liaison Keith Love):** Report attached
- g) Community Profile Team:** No report
- h) Finance: (Denise Jones)** Report attached
- i) Health Advisory: (Liaison Dianne Sjoberg)** No report
- j) Minister:** Report attached
- k) Ministry and Personnel: (Sharon Stanley)** Report attached
- l) Music:** No report
- m) Outreach (Liaison Bruce Tefft):** Minutes distributed
- n) Property (Liaison Keith Love):** No report
- o) Regional Reps:** Information re: Remit via email. See new business
- p) Search Committee: (Liaison Dianne Sjoberg)** (Eunice Pratt) : Report attached. See business arising from reports
- q) Trustees: Kent Magarrell:** Report attached
- r) UCW: (Liaison Joyce Clouston)** Report Attached
- s) Visioning (Liaison Dianne Sjoberg):** No report
- t) Worship (Liaison Bruce Tefft):**

Moved by: Sharon Stanley
that the reports be accepted as circulated.
Carried.

Seconded by: Rhea Yates

9. Business arising from reports:

- a) Affirm (Liaison Dianne Sjoberg)**
- b) Archives (Liaison Dianne Sjoberg):**
- c) Chair:**
- d) Christian Education: (Liaison Bruce Tefft)**
- e) Communications (Liaison Joyce Clouston):**
- f) Community Care (Liaison Keith Love):**
- g) Community Profile Committee:**
- h) Finance: (Denise Jones)**
- i) Health Advisory: (Liaison Dianne Sjoberg)**
- j) Minister:** Summer wedding(s) in a summer of staff changes
ACTION: Loraine MacKenzie Shepherd will advise couples requesting weddings in the summer of (2023) that we will not be able to confirm wedding plans until the end of April, when we should be able to confirm the call of a new minister and the hiring of a new organist/pianist. Loraine MacKenzie Shepherd will also contact retired clergy in covenant with Westworth as to their willingness to be backup for weddings if they have

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current marriage licenses and as to their willingness to operate the sound system. The incumbent director of music may accommodate musical requests, and if not, the couples may bring in their own pianists/guitarists/musicians. Loraine MacKenzie Shepherd will also discuss sound system details with Heather Robbins.

K:) Ministry and Personnel:

Moved by: Sharon Stanley

Seconded by Jan McIlroy

that the planning teams for two respective retirement celebrations receive Council support to a maximum of one thousand dollars (\$1000.00) for each event to cover costs that will be incurred, and that surplus funds be returned to Finance.

Carried

Moved by: Sharon Stanley

Seconded by: Rhea Yates

that Council recommends that the funds for the celebrations be taken from the General Fund.

Carried

l) Music:

m) Outreach (Liaison Bruce):

n) Property (Liaison Keith):

o) Regional Reps:

p) Search Committee:

Moved by: Keith Love

Seconded by: Sharon Stanley

that at the request of the ad hoc Westworth Search Committee, the Council of Westworth Church invite the congregation of Westworth United Church to a Special Congregational Meeting on April 16, 2023 at 12:30 with the purpose of voting to extend a call to the candidate recommended by the Search Committee.

Carried.

ACTIONS:

1. Dianne Sjoberg will place a notification of the Congregational Meeting in the e-blast (March 30th).
2. Rhea Yates and Eunice Pratt will announce from the pulpit, an invitation to the April 16th Congregational Meeting to be held on Palm Sunday (April 2nd) and Easter Sunday (April 9th).

3. Keith Love and Eunice Pratt will work together with Patrick Woodbeck (Regional Representative) to ensure procedural motions are in place, including that of installing Patrick Woodbeck as chair.
4. Rhea Yates will determine a method to ensure the circulation of the attendance book.
5. The Search Committee will consider logistics of encouraging attendance.

q) Trustees:

r) UCW (Liaison Joyce Clouston)

s) Visioning (Liaison Dianne Sjoberg):

t) Worship (Liaison Bruce Tefft):

10. Old Business:

a) **Nominating:** With the inclusion/additions of:

Denise Jones (Finance), Brett Lougheed (Communications), Jan McIlroy (Secretary), Teresa Sztaba (Team Lead, Worship), Dorcas Windsor (Regional Representative), Kirk Windsor (Regional Representative) and Rhea Yates (Vice-Chair, Council) Westworth is very fortunate to have nearly a full slate of officers. Thank you to all who encouraged these fine folk to take leadership roles. The clarification of role Christian Education Team Leader is to be determined.

b) **AGM:**

1. Attendance was strong, and engagement was gratifying.

For AGM 2024:

1. The sound system and chair set-up worked well.
2. Projected visuals/equipment for same need to be pre-tested for accessibility.
3. If piano is needed, check for appropriate placement in respect of the safety of personnel.

(c) **Spring Retreat: May 27th**

A two pronged approach: a portion of the day will be allocated to Affirming training, and a second part will include orientation, assessing year's achievements and setting goals.

ACTION: Affirming (Heather Robbins) is researching potential presenters, and will work with Dianne Sjoberg in organizing details of the day.

c). **FUNdraiser Policy:** Tabled

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d) **Grant Writing process/application form** placement in Manual: Tabled

e) **Manual:**

Moved by Rhea Yates

Seconded by Sharon Stanley

that the Manual labelled March 2023 Draft, Loraine's edits, as circulated prior to this meeting, be adopted for use from March 28, 2023 through February 29, 2024.
Carried.

11. New Business:

a) See 9P: Follow-up and preparation for a special congregational meeting

b) Visioning Next Steps: to be deferred until Visioning meeting of March 29.

c) **Remit:**

Moved by: Rhea Yates

Seconded by: Keith Love

that Council support in Principle: Remit # 1. Establishing an Autonomous National Indigenous Organization, and will plan to include the congregation in education in the fall of 2023.
Carried

d) **Octavos:** Choir Executive is making efforts to locate missing music from Westworth.

e) **Harrow United:**

ACTION: Dianne Sjoberg will write a friendly re-acquaintance letter to Harrow United offering support as they manage their transition to a new pastoral relationship.

f) **Winnipeg Free Press:**

Moved by Rhea Yates

Seconded by Sharon Stanley

That congregation of Westworth United Church support The Winnipeg Free Press Faith Page and other religious content within the Winnipeg Free Press with a contribution of two hundred and fifty dollars (\$250.00) from the 2023 Interfaith budget line, then work with Outreach to include this as a budget item going forward.
Carried.

ACTION: Secretary of Council will write a letter to John Longhurst informing him of this decision , and requesting information as to how to direct this money.

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g) **New Leadership Orientation:** Deferred to next meeting.

12. Other:

(a) **Fundraising request:**

Christine Strike has submitted a proposal to organize a Paint Night, and donate the profit to Westworth. Council supports her initiative, with thanks, and encourages her to ask for support from other volunteers as needed.

ACTION: Council will discuss this process in preparation for future applications. (Is applicant a renter? A volunteer? A staff member? Necessity for insurance?)

ACTION: Loraine Mackenzie Shepherd will remind the congregation re boundaries with staff and Leadership Team. Sunday morning should be set aside for worship.

13. Important Dates:

Retreat: May 27th, 2023. NOTE: NO MEETING IN APRIL.

Next Council Meeting: May 30th.

Celebration of Loraine MacKenzie's Ministry: June 11th.

Celebration of Dorcas Windsor's Ministry: September 10th.

14. Closing Prayer: Led by Loraine MacKenzie

15. Motion for adjournment by Keith Love 10:00pm

Minutes respectfully submitted by:

Approved by:

Jan McIlroy,

Dianne Sjoberg

Secretary of Council

Chair of Council

