

**Westworth United Church
Council Meeting #272 Minutes APPROVED
November 28, 2023 7:00 pm
Church Parlour**

- 1. Call to Order:** 7:00pm
- 2. Opening prayer:** Led by Dianne Sjoberg
- 3. Attendance:** Dianne Sjoberg, Rhea Yates, Denise Jones, Bruce Tefft, Keith Love, Sharon Stanley, Tricia Gerhard, Jan McIlroy
- 4. Regrets:** None

5. Approval of Agenda:

Moved by Keith Love

Seconded by Denise Jones

that the agenda be accepted with the addition of Nominating at 11.e, and one motion at 10.g under Business Arising from Finance Report.

CARRIED

ACTION: All Council members are asked to request that the Teams they liaise with send in their Reports at least by the Friday before the Council meeting, if not sooner. The Agenda for the meeting takes time to prepare and is based on what is found in the Reports that are sent in. After the Agenda is prepared, it is sent out Sunday evening to all the Leadership Team. This gives Council members two days to read all the Reports and prepare for the meeting.

6. Approval of Minutes:

Moved by Jan McIlroy

Seconded by Keith Love

that minutes of the Council meeting of October 24, 2023 be accepted with one correction. The correct date for the January Council meeting is January 30, 2024.

CARRIED

7. Business arising from the minutes:

Marion McKay along with the Senior Choir executive have asked that this item be placed on the January Council meeting agenda (refer to 7, Marion's presentation, and 12:e, "Dianne Sjoberg to work with Marion McKay regarding a motion for the November meeting", in October 24 minutes)

8. Correspondence: None

9. Ministry Team and Ad Hoc Committee Reports:

<i>a) Affirming (Liaison Rhea Yates):</i>	Report attached
<i>b) Archives (Liaison Rhea Yates):</i>	Nothing to report
<i>c) Chair:</i>	Nothing substantive to report
<i>d) Christian Education (Liaison Bruce Tefft):</i>	
<i>e) Communications (Liaison Jan McIlroy):</i>	Report attached
<i>f) Community Care (Liaison Keith Love):</i>	Report attached
<i>g) Finance (Denise Jones):</i>	Report and pkg attached
<i>h) Minister:</i>	Report attached
<i>i) Ministry and Personnel (Sharon Stanley):</i>	Nothing to report
<i>j) Music</i>	
<i>k) Outreach (Liaison Bruce Tefft):</i>	Nothing to report
<i>l) Property (Liaison Keith Love):</i>	Report attached
<i>m) Regional Reps (Liaison Jan McIlroy):</i>	Nothing to report
<i>n) Search Committee: (Liaison Dianne Sjoberg):</i>	Report attached
<i>o) Trustees (Kent Magarrell):</i>	Nothing to report
<i>p) UCW (Liaison Jan McIlroy):</i>	Report attached
<i>q) Visioning (Liaison Dianne Sjoberg):</i>	Report attached
<i>r) Worship (Liaison Bruce Tefft):</i>	Report attached

Moved by Sharon Stanley
that the Reports be accepted as circulated.
CARRIED

Seconded by Rhea Yates

10. Business arising from reports:

- a) Affirming (Liaison Rhea Yates):*
- b) Archives (Liaison Rhea Yates):*
- c) Chair:*
- d) Christian Education (Liaison Bruce Tefft):*
- e) Communications (Liaison Jan McIlroy):*

Moved by Denise Jones

Seconded by Keith Love

that Council authorize expenditure of two thousand seven hundred dollars (\$2700) from the Memorial Fund for repair and replacement of hearing assist devices and overhead microphone in the Sanctuary.

CARRIED

- f) Community Care (Liaison Keith Love):*

g) Finance (Denise Jones):

As per the Finance report, the Children's Fund has been largely inactive in recent times, and has a balance insufficient, (twenty dollars, \$20.00), to be of practical use, therefore:

Moved by Denise Jones

Seconded by Rhea Yates

that, as per the request of the Special Appeals Committee, Council close the Children's Fund.

CARRIED

h) Minister:

i) Ministry and Personnel (Sharon Stanley):

j) Outreach (Liaison Bruce Tefft):

k) Property (Liaison Keith Love):

l) Regional Reps (Liaison Jan McIlroy):

m) Search Committee: (Liaison Dianne Sjoberg):

n) Trustees: Kent Magarrell:

o) UCW (Liaison Jan McIlroy):

p) Visioning (Liaison Dianne Sjoberg):

Moved by Bruce Tefft

Seconded by Keith Love

that the Council of Westworth Community of Faith endorse the use of the name "Westworth Centre" in connection with all activities organized by the newly hired Program Coordinator.

A lengthy discussion regarding:

- the use of "Westworth Centre" as a designation for programming organized by the recently hired programme coordinator
- accountability, including paid staff, financial accounting, and liability/insurance matters
- the process for, and transition toward "Westworth Centre" becoming a separate legal entity, with separate finances and governance

IN FAVOUR: Keith Love, Sharon Stanley, Bruce Tefft, Jan McIlroy

OPPOSED: Rhea Yates, Denise Jones

CARRIED

Moved by Bruce Tefft

Seconded by Sharon Stanley

that the finance budget line of the Westworth Community of Faith currently labeled "Visioning Committee" be renamed "Visioning Committee/Westworth Centre".

IN FAVOUR: Keith Love, Sharon Stanley, Bruce Tefft, Jan McIlroy

OPPOSED: Rhea Yates, Denise Jones

CARRIED

Moved by Bruce Tefft

Seconded by Sharon Stanley

that any income from activities organized by “Westworth Centre” be deposited to the budget line “Visioning Committee/Westworth Centre” and that they be used to fund further Westworth Centre activities.

IN FAVOUR: Keith Love, Sharon Stanley, Bruce Tefft, Jan McIlroy

OPPOSED: Rhea Yates, Denise Jones

CARRIED

Moved by Bruce Tefft

Seconded by Keith Love

that all Westworth Centre activities acknowledge support from the Winnipeg Foundation until such time as those monies have been spent.

CARRIED

Action: 1. Representatives of the Visioning Committee, Finance, and Trustees will meet to discuss a smooth transition from Visioning Committee to legal status for Westworth Centre.

Action 2. Visioning Committee will submit a budget for the 2024 Fiscal Year to the Finance team

Discussion included:

In the interim, Westworth Centre activities will be considered a pilot program of WUC and be covered by Church insurance as the Visioning Team works with council to ensure a smooth transition to a fully functioning “Westworth Centre”.

q) Worship (Liaison Bruce Tefft):

11. Old Business:

a) Sign Policy

Moved by Rhea Yates

Seconded by Keith Love

that the sign policy as presented by Communications be accepted for placement in the Manual and for use by Westworth’s Community of Faith.

CARRIED

b) Fundraising

Moved by Denise Jones

Seconded by Sharon Stanley

that the Fundraising Policy Guidelines be adopted for inclusion in the Westworth Manual.

TABLED FOR A VOTE AT A LATER DATE

c) **Video/Photography guidelines:**

Ongoing

d) **Grant Writing process/application form placement in Manual**

Ongoing

e) **Nominating**

Rhea Yates is working to find people interested in being more involved within the church, but not assigning them to any particular committee or team yet. Tricia Gerhard listed the teams in the e-blast with the request for people to think about where they might help.

Action: Rhea Yates will email Team Leads to ask them to speak from the pulpit about their team's activities and responsibilities. These speeches are limited in length to two minutes.

f) **Engineering report**

As per the Property Report, the work on the Phase One Building Condition Assessment is underway and MMP Architects are aiming to have at least a draft of their findings to us prior to Christmas.

g) **AGM**

Date: March 3, 2024

Attendees to bring a bag lunch

Action: Liaisons are asked to remind Team Leads to submit their annual report to the office no later than February 9, 2024.

12. New Business:

a) **Search Committee:**

Moved by Rhea Yates **Seconded by** Denise Jones
that the Search Committee, that capably handled the successful recruitment and covenanting of Tricia Gerhard with Westworth United Church and Prairie to Pine Region, be disbanded with grateful thanks.

CARRIED

b) **Minutes On-line:** Rhea Yates

Action: Jan McIlroy will work with Christine Strike in the office to facilitate the posting of Council Minutes on the church website. At this time, we will post the Minutes from March 2023 to date.

c) Potential New Small Groups:

Under 55s/Middle Adults?

Discussion included need for diverse groups, both gender and aged based. Will revisit the conversation regarding small groups – both faith and social.

13. Other:

14. Important Dates:

a) Council Meetings going forward: January 30
February 27

b) AGM: March 3

c) Christmas Services

Advent 2	Dec 3	
Advent 3	Dec 10	
CE Craft and Go	Dec 16	3:00-5:00pm
Advent 4 & Pageant	Dec 17	
Lessons and Carols	Dec 17	6:45pm
Blue Christmas	Dec 20	7:00pm
Family Service	Dec 24	4:00pm
Candles and Communion	Dec 24	9:00pm
WW & St Andrews at WW	Dec 31	
WW at St Andrews	Jan 7	

13. Closing Prayer: Led by Tricia Gerhard

14. Motion for adjournment: By Keith Love, at 9:55pm.

Minutes respectfully submitted by:

Approved by:

Jan Mcllroy

Dianne Sjoberg

Secretary of Council

Chair of Council

